

**REQUEST FOR QUOTATION**

**Supply and Delivery of PVC Proximity Card for PCC Employees**

P.R. No./Date Received: 2024-08-0159 / 01 August 2024

RFP No. / Date: 2024-08-0183 / 30 August 2024

The Philippine Competition Commission invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the described item in the attached **Detailed Technical Specifications** subject to the Terms and Conditions and within the **Approved Budget for the Contract**.



**Required Documents/Information to be submitted as Attachments to the Quotation:**

- Valid Mayor's/Business Permit / BIR Certificate of Registration in case of individual.
- PhilGEPS Registration Number
- Omnibus Sworn Statement (to be submitted prior to issuance of Award)
- Signed Request for Quotation
- Signed Detailed Technical Specifications

This pro-forma quotation maybe submitted through **registered** or **electronic mail** to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to [procurement@phcc.gov.ph](mailto:procurement@phcc.gov.ph) or [cpsioson@phcc.gov.ph](mailto:cpsioson@phcc.gov.ph) on or before **11 September 2024, 10:00AM** subject to the following *Terms and Conditions*:

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to **(BIR 2306)** 5% R-VAT and **(BIR 2307)** 1% (PO) or 2% (JO) deductions.
5. PCC PBAC may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same IRR.
8. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed **Technical Specifications**.
10. Please note that the **award of the procurement is on a per lot basis**.

Very truly yours,

  
OIRA  
Head, BAC Secretariat 

Item	Unit	QTY	ABC		PROJECT TITLE	Unit Price	Total Amount
			Unit Cost	Total			
1	unit	250	₱350.00	₱ 87,500.00	Supply and Delivery of PVC Proximity Card For PCC Employees		
<b>Total ABC</b>				₱ 87,500.00	<b>TOTAL Amount: (Lot purchase):</b>		
<b>Delivery Instructions:</b>					<i>(Please refer to the Detailed Technical Specifications)</i>		

*(Please provide complete information below)*

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : \_\_\_\_\_

Designation/Position : \_\_\_\_\_

Name of Company : \_\_\_\_\_

Address : \_\_\_\_\_

Telephone / Fax : \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Company Tax Identification Number : \_\_\_\_\_



## DETAILED TECHNICAL SPECIFICATIONS

**PROJECT: Supply and Delivery of PVC Proximity Card for PCC Employees**

**TOTAL ABC: 87,500.00**

**Mode of Procurement: NP Small Value Procurement**

250 Pcs of PVC Cards	
Proximity Card Frequency	125 kHz
Construction	High Quality PVC
Memory Size	64 bit
Dimension (LxWxH)	85.6mm x 54mm or 3.375"x 2.125"
Graphics Quality Color	White
Read range	2" to 5"

### I. Delivery Terms

All units must be delivered within fifteen (15) calendar days from the receipt of Notice of Award (NOA) or Purchase Order (PO)

### II. Payment Scheme

Full payment of the contract shall be made within fifteen (15) days after the issuance of the following:

- Invoice by the Service Provider; and Delivery receipt
- Inspection and Acceptance Report (IAR) and/or Certificate of Satisfactory Service by the PCC.

All payments shall be released and claimed within the PCC premises.

Reviewed by



**SAMUELLE DAVID S. ONCHENGCO**  
*Information System Analyst I*  
*AO-ICTD*

Approved by:



**ALLAN ROY D. MORDENO**  
*Information Technology Officer III,*  
*AO-ICTD*



**JESON Q. DE LA TORRE**  
*Director IV, Administrative Office*