

AGENCY ACTION PLAN and STATUS of IMPLEMENTATION
Audit Observations and Recommendations
For the Calendar Year 2021
As of 16 June 2022

Ref.	Audit Observations	Agency Action Plan				Status of Implementation	Reason for Partial/Delay/ Non-implementation, if applicable	Action Taken/ Action to be Taken	
		Audit Recommendations	Action Plan	Person/Unit Responsible	Target Implementation Date				
					From				To
2021 Annual Audit Report (AAR) Audit Observation page 42	There were delays in the payment of Establishment Allowance (EA) and Contribution to Living Expenses (CLE) ranging from 16 days to 90 days and 1 day to 212 days, respectively, contrary to the prescribed timeline on the release of said allowances as provided under the operational guidance on the processing of allowable expenses as updated on March 17, 2021.	1. We recommended that the PMU institute mechanisms to ensure that payment of EA is made prior to the departure of the Scholar and the CLE is paid not later than the first week of first month of the quarter/semester by: a) requiring the scholars to submit their claims and complete supporting documents within reasonable time or at least two weeks prior to their departure in the case of EA or two weeks before the end of the quarter in case of CLE; b) coordinating with Finance and streamlining its processes to ensure that payment of the EA before the departure of the Scholar is attainable and that CLE is released within the prescribed timeline;	Management assured their commitment to comply with the recommendation of the audit and commits to implement the recommendations of audit team immediately. GSDPC guideline was already updated to be able to reflect compliance with the audit recommendation. Full implementation of the provision on the proper conversion rate is also used for the payment of the CLE and EA	PMU; AO-HCMD; FPMO-AD and BD	January 2022	onwards	Fully implemented	N/A GSDPC updated guidelines already indicates a deadline for the scholars to submit the required documents in order for the PCC to process their claim in a more timely manner. Additionally, continuous coordination between and among the offices concerned is being done to ensure that the claims of the scholars are released timely.	



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		<p>c) setting deadlines on the submission of the supporting documents and requiring the scholars to strictly comply with the set deadlines so that their allowances will be timely processed;</p> <p>d) paying the CLE of the scholars using the conversion rate at the time of preparation of payment and not the DBM exchange rate.</p>						The provision on the conversion rate (<i>rate at the time of the preparation of payment</i>) to be used on every payment of CLE and EA is also being implemented.	

Agency sign-off:


KENNETH V. TANATE, PhD
Executive Director

16 June 2022

Date



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June 16, 2022

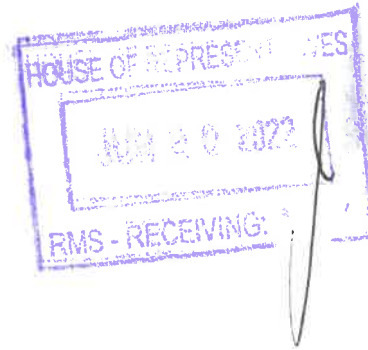
SOFIA C. GEMORA

Director IV
Commission on Audit (COA)
NGS Cluster 1- Executive Offices
Commonwealth Avenue, Quezon City

Subscribed 6/17/22
MARY JANE S. LIBERANIV
Administrative Officer IV
Government Accountancy

Thru: **Cherrie Lou C Arguilla**
Supervising Auditor

Ms. Benilda L. Mercado
State Auditor III
Audit Team Leader



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LCSS "C"
DATE: 6/17/22
BY: L. MERCADO

Dear **Director Gemora**,

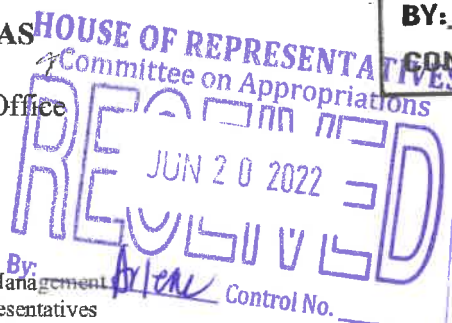
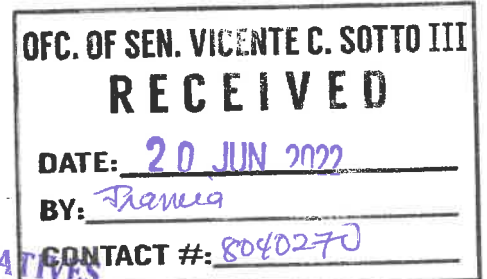
Pursuant to Section 91 of the General Appropriations Act of 2021, we are pleased to submit the duly accomplished PCC Agency Action Plan and Status of Implementation (AAPSI) for the observations and recommendations in the Annual Audit Report¹ for the Calendar Year 2021.

We hope you find our submission in order.

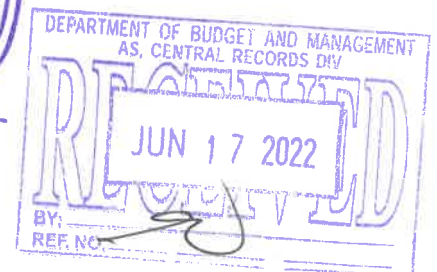
Thank you very much.

Very truly yours,

Joseph Melvin B. Basas
ATTY. JOSEPH MELVIN B. BASAS
Director IV
Finance, Planning and Management Office



- Copy Furnished:
- Department of Budget and Management
 - The *Speaker*, House of Representatives
 - The *President*, Senate of the Philippines
 - Committee on *Appropriations*, House of Representatives
 - Committee on *Finance*, Senate of the Philippines



¹ Officially received by PCC on May 13, 2022



June 16, 2022

SOFIA C. GEMORA

Director IV

Commission on Audit (COA)

NGS Cluster 1- Executive Offices

Commonwealth Avenue, Quezon City

Thru: **Cherrie Lou C Arguilla**
Supervising Auditor

Ms. Benilda L. Mercado

State Auditor III

Audit Team Leader




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ATTY. JOSEPH MELVIN B. BASAS
Director IV
Finance, Planning and Management Office

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