

PURCHASE ORDER

1 Supplier/Provider: TRIPLEX ENTERPRISES, INC. Address: 2255 Chino Roces Ave. Makati City Tel./Fax No.: 8816-1346/8892-6611 TIN: 000-150-223-000		2 P. O. Number: 2024-09-0150 Date: 9/5/2024 P.R. No.: 2024-08-0167 Date: 13-Aug-24 Mode of Procurement: Shopping (B)				
3 Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein						
Item No.	Stock No.	Qty	Unit	Item Description	Cost (PhP)	
					Unit	Total
2		100	ream	PAPER, Multicopy, Legal 80 gsm	194.55	19,455.00
3		250	ream	PAPER, Multicopy A4, 80gsm	170.65	42,662.50
Amount in Words: Sixty-Two Thousand One Hundred Seventeen Pesos and 50/100					Total: 62,117.50 *Subject to Applicable Taxes - GROSS 62,117.50	
4 Place of Delivery: <u>PCC</u>		Delivery Term: <input type="checkbox"/> - Pick-up <input checked="" type="checkbox"/>		7-10 Calendar Days upon receipt of the signed PO		
Date of Delivery/Completion:		Payment Term: <input type="checkbox"/> - COD <input checked="" type="checkbox"/>		15-20 days upon complete delivery		
Note: All materials replaced during the repair job shall be surrendered upon delivery of equipment to facilitate processing of payment. Unless otherwise indicated, the above terms and conditions are deemed accepted and form part thereof.						
5 Penalty Provision: In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.						
Conforms: VICTOR G. CHAN Supplier signature over printed name Date: SEPT 11, 2024				Very truly yours, [confidential] KENNETH V. TANATE, PhD Executive Director and Head of the Procuring Entity Date:		
6 Funds Available : [confidential] REUBEN JONATHAN P. MONTENEGRO Chief Accountant				7 Amount : _____ ALOBS No.: _____ Date : _____		



Management System
ISO 9001:2015
Winnik 100-0000
ID: 0100812448

