

REQUEST FOR QUOTATION

Provision of Van Rentals for the Inauguration of Investigation and Collaboration Station (“i-Station”) in Cebu City, Press Conference and Media Rounds for the PCC, and Conduct of Office of the Executive Director Operational Planning Workshop for FY 2024-2025

P.R. No./Date Received: 2023-10-0217 / 26 October 2023

RFQ/P No. / Date: 2023-11-0205 / 03 November 2023

The Philippine Competition Commission invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the described item in the attached **Technical Specifications** subject to the Terms and Conditions and within the **Approved Budget for the Contract**.

Required Documents/Information to be submitted as Attachments to the Quotation/Proposal:

- Mayor's/Business Permit / BIR Certificate of Registration in case of individual.
- PhilGEPS Registration Number
- Notarized Omnibus Sworn Statement (to be issued prior to Award)
- Signed Technical Specifications
- Signed Request for Quotation

This pro-forma quotation maybe submitted through **registered** or **electronic mail** to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to procurement@phcc.gov.ph or mhjavier@phcc.gov.ph on or before **08 November 2023 , 12:00 NN** subject to the following *Terms and Conditions*:

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2306) 5% R-VAT and (BIR 2307) 1% (PO) or 2% (JO) deductions.
5. PCC PBAC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same IRR.
8. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed **Technical Specifications** .
10. Please note that the award of the procurement is on a **per lot basis**.

Very truly yours,


for
ROMMEL R. OIRA
PBAC Secretariat Head

| Item | QTY | Unit Cost | Total Amount | Project Title | Unit Cost | Total Amount |
|-------------------------------|-----|-----------|--------------------|--|------------------------------------|--------------|
| | | | | | (To be filled-out by the supplier) | |
| 1 | 1 | 55,000.00 | ₱ 55,000.00 | Provision of Van Rentals for the Inauguration of Investigation and Collaboration Station (“i-Station”) in Cebu City, Press Conference and Media Rounds for the PCC, and Conduct of Office of the Executive Director Operational Planning Workshop for FY 2024-2025 | | |
| | | | | <i>(Please see attached Technical Specifications)</i> | | |
| Total ABC | | | ₱ 55,000.00 | TOTAL Amount (Per Lot Purchase): | | |
| Delivery Instructions: | | | | <i>(Please see attached Technical Specifications)</i> | | |

*(Please provide **complete** information below)*

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : _____

Designation/Position : _____

Name of Company : _____

Address : _____

Telephone / Fax : _____

E-mail Address: _____

Company Tax Identification Number : _____

TECHNICAL SPECIFICATIONS

Procurement of Van Rentals for the Inauguration of Investigation and Collaboration Station (“i-Station”) in Cebu City, Press Conference and Media Rounds for the PCC, and Conduct of Office of the Executive Director Operational Planning Workshop for FY 2024-2025

Two air-conditioned vans (good for at least 30 pax) on 13-17 November 2023. See below inclusions:

Notes/Inclusions:

1. 2 units, air conditioned vans good for at least 30 passengers, depending on day, as specified;
2. Fuel and driver's fee c/o Supplier;
3. Parking and toll fee (if applicable) and meals of driver c/o Supplier;
4. Issuance of Official Receipt is **MANDATORY**.

Schedule of Van Rental:

13-17 November 2023 (Mon-Fri): (10 hour-period per day; schedule to be finalized). This includes the following:

- transfer from the MCI to hotel in Cebu City, and vice versa.
- Hotel in Cebu City to any point in Metro Cebu, and vice versa



Final Itinerary will be provided before the actual rendering of service.

Approved Budget for the Contract (ABC):

The ABC is Fifty Thousand Pesos (PhP55,000.00) inclusive of all applicable government taxes and service charges.

Terms of Payment: Full payment within 15 days after the issuance of:

- (1) billing statement by the service provider; and
- (2) certificate of satisfactory service issued by PCC.

| | Prepared by: | Noted by: |
|---------------------|---|--|
| Signature |  |  |
| Printed Name | JOHN HUBERT M. GUAMOS | KENNETH V. TANATE, PhD |
| Designation | Chief of Staff, OED | Executive Director |

CONFORME:

Name and Signature of Authorized Representative

Designation

Name of Company

Date



Management System
ISO 9001:2015



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