

**PURCHASE ORDER**

<b>1</b> Supplier/Provider: <b>YNZAL MARKETING CORPORATION</b> Address : 20 Scout Limbaga St. Quezon City. Tel./Fax No. : 8373-2232/ 8373-5625 TIN : 213-167-323-000		<b>2</b> P. O. Number <b>2021-12-0211</b> Date <b>10 December 2021</b> P.R. No. <b>2021-11-0149/ 0150</b> Date <b>29 November 2021</b> Mode of Procurement <b>Shopping</b>	
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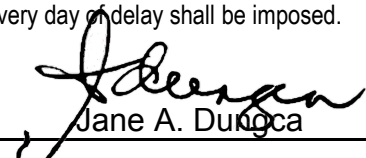
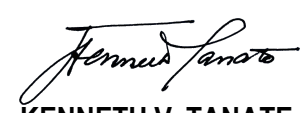
**3**  
Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein

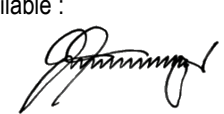
Item No.	Stock No.	Qty	Unit	Item Description	Cost	
					Unit	Total
1		4	pc.	External Hard Drive, 1TB	3,200.00	12,800.00
3		1	pc.	Laptop Stand with Cooler (1 HP)	750.00	750.00
** Nothing follows**						

Amount in Words: <b>Thirteen Thousand Five Hundred Fifty Pesos</b>	Total: <b>13,550.00</b> *Subject to Applicable Taxes - GROSS <b>13,550.00</b>
<b>4</b> Place of Delivery: <u>PCC</u> Delivery Term: <input type="checkbox"/> - Pick-up <input checked="" type="checkbox"/> - Deliver w/in 15 calendar days from the receipt by PO of supplier Date of Delivery/Completion: _____ Payment Term: <input type="checkbox"/> - COD <input checked="" type="checkbox"/> 15 - Days after complete delivery	

Note: All materials replaced during the repair job shall be surrendered upon delivery of equipment to facilitate processing of payment. Unless otherwise indicated, the above terms and conditions are deemed accepted and form part thereof.

**5** Penalty Provision:  
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conformer:  Jane A. Duraga Supplier signature over printed name Date: <u>December 21, 2021</u>	Very truly yours,  <b>KENNETH V. TANATE, PhD</b> Executive Director and Head of the Procuring Entity
	Date: _____

<b>6</b> Funds Available :  <b>REUBEN JONATHAN P. MONTENEGRO</b>	<b>7</b> Amount : _____ ALOBS No.: _____ Date : _____
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