



Ensuring businesses compete and consumers benefit

25/F Vertis North Corporate Center I,
North Avenue, Quezon City 1105
www.phcc.gov.ph
queries@phcc.gov.ph
(+632) 8771 9722
(+632) 8771 9713

PURCHASE ORDER

1 Supplier/Provider: ZAB ENTERPRISES INC.		2 P. O. Number: 2020-12-0144	
Address: Sampaloc, Manila		Date: December 23, 2020	
Tel./Fax No.: 8712-8535 / 8711-0942		P.R. No.: 2020-12-0143	
TIN: 009-294-989-000		Date: December 9, 2020	
		Mode of Procurement: Shopping (B)	

3
Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein

Item No.	Stock No.	Qty	Unit	Item Description	Cost	
					Unit	Total
5		50	piece	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	65.00	3,250.00
6		50	piece	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	85.00	4,250.00
8		50	pack	STICKER PAPER, MATTE (10pcs/pack) <i>A4</i>	50.00	2,500.00
9		50	piece	TAPE, PACKAGING, width: 48mm (±1mm) <i>2x50 Arrok</i>	28.00	1,400.00
15		200	piece	FOLDER L-Type, Plastic A4 Size, clear (50/pack) <i>Seagull</i>	10.00	2,000.00

Amount in Words: Thirteen Thousand Four Hundred Pesos	Total: 13,400.00
	*Subject to Applicable Taxes
	GROSS 13,400.00
4 Place of Delivery: PCC	Delivery Term: <input type="checkbox"/> - Pick-up <input checked="" type="checkbox"/> - Deliver w/in 15 calendar days from receipt of PO
Date of Delivery/Completion:	Payment Term: <input type="checkbox"/> - COD <input checked="" type="checkbox"/> 15 - Days after delivery

Note: All materials replaced during the repair job shall be surrendered upon delivery of equipment to facilitate processing of payment. Unless otherwise indicated, the above terms and conditions are deemed accepted and form part thereof.

5 Penalty Provision:
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: LEONARD N. ESPIELADO
L. ESPIELADO
Supplier signature over printed name
Date: _____

Very truly yours,
KENNETH V. TANATE, PhD
Kenneth V. Tanate
Executive Director and
Head of Procuring Entity
Date: _____

6 Funds Available : MA. DOLORES A. KALALO	7 Amount : _____ ALOBS No.: _____ Date : _____
---	---



All gate pass 1 day before

Prill Gustiniani