

REQUEST FOR PROPOSAL

Provision of Lights and Sounds System with LED Monitor and Photo Booth for the Conduct of 2023 PCC Year End Assessment and PRAISE Awarding

Io./Date Received: 2023-11-0246 / 30 December 2023

RFQ/P No. / Date: 2023-12-0234 / 04 December 2023

The Philippine Competition Commission invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the described item in the attached **Technical Specifications** subject to the Terms and Conditions and within the **Approved Budget for the Contract**.

Required Documents/Information to be submitted as Attachments to the Proposal:

- Mayor's/Business Permit / BIR Certificate of Registration in case of individual.
- PhilGEPS Registration Number
- Notarized Omnibus Sworn Statement (To be issued prior to issuance of award)
- Signed Technical Specifications
- Signed Request for Proposal

This pro-forma quotation maybe submitted through **registered** or **electronic mail** to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to procurementunit@phcc.gov.ph or mgarcia@phcc.gov.ph on or before **11 December 2023, 12:00 NN** subject to the following **Terms and Conditions**:

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2306) 5% R-VAT and (BIR 2307) 1% (PO) or 2% (JO) deductions.
5. PCC PBAC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same IRR.
8. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed **Technical Specifications**.
10. Please note that the award of the procurement is on a **per lot basis**.

Very truly yours,


ATTY. JOSEPH MELVIN B. BASAS
Chairperson, Bids and Awards Committee

Item	QTY	Total Amount	Project Title	Total Amount
				(To be filled-out by the supplier)
1	1	P 120,000.00	Provision of Lights and Sounds System with LED Monitor and Photo Booth for the Conduct of 2023 PCC Year End Assessment and PRAISE Awarding	
			(Please see attached Technical Specifications)	
Total ABC		P 120,000.00	TOTAL Amount:	
Delivery Instructions:			(Please see attached Technical Specifications)	

(Please provide **complete** information below)

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : _____

Designation/Position : _____

Name of Company : _____

Address : _____

Telephone / Fax : _____

E-mail Address: _____

Company Tax Identification Number : _____

TECHNICAL SPECIFICATIONS

PROVISION OF LIGHTS and SOUNDS SYSTEM with LED WALL and PHOTO BOOTH

ACTIVITY

Title	PCC 7 th Year-end Assessment
Date and Time	13 December 2023
Venue	PCC Office

VENUE DETAILS

AREA	DIMENSIONS
Stage (<i>in between pillars</i>)	max of 6.5 M x 5.5M / 21.32ft x 18 ft
Overall floor area	approx. 18.65 M x12.9 M / 61.18 ft x 42.32 ft
Floor-to-ceiling height	2.4 M/ 7.8 ft

GENERAL REQUIREMENTS

- Lights and Sound System for a group of 259 pax
- LED Wall Rental with live feed
- TVs/Monitors
- Stage/Riser
- Photobooth
- Technical support/ operators
- Provision of crew meals for operators/staff

DETAILED REQUIREMENTS

LIGHTS SYSTEM/LIGHTING EQUIPMENT for 259 pax	
LED PAR RGBW	1 lot
Amber White Frontal LED	1 lot
Light Controller/ Dimmer Console with technical support/operator	1 unit
Moving head beam	4 units
Power Cables/Wires and Connectors	1 lot
Light Tower	1 lot
Lighting units for 2 buffet table setups at the back of the venue	1 lot

STAGE	
Stage: 16ft x 20ft x 1ft	1 lot
Necessary stage accessories (ladders, cloth, etc.)	1 lot



LED WALL and MONITOR EQUIPMENT	
LED Wall Slim Type (6ftx12ft plus 1ft riser)	1 lot
TV Monitors of at least 65 inches with TV stand	2 units
PC Desktop/Laptop with complete accessories, and technical support/operator	1 lot
LED Video Processor	1 lot
Power Cable/s for LED	1 lot
Switchers/Splitters	1 lot
Seamless Display Switcher	1 lot
Power Cables and Connectors	1 lot
Live Feed Equipment and videographers <i>(maximum of 2 units of video camera setup)</i>	1 lot

SOUND SYSTEM for 259 pax	
Digital Mixing Console	1 lot
Speaker System with technical support/operator	1 lot
Subwoofer	1 lot
Stage Monitor	1 lot
Wireless Microphones with batteries	6 units
Power Cables and Connectors	1 lot
Extensions	1 lot
Microphone stands	3 units
Other necessary accessories	1 lot

PHOTO BOOTH	
Unlimited shots for 4 hours	1 lot
With backdrop (Luau Theme)	
With printed photos and other inclusions	

Rates inclusive of all fees and taxes, including delivery, installation, pull-out, trucking delivery charges, and crew meals.

Prepared by:



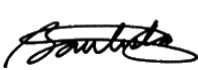
GERALD T. BAYONA
Member, Procurement and Logistics
FY 2023 Year-End Assessment
Committee

Reviewed by:



ROMMEL R. OIRA
Lead, Procurement and Logistics
FY 2023 Year-End Assessment
Committee

Recommending Approval:



ANTONIA LYNNELY L. BAUTISTA
Chief Administrative Officer
Human Capital Management Division

Approved by:



JESON Q. DE LA TORRE
Director IV
Administrative Office

CONFORME:

Name and Signature of Authorized Representative

Designation

Name of Company

Date