

REQUEST FOR QUOTATION

Procurement of Various ICT Equipment and Supplies

P.R. No./Date Received: 2024-06-0119/03 June 2024 RFQ/P No. / Date: 2024-08-0170 / 02 Aug. 2024

The Philippine Competition Commission invites all eligible and PhilGEPs-registered suppliers, contractors and consultants to quote the best offer for the described item in the attached **Technical Specifications** subject to the Terms and Conditions and within the Approved Budget for the Contract.

Required Documents/Information to be submitted as Attachments to the Quotation:

- Valid Mayor's/Business Permit / BIR Certificate of Registration in case of individual.
- PhilGEPs Registration Number
- Omnibus Sworn Statement
- Signed Request for Quotation
- Signed Technical Specifications

This pro-forma quotation may be submitted through **registered** or **electronic mail** to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to procurement@phcc.gov.ph or dbqavino@phcc.gov.ph on or before **14 August 2024, 1:00 PM** subject to the following *Terms and Conditions*:

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to **(BIR 2306)** 5% R-VAT and **(BIR 2307)** 1% (PO) or 2% (JO) deductions.
5. PCC PBAC may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same IRR.
8. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed **Technical Specifications**.
10. Please note that the **award of the procurement is on a per item basis**.

Very truly yours,

signature redacted,
ROMMEL R. OIRA
Head, PBAC Secretariat /

Item	QTY	Unit	Total ABC	Item/Description	Unit Cost (PhP)	Total Amount (PhP)
					<i>(To be filled-out by the supplier)</i>	
Procurement of Various ICT Equipment and Supplies						
1	5	Unit	₱ 8,500.00	₱ 42,500.00	Desktop Monitor	
2	3	Unit	₱ 1,950.00	₱ 5,850.00	Label Printer	
3	3	Unit	₱ 1,800.00	₱ 5,400.00	USB Wireless Keyboard	
4	5	Unit	₱ 500.00	₱ 2,500.00	USB Wireless Mouse	
5	1	Unit	₱ 20,000.00	₱ 20,000.00	Portable Printer for Field Mission	
6	2	Unit	₱ 850.00	₱ 1,700.00	Wireless Clicker	
7	10	Pieces	₱ 700.00	₱ 7,000.00	Ink Cartridge (Black) (For Portable Printer)	
8	8	Set	₱ 850.00	₱ 6,800.00	Ink Cartridge (Colored) (For Portable Printer)	
<i>(Please see attached Technical Specifications)</i>						
Total ABC			₱ 91,750.00	TOTAL Amount		₱ -
Delivery Instructions:				<i>(Please see attached Technical Specifications)</i>		

(Please provide complete information below)

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : _____

Designation/Position : _____

Name of Company : _____

Address : _____

Telephone / Fax : _____

E-mail Address : _____

Company Tax Identification Number : _____



DETAILED TECHNICAL SPECIFICATIONS

Monitor (5 Units)

Size (inch): at least 24
 Viewable Area (inch): at least 23.8
 Panel Type: IPS Technology
 Color Gamut: NTSC: at least 72%
 Colors: at least 16.7M
 Pixel Size: 0.275 mm (H) x 0.275 mm (V)
 Aspect Ratio: At least 16:9
 Resolution: at least 1920 x 1080
 Resolution Type: FHD
 Surface Treatment: Anti-glare, 3H
 HDMI, VGA input
 VESA Compatible: Yes
 Availability of Stock: Yes
 Warranty: 1 year

Portable Printer (1 unit)

Category: All-in-one inkjet color printer
 Portable and lightweight
 Print speed: at least 20ppm
 Paper capacity: at least 250 Sheets
 Size: at least 9.8 x 16.7 x 19.9 pounds
 Weight: at least 19.9 pounds
 Paper sizes: up to A4
 OS compatibility: Windows 10 and up, Mac OS: 10.12 and up
 Bluetooth and Wi-fi ready: Yes
 Battery type: integrated
 Power supply: 220V
 Availability of Stock: Yes
 Warranty: 1 year

USB Wireless Keyboard (3 units)

Size: At least L-420 mm, W-126 mm, H-20 mm
 Range: up to 10 M or higher
 Connection: Bluetooth / at least 2.4G
 Multi-Device: at least 4 Devices (BT*3, 2.4G*1)
 Layout: Windows | Android | Mac | iOS
 Character: At least Silk Printing + UV
 Battery: a least 300mAh Lithium Battery
 Receiver: Nano USB Receiver
 Color: any
 Warranty: Yes

USB Wireless Mouse (5 units)

Size: at least L-108 mm, W-64 mm, H-35 mm
Sensor: Optical
Distance: up to 10~15 m
Report Rate: at least 125 Hz
Buttons: 4
Style: Symmetric
System: Windows 10/11 or MacOS 10.1+
Color: any
Warranty: Yes

Wireless Clicker (2 units)

Wireless remote distance: Up to 30M
With laser pointer function
Plug and play no software required
Compatibility: Windows 10 or Later, Mac OS 10.1+
Easy to use
Color: any
Warranty: Yes

Label Printer (3 units)

Clear display
Rechargeable battery: Lithium-Polymer battery at least (2200mah)
Resolution: Up to 300 DPI
Automatically position label
Black color printing only
Support: Android and iOS
Color: White or Black
Paper type: Thermal Paper
Printing speed: Up to 30mm/S to 60mm/S
Free App
Warranty: Yes

Prepared By: 

signature redacted

JAN MAUIE A. GUNIO

Senior Computer Maintenance Technologist
ICTD, AO

Approved by: 

signature redacted

ALLAN ROY D. MORDENO

Chief of ICT Division
ICTD, AO

DETAILED TECHNICAL SPECIFICATIONS

PROJECT: Procurement of Various ICT Equipment and Supplies

TOTAL ABC: PhP 91, 750.00

MODE OF PROCUREMENT: NP-Small Value Procurement

I. Delivery Terms

All units must be delivered within fifteen (15) business days from the receipt of Notice of Award (NOA) or Purchase Order (PO)

II. Payment Scheme

Full payment of the contract shall be made within thirty (30) calendar days after the issuance of the following:

- a. Invoice by the Service Provider; and Delivery receipt
- b. Inspection and Acceptance Report (IAR) and/or Certificate of Satisfactory Service by the PCC.

All payments shall be released and claimed within the PCC premises.

III. Liquidated Damages

If the Supplier fails to deliver any or all of the goods and/or perform the services within the period specified in the contract, the Procuring Entity shall, without prejudice to its other remedies under this contract and under the applicable law, deduct from the contract price as liquidated damages, the applicable rate of one-tenth (1/10) of one percent (1%) of the cost of the unperformed portion of every day of delay. If the cumulative amount of liquidated damages reaches ten percent (10%), the Procuring Entity reserves the right to rescind the contract, without prejudice to other courses of action and remedies open to it.

VI. Dispute Resolution

Should any dispute related to the Contract and/or rights of the parties arise, the same shall be submitted to mutual consultation, mediation and arbitration, in the order of application. The venue of the proceedings shall be in Quezon City.

In case of a court suit, the venue shall be the courts of competent jurisdiction in Quezon City, to the exclusion of all other courts.

Any amendments and additional terms and conditions of the Contract must be in writing, signed and acknowledged by the Parties.

Approved by:



signature redacted

LIANNE IVY P. MEDINA
*Director IV, Mergers and
Acquisitions Office
Philippine Competition Commission*

CONFORME:

Authorized Representative: _____

Signature: _____

Designation: _____

Company Name: _____

Date: _____

TECHNICAL SPECIFICATIONS

Procurement of Office Supplies

<i>Technical Specifications</i>	<i>Technical Requirements</i>
Quantity	<ul style="list-style-type: none"> • 10 pieces Ink Cartridge (Black)
Preferences	<ul style="list-style-type: none"> • Ink Type: Pigment ink (fade and water resistant) • Ink Cartridge Configuration: One individual Black ink cartridge • Fade Resistance / Print Longevity: Up to 118 years • T215 Standard-capacity Black: Yield, ISO pages - 250 • Warranty: Yes
Quantity	<ul style="list-style-type: none"> • 8 set Ink Cartridge (Tri-color)
Preferences	<ul style="list-style-type: none"> • Ink Type: Pigment ink (fade and water resistant) • Ink Cartridge Configuration: One Tri-color ink cartridge (Cyan, Magenta, Yellow) • Fade Resistance / Print Longevity: Up to 118 years • T215 Standard-capacity Tri-Color: Yield, ISO pages - 200 • Warranty: Yes

Conforme:

Name and Signature of Authorized Representative: _____

Designation: _____

Company Name: _____

Date: _____

Approved by: 

signature redacted

LIANNE IVY P. MEDINA

Director IV, MAO

Philippine Competition Commission



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