

**PURCHASE ORDER**

<b>1</b> Supplier/Provider: <b>GROUP 5 COMPUTER PRODUCTS &amp; SUPPLIES, INC.</b> Address: <b>UG-35 Cityland 9 Dela Rosa St. Makati City</b> Tel./Fax No.: <b>8812-9157/8819-0972</b> TIN: <b>008-978-610-000</b>		<b>2</b> P. O. Number: <b>2024-09-0154</b> Date: <b>9/5/2024</b> P.R. No.: <b>2024-08-0167</b> Date: <b>13-Aug-24</b> Mode of Procurement: <b>Shopping (B)</b>	
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**3**  
Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein

Item No.	Stock No.	Qty	Unit	Item Description	Cost (PhP)	
					Unit	Total
28		25	bottle	INK, Magenta for Epson L6170	293.00	7,325.00
29		25	bottle	INK, Cyan for Epson L6170	293.00	7,325.00
30		25	bottle	INK, Yellow for Epson L6170	293.00	7,325.00

Amount in Words: <b>Twenty-One Thousand Nine Hundred Seventy-Five Pesos</b>	Total: <b>21,975.00</b>
	*Subject to Applicable Taxes: <b>-</b>
	GROSS: <b>21,975.00</b>

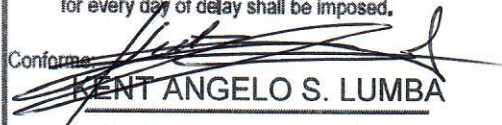
**4**

Place of Delivery: PCC Delivery Term:  - Pick-up  **7-10 Calendar Days upon receipt of the signed PO**

Date of Delivery/Completion: \_\_\_\_\_ Payment Term:  - COD  **15-20 days upon complete delivery**

Note: All materials replaced during the repair job shall be surrendered upon delivery of equipment to facilitate processing of payment. Unless otherwise indicated, the above terms and conditions are deemed accepted and form part thereof.

**5** Penalty Provision:  
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforms:   
**KENT ANGELO S. LUMBA**  
Supplier signature over printed name  
Date: 9-12-24

Very truly yours,  
[confidential]  
**KENNETH V. TANATE, PhD**  
Executive Director and  
Head of the Procuring Entity  
Date: \_\_\_\_\_

**6**  
Funds Available :  
**[confidential]**  
**REUBEN JONATHAN P. MONTENEGRO**  
Chief Accountant

**7**  
Amount : \_\_\_\_\_ ALOBS No.: \_\_\_\_\_  
Date : \_\_\_\_\_



## TERMS AND CONDITIONS

1. Unless otherwise stated, all prices must be inclusive of Value Added Tax (VAT);
2. Supplier must submit original invoice for complete deliveries and delivery receipts for partial deliveries properly marked as **PARTIAL** and/or **FINAL/COMPLETE DELIVERY**;
3. Articles delivered are subject to acceptance by the DAP Property Officer and to inspection by the DAP inspector;
4. Processing of payment shall be reckoned from the date of receipt of the **FINAL** and **SATISFACTORY** delivery and/or issuance of **CERTIFICATE OF FINAL ACCEPTANCE** and/or **CERTIFICATE OF ACTUAL SERVICES RENDERED**;
5. Articles rejected due to non-conformity with specifications or other justifiable reasons must be withdrawn by the Supplier within ten (10) calendar days after receipt of written notice. A storage charge of five (5%) of the value of the goods shall be charged per month. Rejected articles remaining unclaimed for a period of six (6) months shall be disposed by the DAP in the most advantageous manner to defray storage cost;
6. When a Supplier/Contractor refuses or fails to satisfactorily complete work/delivery within the specified contract time, the Contractor shall pay a penalty of one tenth (1/10) of one (1%) percent of the total value of the contract minus the value of the completed portion for each calendar day of delay until work/delivery is completed and accepted by DAP; and/or
7. When a Supplier/Contractor fails to complete the undelivered portion the DAP shall make an open market purchase of the articles and the Contractor/Supplier in default shall be charged the difference in price, if any