

PHILIPPINE BIDDING DOCUMENTS

Fit-out and Leasehold Improvement of 9th Floor Office Extension of PCC, including Supply, Installation and Delivery of Required Materials, Goods, and Services

IB No. 2023-05-0071

Philippine Competition Commission

05 May 2023

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Glossary of Acronyms, Terms, and Abbreviations

ABC – Approved Budget for the Contract.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

CDA - Cooperative Development Authority.

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

CIF – Cost Insurance and Freight.

CIP – Carriage and Insurance Paid.

CPI – Consumer Price Index.

DDP – Refers to the quoted price of the Goods, which means “delivered duty paid.”

DTI – Department of Trade and Industry.

EXW – Ex works.

FCA – “Free Carrier” shipping point.

FOB – “Free on Board” shipping point.

Foreign-funded Procurement or Foreign-Assisted Project– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

Framework Agreement – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

GPPB – Government Procurement Policy Board.

INCOTERMS – International Commercial Terms.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national

buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

Supplier – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

UN – United Nations.

Section I. Invitation to Bid

INVITATION TO BID FOR FIT-OUT AND LEASEHOLD IMPROVEMENT OF 9TH FLOOR OFFICE EXTENSION OF PCC, INCLUDING SUPPLY, INSTALLATION AND DELIVERY OF REQUIRED MATERIALS, GOODS, AND SERVICES

1. The *Philippine Competition Commission (PCC)*, through the *FY 2023 General Appropriations Act (GAA)* intends to apply the sum of *Four Million Pesos (PhP4,000,000.00)* being the ABC to payments under the contract for the *Fit-out and Leasehold Improvement of 9th Floor Office Extension of PCC, including Supply, Installation and Delivery of Required Materials, Goods, and Services* under *Invitation to Bid (IB) No. 2023-05-0071*. Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.
2. The *PCC* now invites bids for the above Procurement Project. Delivery of the Goods is required upon receipt of the Notice to Proceed. Bidders should have completed a contract similar to the Project within five (5) years from the date of submission and receipt of bids. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from *PCC* and inspect the Bidding Documents at the address given below during *office hours from 8:00 A.M. to 5:00 P.M. (Monday through Friday)*.
5. A complete set of Bidding Documents may be acquired by interested Bidders on *08 May 2023* from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB and internal issuance of PCC Bids and Awards Committee (PBAC), in the amount of *Five Thousand Pesos (PhP5,000.00)*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person or through e-mail.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.

6. The **PCC** will hold a Pre-Bid Conference on **17 May 2023, 1:30PM** the given address below or through Microsoft Teams teleconference which shall be open to prospective bidders.
7. Bids must be duly received by the PBAC Secretariat through **IB No. 2023-05-0071** on **30 May 2023, 12:00NN** at **25^F Vertis North Corporate Center 1, North Avenue, Quezon City** or via e-bid submission through this link: <https://pccgov.sharepoint.com/sites/E-BIDSubmission>. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **30 May 2023, 1:30PM** at the given address below or through Microsoft Teams Teleconference. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. Bids submitted through online submission must be put in a compressed/zip folder. The compressed folders and the files in it must be **both password-protected**. Kindly refer to the Guidelines on PCC E-Bid Submission uploaded under the E-Bid System window of the PCC website. In case of tie, bidders' presence is required during tie breaking through toss coin or draw lots.
11. The **PCC** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

THE SECRETARIAT

Bids and Awards Committee

Philippine Competition Commission

25F Tower 1, Vertis North Corporate Center,

North Avenue, Quezon City

Telephone No.: (02) 771-9722 local 204

e-mail: procurement@phcc.gov.ph or mrfaqutnao@phcc.gov.ph

13. You may visit the following websites:

For downloading of Bidding Documents:

<https://www.phcc.gov.ph/procurement/request-for-quotation-expression-of-interest-invitation-to-bid/>

For online bid submission: <https://pccgov.sharepoint.com/sites/E-BIDSubmission>

05 May 2023



ATTY. JOSEPH MELVIN B. BASAS
Chairperson, PCC Bids and Awards Committee



Section II. Instructions to Bidders

1. Scope of Bid

The Procuring Entity, *Philippine Competition Commission* wishes to receive Bids for the *Fit-out and Leasehold Improvement of 9th Floor Office Extension of PCC, including Supply, Installation and Delivery of Required Materials, Goods, and Services*, with identification number *IB No. 2023-05-0071*.

The Procurement Project (referred to herein as “Project”) is composed of one (1) lot, the details of which are described in Section VII (Technical Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for 2022 in the amount of *Four Million Pesos (PhP4,000,000.00)*.

2.2. The source of funding is the *FY 2023 General Appropriations Act (GAA)*.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.

5.2. Foreign ownership exceeding those allowed under the rules may participate pursuant to:

- i. When a Treaty or International or Executive Agreement as provided in Section 4 of the RA No. 9184 and its 2016 revised IRR allow foreign bidders to participate;
 - ii. Citizens, corporations, or associations of a country, included in the list issued by the GPPB, the laws or regulations of which grant reciprocal rights or privileges to citizens, corporations, or associations of the Philippines;
 - iii. When the Goods sought to be procured are not available from local suppliers; or
 - iv. When there is a need to prevent situations that defeat competition or restrain trade.
- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to at least fifty percent (50%) of the ABC.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that Subcontracting is not allowed.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address and/or through videoconferencing/webcasting} as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the

IB, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed **within five (5) years** prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
 - a. For Goods offered from within the Procuring Entity's country:
 - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);

- ii. The cost of all customs duties and sales and other taxes already paid or payable;
 - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
 - iv. The price of other (incidental) services, if any, listed in e.
- b. For Goods offered from abroad:
 - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
 - ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

13. Bid and Payment Currencies

13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

13.1. Payment of the contract price shall be made in Philippine Pesos.

14. Bid Security

14.1. The Bidder shall submit a Bid Securing Declaration¹ or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.

14.2. The Bid and bid security shall be valid until ***one hundred twenty (120) calendar days***. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

¹ In the case of Framework Agreement, the undertaking shall refer to entering into contract with the Procuring Entity and furnishing of the performance security or the performance securing declaration within ten (10) calendar days from receipt of Notice to Execute Framework Agreement.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

16. Deadline for Submission of Bids

- 16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

17. Opening and Preliminary Examination of Bids

- 17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*," using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 14 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the

2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.

- 19.4. The Project shall be awarded as one project having one lot and shall be awarded as one contract.
- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

- 20.1. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**. Qualification.

21. Signing of the Contract

- 21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet

Bid Data Sheet

ITB Clause	
5.3	For this purpose, contracts similar to the Project shall be: <ul style="list-style-type: none"> a. Fit-out and Leasehold Improvement of commercial or office space, including Supply, Installation and Delivery of Required Materials, Goods, and Services b. completed within five (5) years prior to the deadline for the submission and receipt of bids.
7.1	Subcontracting is not allowed
12	<ul style="list-style-type: none"> i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable); ii. The cost of all customs duties and sales and other taxes already paid or payable. iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and iv. The price of other (incidental) services, if any.
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <ul style="list-style-type: none"> a. The amount of not less than <i>Eighty Thousand Pesos (PhP80,000.00)</i>, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or b. The amount of not less than <i>Two Hundred Thousand Pesos (PhP200,000.00)</i> if bid security is in Surety Bond.
19.3	Please refer to the attached Technical Specifications
20.2	<ul style="list-style-type: none"> 1. PhilGEPS Platinum Registration 2. Valid Mayor's/Business Permit 3. SEC Registration Certificate 4. Valid Tax Clearance 5. Valid PCAB License 6. Latest Income/Business Tax Return
21.2	No Additional Requirements

Section IV. General Conditions of Contract

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

2. Advance Payment and Terms of Payment

2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in **SCC, Section VII (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

- 5.1 In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.
- 5.2 The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Section V. Special Conditions of Contract

Special Conditions of Contract

GCC Clause	
1	<p>Delivery and Documents –</p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p>“The delivery terms applicable to this Contract are delivered to PCC. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <p>Delivery and Documents –</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site are the End-Users of project proponents.</p> <p>Incidental Services –</p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements:</p> <ul style="list-style-type: none"> a. performance or supervision of on-site assembly and/or start-up of the supplied Goods; b. furnishing of tools required for assembly and/or maintenance of the supplied Goods; c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods; d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and e. training of the Procuring Entity’s personnel, at the Supplier’s plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.
	<p>The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.</p>

	<p>Spare Parts –</p> <p>The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:</p> <ul style="list-style-type: none"> a. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and b. in the event of termination of production of the spare parts: <ul style="list-style-type: none"> i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested. <p>The spare parts and other components required are listed in Section VI (Schedule of Requirements) and the cost thereof are included in the contract price.</p>
	<p>Intellectual Property Rights –</p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
2.2	<p>The terms of payment shall be as follows:</p> <p>The Contractor shall issue a SOA/BS for the completed project upon compliance with Annex A and based on the items stated in Annex B. The PCC shall pay the Service Provider within fifteen (15) working days upon receipt of the Joint Inspection Report, Delivery Receipts and SOA/BS of the completed project and issuance of CSSR from the End-user. Payment shall be released within PCC premises.</p>
4	<p>Evaluation of Contractor and Staff Requirements in accordance with Required Qualifications</p>

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

(Please see attached Technical Specifications)

Section VII. Technical Specifications

TECHNICAL SPECIFICATIONS

Project Title : Fit-out and Leasehold Improvement of 9th Floor Office Extension of PCC, including Supply, Installation and Delivery of Required Materials, Goods, and Services

I. RATIONALE

The Philippine Competition Commission (PCC) intends to undertake the fit-out and leasehold improvement of the additional office space and storage facility at the 9th Floor of Vertis North Corporate Center I, North Avenue, Brgy. Pag-Asa, North Triangle, Quezon City.

The leasehold improvement is needed to provide: (1) storage space for the increasing volume of case files; (2) venue for program and capacity-building activities for various stakeholders; (3) secured space for the IT infrastructure of the Case Management Processing System under the Korea International Cooperation Agency (KOICA) grant; (4) office space for the Project Management Unit (PMU) personnel under the Asian Development Bank; and (5) additional office space for other offices due to increasing number of personnel.

II. SCOPE OF WORK

The Contractor is required to perform the following scope of works and provide the deliverables in accordance with the approved plans and specifications:

Item	Scope of Work	Statement of Compliance (Put "✓" to comply or "X" to not comply)
A.I.	GENERAL REQUIREMENTS	
	1. Mobilization / Demobilization 2. Health and Safety 3. Cleaning and Disposal Works 4. As-built Plans	
	5. Temporary Facilities (including power and water utilities)	c/o Procuring Entity
A.II.	OTHER GENERAL REQUIREMENTS	
	1. Building Administration Fees, Permits & Clearances	
B.	CIVIL WORKS	
	1. Partition Works	

Item	Scope of Work	Statement of Compliance (Put “✓” to comply or “X” to not comply)
	<ul style="list-style-type: none"> 1.1. Dismantling and Demolition Works 1.2. Supply, Delivery and Installation of Partition Walls 2. Ceiling Works <ul style="list-style-type: none"> 2.1. Replacement of Acoustic Ceiling Boards 2.2. Rehabilitation Works on Drop Ceiling System 3. Floor Finishing Works <ul style="list-style-type: none"> 3.1. Dismantling and Stripping Works on Existing Floor Finishes 3.2. Supply, Delivery and Installation of New Vinyl Tiles 3.3. Waterproofing Works (Pantry Area) 3.4. Provision of Floor Outlet Cover 4. Wall Finishing Works <ul style="list-style-type: none"> 4.1. Stripping Works on Existing Wall Finishes 4.2. New Painting Works 4.3. New Cement Finish Works 4.4. Supply, Delivery, and Installation of Frosted Laminate Film 4.5. Supply, Delivery, and Installation of New Vinyl Baseboard 5. Doors and Hardware <ul style="list-style-type: none"> 5.1. Supply, Delivery, and Installation of New Laminated Doors 6. Repair Works at the Lobby Area <ul style="list-style-type: none"> 6.1. Restoration of Existing Reception Counter 6.2. Restoration of Existing Reception Backwall 6.3. Dismantling of Door at Drivers' Lounge 7. Logo, Signages and Other Fixtures <ul style="list-style-type: none"> 7.1. Supply of PCC Logo, Signages and Other Fixtures: <ul style="list-style-type: none"> a. PCC Logo b. Evacuation Plan c. Fire Extinguisher Signage 	

Item	Scope of Work	Statement of Compliance (Put “✓” to comply or “X” to not comply)
	d. Fire Extinguisher Stand e. Hand Dryer f. Bathroom Mirror g. Medicine Cabinet h. Towel and Clothing Rack i. Safety Mirror (Half-dome type) j. Safety Mirror (Quarter-dome type) 7.2. Delivery and Installation of PCC Logo, Signages and Other Fixtures	
C.	PLUMBING WORKS	
	1. Supply, Delivery and Installation of Fixtures at Pantry 2. Provision of Drainage for Portable Air Conditioning Unit at Electrical and Data Room	
D.	ELECTRICAL WORKS	
	1. Supply, Delivery and Installation of Electrical Fixtures 1.1 Linear Light 1.2 Pin Light 1.3 1-Gang Switch 1.4 Pop-up Outlet 1.5 2-Gang Outlet 1.6 3-Gang Linear Track Lights (for PCC Logo) 1.7 LED Panel 1.8 Emergency LED Light (including 1-Gang outlet) 1.9 LED Exit Signage 2. Dismantling of Existing High Bay Dome Light	
E.	FIRE DETECTION ALARM SYSTEM (FDAS) WORKS	
	1. Supply, Delivery, Installation and Testing of New Smoke Detectors 1.1. Supply of New Smoke Detectors 1.2. Delivery, Installation and Testing of New Smoke Detectors	
F.	FIRE PROTECTION WORKS	

Item	Scope of Work	Statement of Compliance (Put “✓” to comply or “X” to not comply)
	1. Supply, Delivery, and Installation of New Fire Extinguisher (Ceiling Mount-type) 1.1. Supply of New Fire Extinguisher 1.2. Delivery and Installation of New Fire Extinguisher	
G.	STRUCTURED CABLING SYSTEM WORKS	
	1. Supply, Delivery, Installation and Testing of Structured cabling for PCC 9 th Floor Data Room 1.1 Patch Cords 1.2 Face Plates 1.3 Patch Panels 1.4 Horizontal Wire Manager 2. Supply of New Data Cabinet	
H.	CLOSED CIRCUIT TELEVISION (CCTV) SYSTEM	
	1. Supply, Delivery, and Installation of New CCTV Cameras 1.1 Supply of New CCTV Cameras 1.2 Delivery and Installation of New CCTV Cameras	
I.	ACCESS CONTROL SYSTEM WORKS	
	1. Supply of New Biometrics and Card Reader 1.1. Biometrics and Card Reader (for Time In/Out) 1.2. Biometrics and Card Reader (for Access Doors) 1.3. Push Exit Button (for Access Doors) 1.4. Electromagnetic Lock (For Access Doors and Emergency Exit Door) 1.5. Emergency break glass panel (For Access Doors and Emergency Exit Door) 1.6. Access Control Panel 2. Delivery, Installation and Testing of New Access Control Items	

All courses of action pertaining to the fit-out construction procedures and discrepancies on the Project shall be fully coordinated with the authorized representative/s of the Procuring Entity (“End-user”).

Please note that the quotation for the following items shall be lower than Fifty Thousand Pesos (PhP50,000.00) per unit:

1. Smoke Detector (Item E.1.)
2. Data Cabinet (Item G.6.)
3. CCTV Camera (Item H.1.)
4. Biometrics and Card Reader (Items I.1.1 and I.1.2..)
5. Push Exit Button (Item I.1.3.)
6. Electromagnetic Lock (Item I.1.4.)
7. Emergency Break Glass Panel (Item I.1.5.)
8. Access Control Panel (Item I.1.6.)

Quotation above PhP50,000.00 per unit of the aforementioned items shall be disqualified.

Philippine Codes, Standards and Other Guidelines

With respect to the actual fit-out construction, applicable laws, implementing rules and regulations and amendments (if any) prescribed by the government and/or embodied in the following shall be observed, but not limited to:

- National Building Code of the Philippines
- The Labor Code of the Philippines
- The Fire Code of the Philippines
- Occupational Safety and Health Standards
- Vertis North Corporate Center Tenant Fit-out Guidelines (Appendix 1)

III. DUTIES AND RESPONSIBILITIES

A. The Contractor shall perform the following functions and responsibilities:

1. Inspect, examine, review and verify the proposed layout, technical specifications, actual site conditions, affected facilities and obtain all information necessary to ensure proper execution of the Project;
2. Ensure all necessary works are performed in accordance with the **Technical Specifications (Annex “A”), Bill of Quantities (Annex “B”), and Proposed Layout (Annex “C”)** and of the Project;
3. Ensure all materials and deliverables have equivalent or higher quality standard and specifications to the existing infrastructure, materials, property and equipment of PCC;

4. Ensure all items, components, parts, materials, supplies and equipment are compatible and integrated with the existing PCC design, infrastructure and facilities;
5. Ensure that the necessary documents (e.g., gate passes, work permits, job hazard analysis, list of personnel & equipment) are in place prior to performing the works and activities of the Project;
6. Attend meetings concerning the fit-out construction of the project as needed;
7. Provide all the necessary materials, tools and equipment for the fabrication, installation and completion of the Project;
8. Perform the necessary work during weekends (Saturdays and Sundays) from 8:00 AM to 8:00 PM and/or weekdays (Monday to Friday) from 9:00 AM to 10:00 PM, subject to proper coordination and approval by the End-user;
9. Ensure that all activities that could have hazardous effects (e.g. drilling/noisy works, paint dust and smell, path obstructions, etc.) shall be minimal to avoid disturbances to other building tenants and possible accidents;
10. Always maintain a clean work area after every workday and contain all debris and generated wastes prior to disposal for proper coordination with the End-user;
11. Surrender all unused and remaining items/consumables to the End-user for proper accounting, storage and safekeeping;
12. Submit the required documents as stated in Section VI to the End-user for proper filing;
13. Notify and inform the End-user on the conduct of testing and commissioning works to ensure all installed items are in good working condition.
14. Conduct a joint inspection / punch listing activity with the End-user to ensure satisfactory work have been rendered;
15. Issue the delivery receipts of all required deliverables, and statement of account (SOA) / billing statement (BS) to PCC.

B. The Procuring Entity shall perform the following functions and responsibilities:

1. Endorse the Contractor to the building management and provide to the Contractor the necessary forms (e.g. work permit, delivery and pull-out gate pass, etc.) for accomplishment prior to the commencement of activities for the Project;
2. Monitor the activities and coordinate with the Contractor as needed during contract implementation of the Project;
3. Witness the conduct of testing and commissioning works to ensure all installed items are in good working condition.
4. Conduct a joint inspection / punch listing activity with the Contractor and issue a joint inspection report to remedy all defects found (if any) and ensure satisfactory work have rendered;
5. Provide the Contractor with the existing/current as-built plans of the office space for reference in the formulation of the work program and schedule.
6. Issue a Certificate of Satisfactory Services Rendered (CSSR) after the duration/completion of the project.

7. Under the overall guidance and supervision of the Procuring Entity, the Contract will deliver the Annex "B".
8. The End-user shall inspect the delivered items and completed works and issue a Certificate of Acceptance and Completion upon approval of the delivered items and completion of required works.

IV. SCHEDULE OF REQUIREMENTS

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Delivery Schedule
1	One (1) lot of Supply, Delivery and Installation of Goods and Services for the Leasehold Improvement of the 9 th Floor Leased Office Space of the Philippine Competition Commission	Within sixty (60) calendar days upon the issuance of Notice to Proceed (NTP)

V. QUALIFICATIONS AND STAFF REQUIREMENTS

The Contractor must be duly registered with the Philippine Contractors Accreditation Board (PCAB) with a minimum PCAB license category of "C" for General Engineering or General Building under Small "B" category. The PCAB license must be valid and effective at the time of submission of bid.

The Contractor shall provide the following key personnel:

Key Personnel	Minimum Required Qualification
Project Manager	<ol style="list-style-type: none"> 1. Duly licensed Engineer or Architect registered with the Professional Regulation Commission 2. At least three (3) years of experience in fit-out design and construction of buildings or office workspaces.
Foreman	<ol style="list-style-type: none"> 1. At least three (3) years of experience in fit-out construction of buildings or office workspaces.
Safety Officer	<ol style="list-style-type: none"> 1. Duly licensed relevant to occupational safety and health 2. At least three (3) years of relevant experience in occupational safety and health

The Contractor's key personnel must meet the required qualifications and relevant experiences supported by their respective Curriculum Vitae and appropriate licenses. The key personnel shall only be nominated for a single

position during the implementation of the Project.

VI. STAGES, SUBMITTALS AND DELIVERABLES

1. Pre-construction Stage

The Contractor shall initiate a kick-off meeting with the End-user within ten (10) calendar days upon the issuance of NTP. In addition, the Contractor shall provide the following documents:

- a. Work Program and Schedule (e.g., Project Timeline, Bar Chart / S-Curve, etc.)
- b. Construction Methodology on the General Works (Civil, Plumbing and Electrical Works)

2. Construction Stage

- a. All necessary permits and clearances shall be processed by the Contractor.
- b. All items, parts and components that will be supplied shall be inspected by the End-user prior to its installation.
- c. If there are any increase/decrease in quantities or introduction of new work items, the PCC may issue Variation Orders in accordance with Annex E of the Revised Implementing Rules and Regulations of Republic Act No. 9184.
- d. Warning signs and barriers for the safety of the general public shall be provided and personal protective equipment for the construction personnel shall be worn at all times. Any accidents that might occur to anyone within the construction workplace shall be the responsibility of the Contractor at no additional cost to the PCC.
- e. Any damage that might be incurred to the existing office infrastructure, properties, equipment and systems shall be repaired, restored and/or replaced by the Contractor at no additional cost to the PCC.

3. Post-construction Stage

1. The Project shall include testing and commissioning works for all electrical, plumbing, fire detection, fire protection, structured cabling systems that have been installed to provide PCC a high level of assurance that all equipment and machineries are installed in a prescribed manner. Problems observed shall be addressed immediately by the Contractor and coordinated with the End-user.

2. Within ten (10) calendar days upon completion of the project, the Contractor shall submit a complete set of as-built plans duly signed and sealed by the Contractor, in the following form/s:
 - (a) One (1) set of as-built plans in tracing or parchment papers for reproduction;
 - (b) Three (3) sets of as-built plans in blueprint copies;
 - (c) One (1) set of as-built plans in electronic copy (e.g. ".dwg" file type) editable through a computer-aided design software;
 - (d) One (1) set of original & One (1) set of duplicate copy of Warranty Certificates of all equipment supplied and installed including its owner and operation manual as applicable.
3. Turnover of all manuals, certificates, access keys and its duplicates, and warranties of installed items (physical and/or digital copy).

VII. CONTRACT DURATION

The contract duration shall be for a period of sixty (60) calendar days upon issuance of Notice to Proceed.

VIII. APPROVED BUDGET FOR THE CONTRACT

The Approved Budget for the Contract is **Four Million Pesos (PhP4,000,000.00)**, inclusive of all applicable government taxes, fees and service charges, subject to the usual budgeting, accounting, and auditing rules and regulations.

IX. MODE OF PROCUREMENT

The Mode of Procurement shall be Competitive Bidding provided under the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

X. INFORMATION SECURITY AND NON – DISCLOSURE AGREEMENT

All data, documents, records, backup files, configuration files and metadata (collectively "Information") to be provided to the Service Providers for purposes of delivering the Services are considered confidential information and shall remain the sole property of PCC. The Service Providers shall acknowledge the importance of maintaining security and confidentiality of the Information and agree to prevent unauthorized transfer, disclosure, or use of these Information by any third person or entity. Service Providers shall not use the Information for any purpose other than in connection with the Services. Service Providers shall

ensure that it will not retain, after completion of the Services with which the Information was provided, all or any portion of the Information, in any manner whatsoever.

Upon completion of the Services, any and all Information shall be the property of PCC. The Service Provider shall not keep any copy of the Information in either digital or physical format, including, but not limited to notes, documents, memoranda, and other writing, electronic records, communications, and the like.

XI. PAYMENT SCHEME

The Contractor shall issue a SOA/BS for the completed project upon compliance with Annex A and based on the items stated in Annex B. The PCC shall pay the Service Provider within fifteen (15) working days upon receipt of the Joint Inspection Report, Delivery Receipts and SOA/BS of the completed project and issuance of CSSR from the End-user. Payment shall be released within PCC premises.

XII. LIQUIDATED DAMAGES

In case of delay in the delivery of expected service, the amount of the liquidated damages shall be at least equal to one-tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the PCC shall rescind the contract, without prejudice to other courses of action and remedies open to it.

XIII. DISPUTE RESOLUTION

Should there be any dispute related to the contract and/or rights of the parties, the same shall be submitted to mutual consultation, mediation, and arbitration, in the order of application. The venue of the proceedings shall be in Quezon City. In case of a court suit, the venue shall be the courts of competent jurisdiction in Quezon City, to the exclusion of all other courts. Any amendment or additional terms and conditions to the Contract must be in writing, signed and acknowledged by the End-user and the Service Provider ("Parties").

XIV. WARRANTY

The Service Provider shall provide a warranty for one (1) year on all materials, parts and components of the Project against any defects. This warranty shall include replacement of materials, parts and/or components inclusive of all applicable fees at no additional cost to PCC. The warranty period shall commence upon approval and acceptance of the Warranty Security by the

Parties.

Prepared by:


CATHERINE ANNE N. BUNCARAS
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Reviewed by:


ROMMEL R. OIRA
Chief Administrative Officer, GSD

Approved by:


JESON Q. DE LA TORRE
Director IV
Administrative Office

CONFORME

Company

Name and Signature of Authorized Representative

Designation

Date

“Annex “A”

TECHNICAL SPECIFICATIONS

A. GENERAL GUIDELINES

All works and activities necessary for this Project shall be performed to the highest standard of quality and workmanship in accordance to the fullest intent and meaning of the plans and specifications unless otherwise specified. All items, components, parts, materials, supplies and equipment for this Project shall be approved by the End-user prior to its delivery and installation.

All materials for the fit-out construction and finishes shall be new, non-toxic, non-volatile, non-flammable (treated with fire retardant if so required), non-carcinogenic, non-abrasive and should be ensured to pose no danger before, during and after the completion of the Project. All materials shall come from legal and sustainable sources.


All items, components, parts, materials, supplies and equipment specified herein shall be brand new, compatible and integrated with the existing PCC design, infrastructure and facilities (e.g., Information Technology Data System, Fire Detection Alarm System, Closed Circuit Television System, Access Control System, etc.)

B. CIVIL WORKS

1. Partition Works

1.1. Dismantling and Demolition Works (1 lot)

Existing partition walls including doors in the following locations shall be dismantled and demolished:

Location	Site Pictures
General Services Division area (2 columns)	

Location	Site Pictures
Property and Supply Unit (PSU) Storage Room	 

Affected structures and finishes adjacent to the dismantled partition walls shall be restored and integrated accordingly with the new partition wall structure.

1.2. Supply, Delivery and Installation of Partition Walls (Total Surface Area: 264.20 sq.m.)

Installation of partition wall structures shall be fixed from floor to ceiling and terminate at or above ceiling in a manner that will allow ventilation through the ceiling plenum/space. Partition walls shall include fire-rated gypsum board, mineral wool insulation, metal studs framing and other items to complete the works.


New partition wall structures shall be installed in the following locations:

- New PSU Storage Room
- New Motorpool Unit (MPU) Storage Room
- New Procurement Unit (PU) Storage Room
- Adjudication Division (AJD) Storage Room
- New Communications and Knowledge Management Office (CKMO) Storage Room
- Recreational Room

2. Ceiling Works





2.1. Replacement of Acoustic Ceiling Boards (Total Quantity: 28 pcs.)

New acoustic ceiling boards shall have similar or better specifications and properties relative to the existing acoustic ceiling boards.

Locations	Sample Site Pictures	Specifications
1. Multi-purpose Function Hall 2. Collapsible Rooms 3. Project Management Unit Room 4. CKMO Storage Room		Dimensions: 60cm. x 60cm.

2.2. Rehabilitation Works on Drop Ceiling System (1 lot)

The drop ceiling system shall be adjusted and reinforced to restore its structural integrity and expose the fire sprinkler heads to its correct level as follows:

Description / Scope of Work	Site Pictures
Overview of the ceiling at reception (manhole side)	 
Overview of the ceiling at reception (reception side)	
Overview of the ceiling at CKMO collaboration room 1	

Additional components of the drop ceiling system (e.g. threaded bolt, hanger clip, suspension rods, channel clip, steel angle, etc.) shall be supplied, delivered and installed to complete the works on the drop ceiling system.

Additional ceiling manhole shall be provided at the reception to allow access to the ceiling plenum for further repair and replacement works.

3. Floor Finishing Works

3.1. Dismantling and Stripping Works on Existing Floor Finishes (Total Area: 30.30 sq.m.)

All flooring tiles shall be dismantled and stripped in such a manner that the existing concrete slab and raised flooring structure will not be damaged in any way.

Existing floor finishes in the following locations shall be dismantled and stripped:

a. Pantry


3.2. Supply, Delivery and Installation of New Vinyl Tiles (Total Area: 30.30 sq.m.)

New vinyl tiles shall have similar or better specifications and properties relative to the existing vinyl tiles.

Location	Sample Site Pictures	Specifications
1. Pantry		<p>a. Dimensions: 30cm. x 30cm. x 4mm. thickness</p> <p>b. Design and color: verify with and End-user</p>

3.3. Waterproofing Works at Pantry Area (1 lot)

Preparation and cleaning works shall be done prior to the application of the waterproofing material to ensure adhesion. Waterproofing works shall be done on the untreated surface beneath the kitchen sink counter as shown in the picture below:

Location	Site Pictures	Specifications
1. Pantry		a. Waterproofing type: cementitious or acrylic polymer b. Minimum number of coats: 2

3.4. Provision of Floor Outlet Cover (1 lot)



Pop-up outlet slots on the following locations shall be provided with the appropriate type of cover:






- New PU Storage Room (2 slots)
- Coffee Nook (2 slots)
- New CKMO Storage Room (2 slots)

4. Wall Finishing Works

4.1. Stripping Works on Existing Wall Finishes (Total Area: 63.80 sq.m.)

Existing wall finishes shall be stripped off in preparation for new painting and cement finish works in the following locations:

Location	Site Pictures
Interview Room 1	
Interview Room 2	

Location	Site Pictures
PCCEA Room	
AJD Storage Room	
Recreational Room	
Meeting Room 1	
Meeting Room 2	

4.2. New Painting Works (Total Area: 171.50 sq.m.)

New paint shall have similar or better specifications relative to the existing wall painting as follows:

Paint Specifications	
Type:	Water-based, low VOC emission
Color:	Off white (verify with existing wall paint)

New painting works shall be applied in the following locations:

- AJD Storage Room
- Recreational Room

- c. Meeting Room 1
- d. Meeting Room 2
- e. New PSU Storage Room
- f. New MPU Storage Room
- g. New PU Storage Room
- h. New CKMO Storage Room

4.3. New Cement Finish Works (7.50 sq.m.)

New cement finish works shall be similar to the existing cement finish and applied in the following locations:

- a. Interview Room 1
- b. Interview Room 2
- c. PCCEA Room

4.4. Supply, Delivery and Installation of New Frosted Laminate Film (Total Area: 104.00 sq.m.)

New frosted laminate film shall have similar or better specifications and properties relative to the existing frosted laminate film.

New frosted film shall be installed on glass walls at the following locations:

- a. PCC Bids and Awards Committee (PBAC) Room
- b. KOICA Room 1
- c. KOICA Room 2
- d. CKMO Collaboration Room 1
- e. CKMO Collaboration Room 2
- f. CKMO Director's Office

4.5. Supply, Delivery and Installation of New Vinyl Baseboard (Total: 71.10 l.m.)

New vinyl baseboard shall have similar or better specifications and properties relative to the existing vinyl baseboard.

New vinyl baseboard shall be installed at the base of the newly installed and finished partition wall structures at the following locations:

- a. Interview Room 1
- b. Interview Room 2
- c. PCCEA Room
- d. AJD Storage Room
- e. Recreational Room
- f. Meeting Room 1
- g. Meeting Room 2
- h. New PSU Storage Room
- i. New MPU Storage Room
- j. New PU Storage Room

k. New CKMO Storage Room

5. Door and Hardware

5.1. Supply, Delivery and Installation of New Laminated Doors (4 sets)

New laminated doors shall have similar or better specifications and properties relative to the existing doors as follows:

Laminated Door Specifications	
Type:	Hollow core, swing-type with door jamb
Design:	Verify with existing laminated doors
Hardware:	a. Door lock b. Door closer c. Door stopper d. Other items to complete



New laminated doors shall be installed in the following locations:



- a. PSU Storage Room
- b. MPU Storage Room
- c. PU Storage Room
- d. CKMO Storage Room

6. Repair Works at the Lobby Area

6.1. Restoration of Existing Reception Counter



The reception counter shall be restored to its original function and condition.

Description / Scope of Work	Site Pictures
Overview of the reception counter	
Replacement of hardware (hinges and door closer)	

Description / Scope of Work	Site Pictures	
Repair of front metal framing		
Restoration of surface finishes		

6.2. Restoration of Existing Reception Backwall

The reception backwall of the PCC at the 9th floor shall be provided with LED lightings similar to the reception backwall of the PCC at the 25th floor.

Description / Scope of Work	Site Pictures	
Provision of LED lightings on the reception backwall at 9 th floor		
Reception backwall design at 25 th floor		

6.3. Dismantling Works at Drivers' Lounge


The existing swing door at the driver's lounge shall be dismantled. The affected wall structure shall be restored accordingly to its original condition.

7. Logo, Signages and Other Fixtures

7.1. Supply, Delivery and Installation of PCC Logo, Signages and Other Fixtures

The PCC logo, signages and other fixtures shall be brand new with the following specifications:

a. PCC Logo (1 lot)

Location	Sample Site Pictures	Specifications
Reception Area		Material: Stainless Steel with LED backlighting (refer to existing PCC Logo)

The PCC logo shall be supplied, delivered and installed at the reception backwall of the PCC office at the 9th floor. Design and specifications shall refer to existing PCC logo signage at the 25th floor.

b. Evacuation Plan (40 pcs.)


Provide an emergency evacuation plan which shall be posted on strategic and conspicuous locations in the building containing the basic information such as but not limited to "You are here" Marking, Fire Exits, Primary and Secondary Route to Exit, etc.


This shall be drawn with a photo-luminescent background to be readable in case of power failure.

c. Fire Extinguisher Stand and Signage (40 pcs.)

Fire extinguisher stands and signages shall be supplied, delivered and placed on strategic and conspicuous locations within the PCC premises.


Fire Extinguisher Stand Specifications		Sample Picture
Design:	Made of appropriate material that can accommodate a 10-lb. fire extinguisher unit	
Color:	Red	
Finish:	Ducco finish includes primer, automotive-grade paint and top	

	coat (glossy finish)	
Base Height:	At least 100mm. above floor level	

Fire Extinguisher Signage Specifications		Sample Picture
Material:	Sintra board	
Color:	Red and White combination	
Dimensions:	Refer to existing fire extinguisher signage	
Design:	Other designs may be considered subject to the approval of the Procuring Entity.	

d. Hand Dryer (1 pc.)


The hand dryer shall be supplied, delivered and installed as provided in the specifications below:

Specifications		Sample Picture
Location:	Comfort Room	
Color:	White	
Casing:	ABS Polycarbonate	
Power Supply:	220-240V / 50-60 Hz	
Power Consumption:	2000W (maximum)	
Operation:	Automatic; Touchless operation	
Sound level:	53 dBA (maximum)	
Air volume:	90 cfm (minimum)	

e. Bathroom Mirror (1 pc.)


The bathroom mirror shall be supplied, delivered and installed as provided in

the specifications below:

Specifications		Sample Picture
Location:	Comfort Room	
Support:	Wall mount type	
Mirror thickness:	4mm. (minimum)	
Material:	Toxic-free Eco-friendly	
Design:	Verify with the End-user	


f. Medicine Cabinet (1 set)

The medicine cabinet shall be supplied, delivered, and installed as provided in the specifications below:

Specifications		Sample Picture
Location:	Comfort Room	
Support:	Wall mount type	
Material:	Stainless steel Multi-layer Inclusive of first aid cross sign	
Design:	Verify with the End-user	



g. Towel and Clothing Rack (1 pc)

The towel and clothing rack shall be supplied, delivered, and installed as provided in the specifications below:

Specifications		Sample Picture
Location:	Comfort Room	
Support:	Wall mount type	
Material:	Stainless steel	
Design:	Verify with the End-user	

h. Safety Mirrors

The safety mirrors shall be supplied, delivered and installed as provided in the specifications below:

Minimum Specifications		Sample Pictures
Half-Dome Convex Mirror (1 pc.)		
Location:	See attached drawing (Annex "C")	
Size:	18-inch (18") diameter (DIA.)	
Material:	Acrylic mirror with acrylic rim/frame	
Mount:	Ceiling or wall	
Quarter-Dome Convex Mirror (1 pc.)		
Location:	See attached drawing (Annex "C")	
Size:	18" DIA.	
Rim material:	Acrylic mirror with acrylic rim/frame	
Mount:	Ceiling or wall	

7.2. Delivery and Installation of PCC Logo, Signages and Other Fixtures

Delivery and installation of PCC logo, signages and other fixtures shall include mounting materials (e.g. adhesives, screws, etc.) and other items to complete the works. Testing works shall be done on the PCC logo and hand dryer upon completion of installation.

C. PLUMBING WORKS (1 lot)

1. Supply, Delivery and Installation of Fixtures at Pantry

The following fixtures shall be supplied, delivered and installed at the sink counter area of the pantry:

- Grease trap (minimum capacity: 10 GPM)
- Angle valve
- Flexible hose
- Other items to complete shall be included (e.g. PVC pipes, PVC tape, etc.)

All installed items and fixtures shall be subjected for leak testing once the

works are completed in coordination with the End-user for witnessing and approval.




2. Provision of Drainage for Portable Air Conditioning Unit at Electrical and Data Room



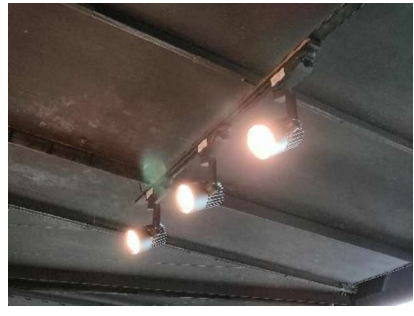

The drainage line shall be provided in relation to the use of a portable air conditioning unit. Once completed, a leak test shall be conducted in coordination with the En-user for witnessing and approval.



D. ELECTRICAL WORKS

1. Supply, Delivery and Installation of Electrical Fixtures (1 lot)

All electrical fixtures shall be supplied, delivered and installed as provided in the specifications below:

Minimum Specifications		Sample Pictures
1.1. Linear Light (35 pcs.)		
Length:	1 meter	
Lighting Type:	LED light	
Power:	36 watts	
Color Temperature:	Daylight / 5000K	
Material:	Polycarbonate cover with aluminum housing	
Mount type:	Suspended / hanging	
1.2. Pin Light (144 pcs.)		
Power:	10 watts	
Color Temperature:	Daylight / 5000K	
Casing material:	6" DIA metal sheet housing with mirrored reflector	
Mount type:	Ceiling / suspended / hanging	
1.3. 1-Gang switch (3 pcs.)		

Minimum Specifications		Sample Pictures
1.4. Pop-up outlet (35 pcs.)		
No. of outlets:	2 outlets per piece	
1.5. 2-Gang outlet (7 pcs.)		
1.6. 3-Gang linear track lights (1 set)		
1.7. LED panel (9 pcs.)		
Dimensions:	1200mm x 600mm. x 10.5mm.	
Power:	50 watts (minimum)	
Color Temperature:	Daylight / 5000K	
Others:	Inclusive of LED driver / power supply and mounting accessories	
1.8. Emergency LED Light (21 pcs.)		
Design:	Twin head	
Battery type:	Rechargeable sealed lead acid	
Usage Duration:	15 hours (minimum)	

Minimum Specifications		Sample Pictures
		
1.9. LED Exit Signage (5 pcs.)		
Design:	LED lighting with direction (as needed) on transparent signage	
Material:	Aluminum casing with acrylic signage	
LED power:	3 watts (minimum)	

Roughing ins, piping, wiring works and other items to complete the works shall be provided, installed and reconfigured to ensure installed items are in good working condition.

2. Dismantling of Existing High Bay Dome Light (1 lot)

All high bay dome lights shall be dismantled in preparation for the installation of the lighting fixtures.

E. FIRE DETECTION ALARM SYSTEM (FDAS) WORKS

1. Supply, Delivery, Installation and Testing of New Smoke Detectors

1.1. Supply of New Smoke Detectors (3 pcs.)

The smoke detectors shall be brand new and compatible with the existing FDAS of the PCC.

1.2. Delivery, Installation and Testing of New Smoke Detectors (1 lot)

The new smoke detectors shall be delivered and installed in the following locations:

- New PSU Storage Room
- New MPU Storage Room
- New CKMO Storage Room

Testing and commissioning works shall be conducted with the End-user

once installation works are complete to ensure proper integration and working condition with the existing FDAS of the PCC.

F. FIRE PROTECTION WORKS

1. Supply, delivery and Installation of New Fire Extinguisher (Ceiling mount-type)

1.1. Supply of New Fire Extinguisher (1 set)

The fire extinguisher shall have the following specifications:

PARTICULARS	QTY	UOM
Fire Extinguisher <ul style="list-style-type: none"> • Brand New • Capacity: 10lbs, ceiling type • HCFC 123 Chemical • Good for AB & C class of Fire • Capacity in terms of mass of extinguishing medium: 4.5kg (10 lbs.) • Purity of the chemical: 99% (min.) • Non-electrical conductor, non-toxic, non-corrosive • Multi-shot/Automatic Shot • Warranty: Five (5) years 	1	set


1.2. Delivery and Installation of New Fire Extinguisher (1 lot)

The new fire extinguisher shall be delivered and installed in the following location:

a. Electrical and Data Room

G. STRUCTURED CABLING SYSTEM WORKS

Particulars	Qty.	UOM
13.1 Supply, Delivery, Installation and Testing of Structured cabling for PCC 9 th Floor Data Room, includes Dismantling of existing UTP (overhead/under raised floor), new Cable pulling, Termination and Testing; Location: PCC 9 th Floor Data and Electrical Room	1	lot
13.2 Patch Cords	91	pc

Particulars	Qty.	UOM
13.3 Face Plates	91	pc
13.4 Patch Panels	4	pc
13.5 Horizontal Wire Manager	4	pc
<p>1.3 Data Cabinet (with power strip and wire manager) Location: PCC 9th floor Data and Electrical room</p> <p><i>Sample Design:</i></p>  <ul style="list-style-type: none"> • 42U Closed Bay Rack (compatible with patch panels and network switches) • Dimension: At least W-518mm (20.4") X D-318mm (15") X H-6Ft (42U) perforated front/rear panel; • 19" standard rack system; • At least 500kg loading capacity; • With 42U cable manager; • Provide at least 24 ports RJ45 rack interconnect 	1	unit
<p>Structured Cabling for Data and Voice</p> <ul style="list-style-type: none"> • 91 Nodes • The following components must meet or exceed the performance requirements of ANSI/TIA/EIA-568B; • Category 6, 4-pair UTP cable, 24AWG, 100-Ohm that supports Ethernet standards, 10/100/1000 Base-T and capable of handling data and voice; • Category 6 patch panel – 1RU and provide 24 modular jack ports with universal wiring that can be terminated to T568A or 		

Particulars	Qty.	UOM
<p>T568B and include port and panel labelling;</p> <ul style="list-style-type: none"> Category 6 Information outlet (I/O) / modular jack – shall be terminated using a 110-style pc board connector, color-coded for both T568A/B, include I/O label; At least 200 pcs. Category 6 patch cord: Properly labeled, at least 6ft in length, must be factory-manufactured with stranded CRM UTP cable and color-matched snag-less rubber boots; All horizontal and vertical cable runs should be continuous, with no splices and no length exceeding 295 feet or 90 meters; Shall observe the bending and pulling strength requirements of the cables as per manufacturer specifications; All cables must maintain at least two (2) meters service loop at both end of the cable and placed in the ceiling; Cable ladder must match the configuration of the data cabinet, must be grounded to master ground buss, must be extended and bolted to the wall or ceiling whichever is applicable; Cable runner for data and electricity must be modular, overhead wire basket system to route data and power cables. Cable tray must support the weight of all cables, and must be bolted to the ceiling using applicable full thread bar and grips and material must be corrosion resistant. As much as possible there must be adequate clearance from electrical installations; Piping should be Polyvinyl chloride (PVC) or as prescribed by the tenant; Dismantling of existing UTP (overhead/under raised floor), new Cable pulling, Termination and Testing; Provide all rough-in materials such as but not limited to pipes, face plate, angle bars, plastic moldings, conduits, pull boxes, full thread bars, etc. and Must include all required peripherals and components not mentioned but needed in the completion of the project. 		

H. CLOSED CIRCUIT TELEVISION (CCTV) SYSTEM WORKS

1. Supply of New CCTV Cameras (12 pcs.)

The new CCTV cameras shall be brand new with the following specifications:

Minimum CCTV Specifications		QTY	UOM
Location:	See attached drawing (Annex “B”)	12	Units
Camera Type:	Dome-type, Internet Protocol (IP), Infrared (IR)		
Day/Night mode:	Automatic (Infrared Cut filter Removal), Color, Black and White (B/W)		
Image Sensor:	2.0 Megapixel (MP) progressive complementary metal-oxide-semiconductor (CMOS)		
Video Resolution:	25/30 frames per second (fps) @1080P (1920x1080 effective pixels)		
Power Supply:	Power over Ethernet (PoE)		
Ingress Protection (IP) Rating:	IP67		
Vandal Resistance:	IK10		
Certifications:	CE (EN 60950:2000) UL:UL60950-1 FCC: FCC Part 15 Subpart B		
Warranty:	One (1) year		
Network Video Recorder (NVR) <ul style="list-style-type: none">• At least eight (8) channel POE NVR• Must have at least ethernet port for network connectivity• CCTV feed can be viewed using web browser• At least 4TB storage with at least 60 days retention capability• Must at least be capable of H.264 video encoding and recording• Must at least be capable of remote backup of video to FTP, SFTP, NAS or Windows machine• Must at least be capable to backup via USB• Remote playback and download recorded video			
Roughing-ins and Installation of Intermediate Metal Conduit (IMC) Pipes, Fittings, Pull boxes, Hangers & Supports, other consumables (e.g. tapes, connectors, etc.), and cost of labor and delivery			
Must include all required peripherals and components not mention, but needed in the completion of the project.			




1.1. Delivery and Installation of New CCTV Cameras (1 lot)




Delivery and installation of new CCTV cameras shall include roughing ins, wires, cables, outlets and other items to complete. New CCTV cameras shall be integrated with the existing PCC data infrastructure for storage of data and video recordings.

I. ACCESS CONTROL SYSTEM WORKS

1. Supply of New Access Control Items

All Access Control Items shall be brand new and have the same or higher specifications with the existing PCC access controls as follows:

Item	Existing PCC Biometrics	QTY	UOM
Biometrics and Card Reader (for Time Attendance)		2	set
➤ Biometrics and card reader <i>(For access doors)</i>		4	set
➤ Push Exit Button (for Access Doors)		4	set

Item	Existing PCC Biometrics	QTY	UOM
➤ Electromagnetic Lock (For Access Doors and Emergency Exit Door)		5	set
➤ Emergency Break Glass Panel (For Access Doors and Emergency Exit Door)		5	set
➤ Access Control Panel		6	set
Roughing-ins and conduits includes IMC Pipes, Fittings, Pull boxes, Hangers & Supports other consumables (e.g. tapes, connectors, etc.), and cost of labor and delivery. Must include all required peripherals and components not mention, but needed in the completion of the project.		1	lot

2. Delivery and Installation of New Access Control Items (1 lot)

Delivery and installation of the access control items shall include roughing ins, wires, cables, outlets and other items to complete. New CCTV cameras shall be integrated with the existing PCC data infrastructure for storage of data and video recordings.

<p style="text-align: center;">CONFORME</p> <p style="text-align: center;">_____ Company</p> <p style="text-align: center;">_____ Name and Signature of Authorized Representative</p> <p style="text-align: center;">_____ Designation</p> <p style="text-align: center;">_____ Date</p>

BILL OF QUANTITIES

Procurement of Supply, Delivery and Installation of Goods and Services for the Leasehold Improvement of the 9th Floor Leased Office Space of the Philippine Competition Commission

ITEM	DESCRIPTION	QTY	UOM	UNIT PRICE (PhP)	AMOUNT (PhP)
A.I.	General Requirements				
1.	Mobilization and Demobilization	1	lot		
2.	Health and Safety	1	lot		
3.	Cleaning and Disposal Works	1	lot		
4.	As-built Plans	1	lot		
5.	Temporary Facilities (including power and water)	1	lot	c/o Procuring Entity	
A.II.	Other General Requirements				
1.	Building Administration Fees, Permits & Clearance	1	lot		
B.	Civil Works				
1.	Partition Works				
	1.1 Dismantling and Demolition Works	1	lot		
	1.2 Supply, Delivery and Installation of Partition Walls	264.20	sq.m.		
2.	Ceiling Works				
	2.1 Replacement of acoustic ceiling boards	28	pc.		
	2.2 Rehabilitation Works on Drop Ceiling System	1	lot		
3.	Floor Finishing Works				
	3.1 Dismantling and Stripping Works on Existing Floor Finishes	30.30	sq.m.		
	3.2 Supply, Delivery and Installation of New Vinyl Tiles	30.30	sq.m.		
	3.3 Waterproofing Works at Pantry Area	1	lot		
	3.4 Provision of Floor Outlet Cover	1	lot		
4.	Wall Finishing Works				
	4.1 Stripping Works on Existing Wall Finishes	63.8	sq.m.		
	4.2 New painting works	171.5	sq.m.		

ITEM	DESCRIPTION	QTY	UOM	UNIT PRICE (PhP)	AMOUNT (PhP)
	4.3 New Cement Finish Works	7.5	sq.m.		
	4.4 Supply, Delivery and Installation of New Frosted Laminate Film	104	sq.m.		
	4.5 Supply, Delivery and Installation of New Vinyl Baseboard	71.1	l.m.		
5.	Doors and Hardwares				
	5.1 Supply, Delivery and Installation of New Laminated Doors	4	set		
6.	Repair Works at the Lobby Area				
	6.1 Restoration Works on Reception Counter	1	lot		
	6.2 Restoration Works on Reception Backwall	1	lot		
	6.3 Dismantling Works at Drivers' Lounge	1	lot		
7.	Logo, Signages and Other Fixtures				
	7.1 Supply, Installation and Testing Works				
	a. PCC Logo	1	lot		
	b. Evacuation Plan	40	pc.		
	c. Fire Extinguisher Signage	40	pc.		
	d. Fire Extinguisher Stand	40	pc.		
	e. Hand Dryer	1	pc.		
	f. Bathroom Mirror	1	pc.		
	g. Medicine Cabinet	1	pc.		
	h. Towel and Clothing Rack	1	pc.		
	i. Safety Mirror (Half-dome Type)	1	pc.		
	j. Safety Mirror (Quarter-dome Type)	1	pc.		
	7.2 Delivery and Installation of PCC Logo, Signages and Other Fixtures	1	lot		
C.	Plumbing Works				
	1. Supply, Delivery, and Installation of Fixtures at Pantry	1	lot		
	2. Provision of Drainage for Portable Air Conditioning Unit at Electrical and Data Room	1	lot		
D.	Electrical Works				
	1. Supply, Delivery and Installation of Electrical Fixtures	1	lot		
	1.1 Linear Light	35	pc.		
	1.2 Pin Light	144	pc.		
	1.3 1-gang Switch	3	pc.		

ITEM	DESCRIPTION	QTY	UOM	UNIT PRICE (PhP)	AMOUNT (PhP)
	1.4 Pop-up Outlet	35	pc.		
	1.5 2-gang Outlet	7	pc.		
	1.6 3-gang linear track lights (for PCC logo)	1	set		
	1.7 LED Panel	9	pc.		
	1.8 Emergency Light (including 1-gang outlet)	21	set		
	1.9 LED Exit signage	5	pc.		
	2. Dismantling of existing high bay dome light	1	lot		
E.	Fire Detection Alarm System (FDAS) Works				
	1. Supply, Delivery, Installation and Testing of New Smoke Detectors				
	1.1 Supply of New Smoke Detectors	3	pc.		
	1.2 Delivery, Installation and Testing of New Smoke Detectors	1	lot		
F.	Fire Protection Works				
	1. Supply, Delivery and Installation of New Fire Extinguisher (Ceiling Mount-type)				
	2. Supply of New Fire Extinguisher	1	set		
	3. Delivery and Installation of New Fire Extinguisher	1	lot		
G.	Structured Cabling System				
	1. Supply, Delivery, Installation and Testing of Structured cabling for PCC 9 th Floor Data Room	1	lot		
	1.1 Patch Cords	91	pc.		
	1.2 Face Plates	91	pc.		
	1.3 Patch Panels	4	pc.		
	1.4 Horizontal Wire Manager	4	pc.		
	2. Supply of New Data Cabinet	1	set		
H.	Closed Circuit Television (CCTV) System				
	1. Supply, Delivery and Installation of New CCTV Cameras				
	1.1 Supply of New CCTV Cameras	12	pc.		
	1.2 Delivery and Installation of New CCTV Cameras	1	lot		
I.	Access Control System				

ITEM	DESCRIPTION	QTY	UOM	UNIT PRICE (PhP)	AMOUNT (PhP)
	1. Supply, of New Access Control Items				
	1.1 Supply of New Access Control Items				
	a. Biometrics and Card Reader (for Time Attendance)	2	set		
	b. Biometrics and Card Reader (for Access Doors)	4	set		
	c. Push Exit Button (for Access Doors)	4	set		
	d. Electromagnetic Lock (For Access Doors and Emergency Exit Door)	5	set		
	e. Emergency Break Glass Panel (For Access Doors and Emergency Exit Door)	5	set		
	f. Access Control Panel	6	set		
	1.2 Delivery, Installation and Testing of New Access Control Items	1	lot		
	TOTAL COST (VAT Inclusive)				

Submitted by:

Authorized Representative Name: _____

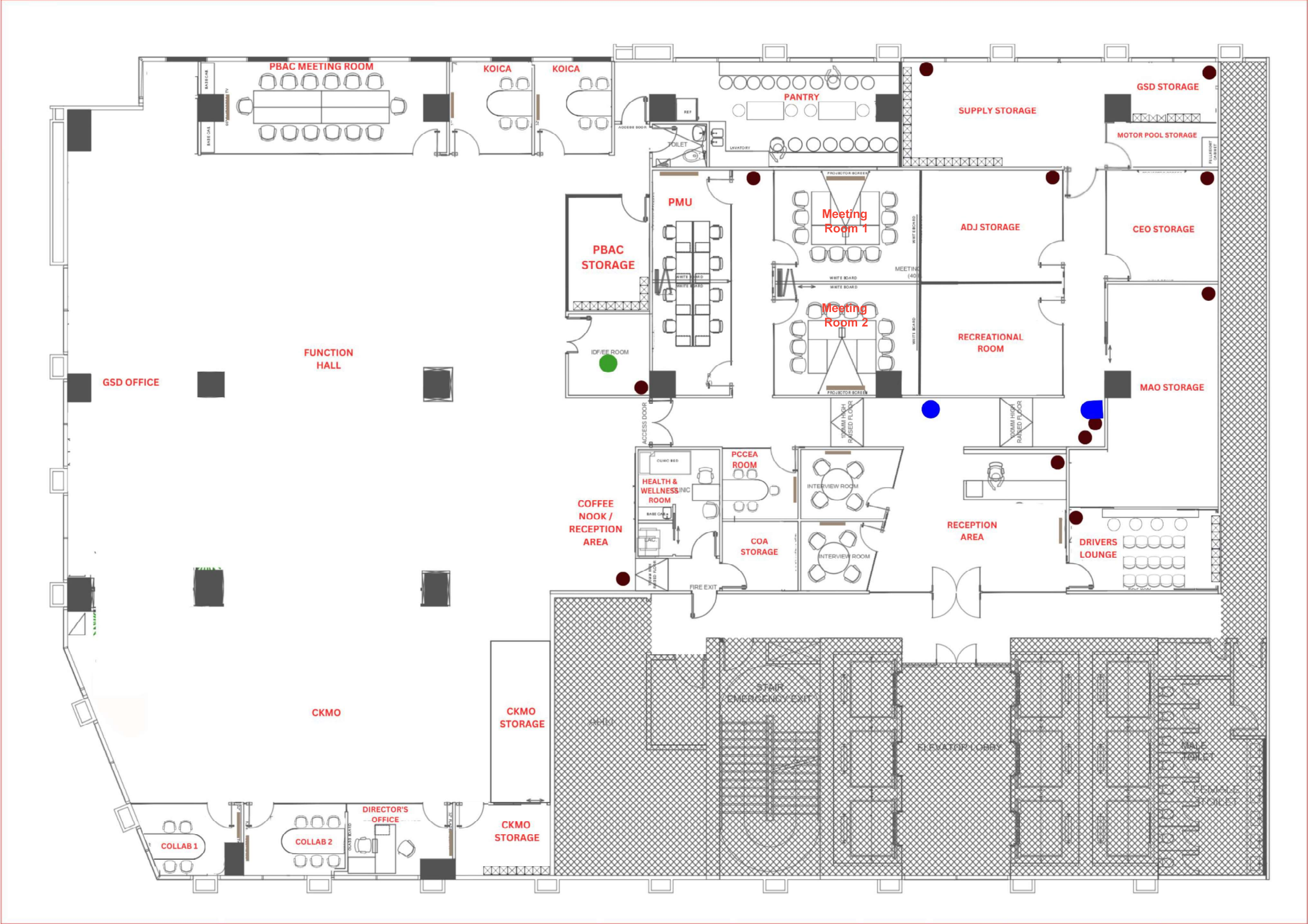
Company: _____





Date: _____

ANNEX “C”

Proposed Drawings / Layout Plans

Proposed Floor Layout Plan (no to scale)



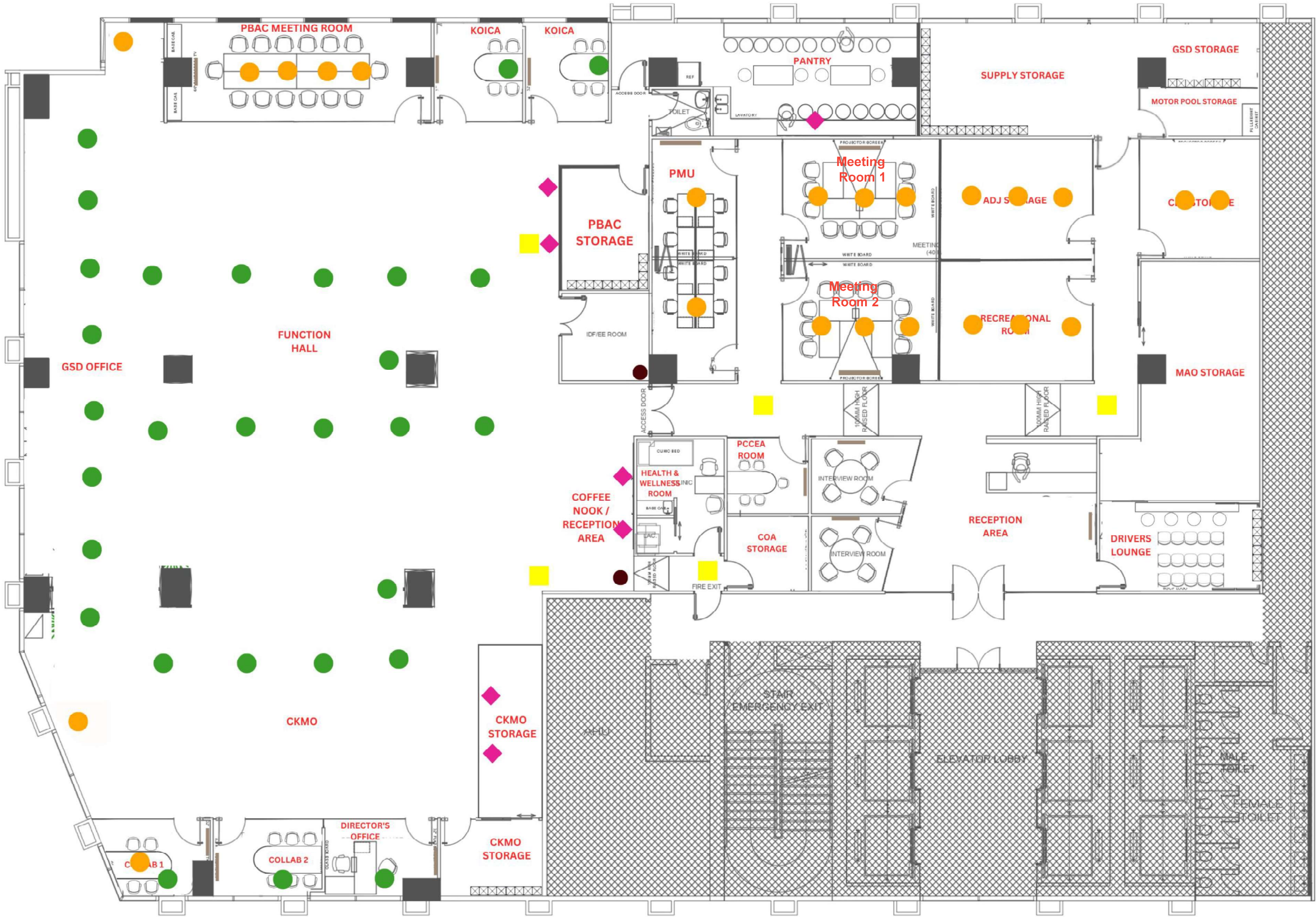
LEGENDS	
Floor Layout	
	HCFC Fire Extinguisher
	CCTV Cameras
	Safety Mirror (Half-dome Type)
	Safety Mirror (Quarter-dome Type)





Proposed Lighting Layout (no to scale)



LEGENDS	
Lighting Layout	
	Existing LED Panel Light
	LED Panel Light for Replacement
	Length Linear Drop Lighting
	Emergency Light
	Pin Light
	Existing Pin Light
	1-Gang Switch
	3-Gang Linear Track Lights




Proposed Power Layout (no to scale)



LEGENDS	
Power Layout	
	Pop-up outlet for installation
	Existing pop-up outlet
	LED Exit Sign
	2-Gang power outlet

Proposed IT Works Layout Plan (no to scale)



LEGENDS	
IT Works Layout	
	Access points
	Data Port
	HDMI Port
BM	Biometrics

Section VIII. Checklist of Technical and Financial Documents

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) **in accordance with Section 8.5.2 of the IRR;**

Technical Documents

- (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (c) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- (d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission **or** Original copy of Notarized Bid Securing Declaration; **and**
- (e) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- (f) Original duly signed Omnibus Sworn Statement (OSS) **and** if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- (g) The prospective bidder’s computation of Net Financial Contracting Capacity (NFCC) **or** A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class “B” Documents

- (h) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence **or** duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE

- (i) Original of duly signed and accomplished Financial Bid Form; **and**
- (j) Original of duly signed and accomplished Price Schedule(s).

Other documentary requirements under RA No. 9184 (as applicable)

- (k) *[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- (l) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

