

NOTICE TO PROCEED

14 June 2024

MS. JEMELLIE E. SALAZAR
Senior Account Manager
Highland Park Development Corp.
(Baguio Burnham Suites)
No. 6 Kisad Rd. Baguio City

Dear **Ms. Salazar:**

This refers to the Notice of Award to **Highland Park Development Corp. (Baguio Burnham Suites)** for the **Provision of Venue Including Food and Accommodation for the Conduct of Economics Office Mid-Year Performance Assessment and Catch – Up Planning Activity for FY 2024** in the total amount of **One Hundred Seventy-Eight Thousand Pesos (PhP178,000.00)**, inclusive of all applicable taxes.

In relation thereto, notice is hereby given to **Highland Park Development Corp. (Baguio Burnham Suites)** that the implementation of the said engagement shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached Contract Agreement.

Please acknowledge receipt of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

For further details, please contact the PBAC Secretariat through the following contact details: (a) email: procurement@phcc.gov.ph or procurementunit@phcc.gov.ph and (b) Tel. No. (+632) 8771-9722 local 203/204.

Thank you.

Very sincerely,



KENNETH V. TANATE, PhD
Executive Director and
Head of the Procuring Entity

Conforme:



JEMELLIE E. SALAZAR

Date: June 19, 2024