



**PURCHASE ORDER**

1 Supplier/Provider: <b>LAMBERT TRADING</b>		2 P. O. Number: <b>2023-09-0151</b>	
Address: Talavera, Nueva Ecija		Date: <b>20-Sep-23</b>	
Tel./Fax No.: (044) 940-6215 / 09454303594		P.R. No.: <b>2023-08-0159</b>	
TIN: 220-834-592-000		Date: <b>31-Aug-22</b>	
		Mode of Procurement: <b>Shopping (B)</b>	

3  
Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein

Item No.	Stock No.	Qty	Unit	Item Description	Cost (PhP)	
					Unit	Total
11		60	piece	PUNCHER, paper, heavy duty, with adjustable paper guide and lock	151.00	9,060.00
13		100	pack	VELLUM BOARD, A4 180gsm (Cream White)	27.00	2,700.00

Amount in Words: <b>Eleven Thousand Seven Hundred Sixty Pesos</b>	Total: <b>11,760.00</b>
	*Subject to Applicable Taxes
	GROSS <b>11,760.00</b>

4  
Place of Delivery: **PCC**      Delivery Term:  Pick-up  7-10 Calendar Days upon receipt of the signed PO

Date of Delivery/Completion: \_\_\_\_\_      Payment Term:  - COD  15-20 days upon complete delivery

Note: All materials replaced during the repair job shall be surrendered upon delivery of equipment to facilitate processing of payment. Unless otherwise indicated, the above terms and conditions are deemed accepted and form part thereof.

5  
Penalty Provision:  
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme: **LORAINA A. MALUBAG**      **KENNETH V. TANATE, PhD**  
 Supplier signature over printed name      Executive Director and  
 Date: **SEPTEMBER 26, 2023**      Head of the Procuring Entity  
 Date: \_\_\_\_\_

6 Funds Available :  <b>REUBEN JONATHAN P. MONTENEGRO</b> Chief Accountant	7 Amount : _____ ALOBS No.: _____ Date : _____
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