

REQUEST FOR PROPOSAL

Printing of Annual Report (10 digital and 1,000 offset)

P.R. No./Date Received: 2023-04-0077 / 04 April 2023

RFQ/P No. / Date: 2023-04-0061 / 19 April 2023

The Philippine Competition Commission invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the described item in the attached **Technical Specifications** subject to the Terms and Conditions and within the Approved Budget for the Contract.

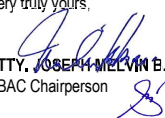
Required Documents/Information to be submitted as Attachments to the Quotation/Proposal:

- Mayor's/Business Permit / BIR Certificate of Registration in case of individual.
- PhilGEPS Registration Number
- Omnibus Sworn Statement (To be issued prior to issuance of Award)
- Signed Technical Specifications

This pro-forma quotation maybe submitted through **registered** or **electronic mail** to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to procurementunit@phcc.gov.ph or jffuna@phcc.gov.ph on or before **26 April 2023 , 5:00 PM** subject to the following *Terms and Conditions*:

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to **(BIR 2306)** 5% R-VAT and **(BIR 2307)** 1% (PO) or 2% (JO) deductions.
5. PCC PBAC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same IRR.
8. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed **Technical Specifications**.

Very truly yours,


ATTY. JOSEPH MELVIN E. BASAS
PBAC Chairperson

Item	QTY	ABC	Project Title	Total Amount
				(To be filled-up by the supplier)
1	1	₱ 243,197.00	Printing of Annual Report (10 digital and 1,000 offset)	
			<i>(Please see attached Technical Specifications)</i>	
Total Lot ABC		₱ 243,197.00	TOTAL Amount:	
Delivery Instructions:			<i>(Please see attached Technical Specifications)</i>	

(Please provide complete information below)

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : _____
 Designation/Position : _____
 Name of Company : _____
 Address : _____
 Telephone / Fax : _____
 E-mail Address: _____
 Company Tax Identification Number : _____



PROCUREMENT FOR THE PRINTING OF COMPETITION MATTERS

Request for Quotation (RFQ) No. _____

2022 ANNUAL REPORT (Digital Printing)	
Quantity	10 copies (excluding mock-ups)
Dimension	A4 - 11.7 inches (H) x 8.25 inches (W) - folded A3 - 11.7 inches (H) x 16.53 inches (W) - spread
No. of pages	60-68 (including front and back cover pages)
Materials	Cover: Matte or C2S 220 lbs. Inside pages: Matte 120 lbs.
Color	Full color/full bleed (cover and inside pages)
Process	Digital Printing
Binding	Perfect Binding
Note	Two (2) mockup copies shall be provided by the supplier two (2) business days after receipt of the Job order or receipt of the file from the end user, whichever comes later. Complete number of copies shall be delivered within three (3) business days upon approval of the mock provided by the Supplier.
Others	Delivered items that are non-compliant with the specifications and the approved mock-up will be returned for outright replacement.
2022 ANNUAL REPORT (Offset Printing)	
Quantity	1000 (excluding mock-ups)
Dimension	A4 - 11.7 inches (H) x 8.25 inches (W) - folded A3 - 11.7 inches (H) x 16.53 inches (W) - spread
No. of pages	60-68 (including front and back cover pages)
Materials	Cover: Matte or C2S 220 lbs. Inside pages: Matte 120 lbs.
Color	Full color/full bleed (cover and inside pages)
Process	Offset Printing
Binding	Perfect Binding
Note	Two (2) mockup copies shall be provided by the supplier two (2) business days after receipt of the Job order or receipt of the file from the end user, whichever comes later. Complete number of copies shall be delivered within eight (8) business days upon approval of the mock provided by the Supplier
Others	If at least 10% of the total quantity are non-compliant with the specifications and the approved mock-up, the end-user may return all the copies delivered by the supplier, for outright replacement of the 10% defective copies, and for quality checking and possible replacement, if found defective, of the remaining 90%.



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ARNOLD ROY D. TENORIO
OIC Director IV, CKMO

Conforme:

Name and Signature of Authorized Representative

Designation

Name of Company

Date