

**REQUEST FOR QUOTATION**

**Procurement of Brand-New High Quality ID Printer**

P.R. No./Date Received: **2024-04-0080 / 08 April 2024**

RFQ/P No. / Date: **2024-04-0064/ 19 April 2024**

The Philippine Competition Commission invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the described item in the attached **Technical Specifications** subject to the Terms and Conditions and within the **Approved Budget for the Contract**.

**Required Documents/Information to be submitted as Attachments to the Quotation:**

- Mayor's/Business Permit / BIR Certificate of Registration in case of individual.
- PhilGEPS Registration Number
- Omnibus Sworn Statement (To be issued prior to issuance of Award)
- Signed Technical Specifications
- Signed Request for Quotation

This pro-forma quotation maybe submitted through **registered** or **electronic mail** to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to [procurement@phcc.gov.ph](mailto:procurement@phcc.gov.ph) or [mhjavier@phcc.gov.ph](mailto:mhjavier@phcc.gov.ph) on or before **29 April 2024, 12:00 NN** subject to the following *Terms and Conditions*:

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to **(BIR 2306)** 5% R-VAT and **(BIR 2307)** 1% (PO) or 2% (JO) deductions.
5. PCC PBAC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same IRR.
8. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed **Technical Specifications**.
10. Please note that the award of the procurement is on a **per lot basis**.

Very truly yours,

**JESON Q. DE LA TORRE**  
PBAC Chairperson

Item	QTY	Unit Cost	Total Amount	Project Title	Unit Cost	Total Amount
					(To be filled-out by the supplier)	
1	1	₱ 200,000.00	₱ 200,000.00	Procurement of Brand-New High Quality ID Printer		
				(Please see attached Technical Specifications)		
<b>Total ABC</b>			₱ 200,000.00	<b>TOTAL Amount (Per Lot Purchase):</b>		
<b>Delivery Instructions:</b>				(Please see attached Technical Specifications)		

(Please provide **complete** information below)

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : \_\_\_\_\_

Designation/Position : \_\_\_\_\_

Name of Company : \_\_\_\_\_

Address : \_\_\_\_\_

Telephone / Fax : \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Company Tax Identification Number : \_\_\_\_\_



## DETAILED TECHNICAL SPECIFICATIONS

**PROJECT: Procurement of Brand-New High-Quality ID Printer**

**TOTAL ABC: Php 200,000.00**

**Mode of Procurement: NP Small Value Procurement**

### I. Detailed Technical Specifications and Supplier Qualification

1.) 1 Unit of ID Printer	
<b>Supported Card Sizes</b>	At least CR-80
<b>Encoding Options</b>	Smart Card (Contactless)
<b>Print Speed</b>	Double Sided: At least 170 Cards per Hour Single Sided: At least 280 Cards per Hour
<b>Maximum Resolution</b>	<b>At least 300 dpi (Color)</b> <b>At least 1200 dpi (Monochrome)</b>
<b>Card Tray Capacity</b>	Input: At least 100 Output: At least 100 Reject: At least 50

<b>Duplex Printing</b>	Yes
<b>Lamination</b>	Dual-Sided
<b>System Connection</b>	Unspecified USB
<b>Printing Technology</b>	At least Dye, Thermal
<b>Printing Capability</b>	Edge to Edge
<b>Colors Supported</b>	At least 16 Million
<b>Memory</b>	At least 32 MB
<b>AC Input Power</b>	100 to 240 VAC, 50 / 60 Hz at 1.5 A
<b>Color</b>	any
<b>Dimensions</b>	Not more than 8.1 x 9.7 x 15.0" / 20.6 x 24.6 x 38.1 cm
<b>Weight</b>	Not More than 9.1 lb / 4.1 kg
<b>Consumables</b>	With Color Ribbon 300 prints/roll (2 side color Printing with double overlay) With 500 white blank PVC cards with T Card Cleaning Kit
<b>Availability</b>	YES

### II. Delivery Terms

All units must be delivered within ninety (30) calendar days from the receipt of Notice of Award (NOA).

### III. Payment Scheme

Full payment of the contract shall be made within fifteen (15) days after the issuance of the following:

- a. Invoice by the Service Provider; and
- b. Inspection and Acceptance Report (IAR) and/or Certificate of Satisfactory Service by the PCC.

All payments shall be released and claimed within the PCC premises.

### IV. Warranty

The Supplier shall provide Warranty Security in accordance with Section 62 of the Revised Implementing Rules and Regulations (RIRR) of RA No. 9184.

In addition, the Supplier shall provide 1 Years Support (including onsite support, Replacement of parts, peripherals and defective units) to the PCC.

#### **V. Liquidated Damages**

If the Supplier fails to deliver any or all of the goods and/or perform the services within the period specified in the contract, the Procuring Entity shall, without prejudice to its other remedies under this contract and under the applicable law, deduct from the contract price as liquidated damages, the applicable rate of one-tenth (1/10) of one percent (1%) of the cost of the unperformed portion of every day of delay. If the cumulative amount of liquidated damages reaches ten percent (10%), the Procuring Entity reserves the right to rescind the contract, without prejudice to other courses of action and remedies open to it.

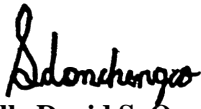
#### **VI. Dispute Resolution**

Should any dispute related to the Contract and/or rights of the parties arise, the same shall be submitted to mutual consultation, mediation and arbitration, in the order of application. The venue of the proceedings shall be in Quezon City.

In case of a court suit, the venue shall be the courts of competent jurisdiction in Quezon City, to the exclusion of all other courts.

Any amendments and additional terms and conditions of the Contract must be in writing, signed and acknowledged by the Parties.

Prepared by:



**Samuelle David S. Onchengco**  
Information System Analyst I

Reviewed by:



**Allan Roy D. Mordeno**  
Chief, ICT Division

Approved By:



**Jeson Q. De la Torre**  
Director IV, Administrative Office

**CONFORME:**

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**Name and Signature of Authorized Representative**

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**Designation**

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**Name of Company**

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**Date**