

PURCHASE ORDER

<p>1 Supplier/Provider: BANBEE COMMERCIAL CO., INC.</p> <p>Address: Recto Ave. Tondo Manila</p> <p>Tel./Fax No.: 8986-9305</p> <p>TIN: 001-609-075-000</p>	<p>2 P. O. Number: 2020-00-0024</p> <p>Date: December 9, 2019</p> <p>P.R. No.: 2020-00-0016</p> <p>Date: November 26, 2019</p> <p>Mode of Procurement: Shopping</p>
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3 Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein

Item No.	Stock No.	Qty	Unit	Item Description	Cost	
					Unit	Total
7		8	piece	Archfile Binders (Navy Blue, 3inches width, 2-hole vertical)	140.00	1,120.00
8		37	piece	Ink Cartridge for HP #680 Black	494.00	18,278.00
9		37	piece	Ink Cartridge for HP #680 Tri-Color	494.00	18,278.00


Amount in Words: Thirty-Seven Thousand Six Hundred Seventy-Six Pesos	Total: 37,676.00 *Subject to Applicable Taxes GROSS 37,676.00
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4 Place of Delivery: PCC Delivery Term: Pick-up - Deliver w/in **15** calendar days from receipt of PO

Date of Delivery/Completion: _____ Payment Term: COD **15** - Days after delivery

Note: All materials replaced during the repair job shall be surrendered upon delivery of equipment to facilitate processing of payment. Unless otherwise indicated, the above terms and conditions are deemed accepted and form part thereof.

5 Penalty Provision:
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: _____ Very truly yours, 
 Supplier signature over printed name **KENNETH V. TANATE, PhD**
 Date: _____ Executive Director and Head of Procuring Entity

<p>6 Funds Available : E.P. No. 2020-0016</p> <p> MA. DOLORES A. KALALO</p>	<p>7 Amount : _____ ALOBS No.: _____</p> <p>Date : _____</p>
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