

REQUEST FOR QUOTATION

Procurement of Webinar Equipment

P.R. No. / Date Received: 2021-03-0050 / 24 March 2021 RFQ No./Date: 2021-03-0048 / 31 March 2021

The Philippine Competition Commission invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the item/s described herein subject to the Terms and Conditions and within the Approved Budget for the Contract.

Required Documents/Information to be submitted as Attachments to the Quotation/Proposal:

- Mayor's/Business Permit / BIR Certificate of Registration in case of individual.
- PhilGEPS Certificate Registration/Reference Number
- Signed Terms of Reference / Technical Specifications Sheet

This pro-forma quotation may be submitted through **registered** or **electronic mail** to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to procurement@phcc.gov.ph or tjsakuma@phcc.gov.ph on or before **12 April 2021, 12:00NN** subject to the following *Terms and Conditions*:

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2306) 5% R-VAT and (BIR 2307) 1% (PO) or 2% (JO) deductions.
5. PCC may require you to submit additional documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the Revised IRR (RIRR) of Republic Act (RA) 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Section 41 of the same RIRR.
8. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
9. In case supplier's pro forma quotation is submitted, conditions will be governed by the submitted signed *Request for Quotation/Proposal* and/or *Technical Specifications Sheet / Terms of Reference* (if any).

Very truly yours,


MARK JAYSON R. FAJUTNAO
Assistant Head Secretariat, PCC Bids and Awards Committee

Item No.	QTY	UOM	ABC	Technical Specifications / Description	Brand/Model	Unit Price	Total Amount
					(To be filled-up by the supplier)		
1	7	unit	P 38,360.00	Wireless earphones			
2	2	unit	P 3,000.00	Ring light with stand			
3	5	unit	P 7,000.00	Webcam			
4	2	unit	P 12,000.00	USB Professional microphone			
				<i>Please see Annex A (Technical Specifications)</i>			
Delivery Instructions:				<i>see Annex A (Technical Specifications)</i>			

(Please provide **complete** information below)

We undertake, if our quotation/proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this Quotation/Proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Quotation/Proposal that you may receive.

Signature over Printed Name : _____

Designation/Position : _____

Name of Company : _____

Address : _____

Telephone / Fax : _____

E-mail Address: _____

Company Tax Identification Number : _____

TECHNICAL SPECIFICATIONS

Item No. 1: WIRELESS EARPHONES		
QTY.	UNIT	DESCRIPTION/MINIMUM SPECIFICATION
7	Unit	<ul style="list-style-type: none"> • Form Factor: In-ear • With ear hook • Ear tip material: Silicon • Hands Free Call, and Sweat Proof • Bluetooth version: at least 4.0 • Connection: Wireless • With built-in remote and microphone • With inline volume control • OS compatibility: Android, Mac OS, Windows and iOS • Built: Neckband Type • Weight: 15g to 20g • Supports Noise cancellation or noiseisolation • USB charging cable • Battery type: Rechargeable Lithium Ion Cylindrical Cell • Battery Life: at least 10 hours, speed charge • Availability of Stock: Yes • Delivery period: 15 to 30 days • Warranty: 1 year

Item No. 2: RING LIGHT WITH STAND		
QTY.	UNIT	DESCRIPTION/MINIMUM SPECIFICATION
2	Unit	<ul style="list-style-type: none"> • 33cm • 3 Colors Dimmable • 2.1 M Stand and Phone Holder • Host Box USB type • Focus Type: Fixed Focus • Stable and Adjustable • USB Transfer: USB 2.0 High-Speed • Viewing Angle: 360 degrees PTZ • 10 Level Brightness • Availability of Stock: Yes • Delivery period: 15 to 30 days • Warranty: 1 year

Item No. 3: WEBCAM		
QTY.	UNIT	DESCRIPTION/MINIMUM SPECIFICATION
5	Unit	<ul style="list-style-type: none"> • Resolution: FHD 1080P 1920*1080 • Frame Rate: 30fps • Built-in Mic: Single Digital Mic • Lens Type: Full HD Glass lens • Focus Type: Fixed Focus • Output Format: MJPEG YUY2 • USB Transfer: USB 2.0 High-Speed • Viewing Angle: 70 degrees • System Requirements: Windows 7/ 8/ 8.1/ 10 or above • Availability of Stock: Yes • Delivery period: 15 to 30 days • Warranty: 1 year

Item No. 4: USB PROFESSIONAL MICROPHONES		
QTY.	UNIT	DESCRIPTION/MINIMUM SPECIFICATION
2	Unit	<ul style="list-style-type: none"> • USB microphone • With 96 kHz/24-Bit Resolution • Omnidirectional and Cardioid Modes • With Bidirectional and Stereo Modes • With 3.5mm Headphone Output • With USB Type C connector output • Driverless operation/plug and play • Supports/Compatible with Windows, MAC and other OS • With an Integrated stand for tables and desks

Conforme:

Signature over Printed Name

Designation/Position

Name of Company