

JOB ORDER

1 Supplier/Provider: High Ground Food Services Address: 11 Lot 1372 B3A Libongco St. Guitnang Bayan 1, San Mateo, Rizal Tel./Fax No. : 0945 524 8837; 0917 178 0539 TIN : 409-835-452-000	2 J. O. Number: 2024-07-0131
	Date: 24-Jul-24
	P.R. No.: 2024-07-0148
	Date: 10-Jul-24
	Mode of Procurement: 53.9 Small Value Procurement

3
Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein

Item No.	Stock No.	Qty	Unit	Item Description	Cost (PhP)	
					Unit	Total
1		1	Lot	Provision of Catering Services for the Conduct of Seminar-Workshop on Records Disposition Administration (RDA)	61,200.00	61,200.00
				(Please see attached Technical Specifications)		
Amount in Words: Sixty-One Thousand Two Hundred Pesos					Total: 61,200.00	
					*Subject to Applicable Taxes	-
					GROSS	61,200.00

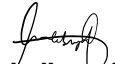
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Place of Delivery: **PCC** Delivery Term: Pick-up **Please see attached Technical Specifications**

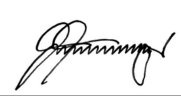
Date of Delivery/Completion: _____ Payment Term: - COD **Please see attached Technical Specifications**

Note: All materials replaced during the repair job shall be surrendered upon delivery of equipment to facilitate processing of payment. Unless otherwise indicated, the above terms and conditions are deemed accepted and form part thereof.

5 Penalty Provision:
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: 
Lyra Arabella Malabuyoc
Supplier signature over printed name
Date: **July 25, 2024**

Very truly yours, 
KENNETH V. TANATE, PhD
Executive Director and
Head of the Procuring Entity 
Date: **25 July 2024**

6 Funds Available :  REUBEN JONATHAN P. MONTENEGRO Chief Accountant	7 Amount : ₱61,200.00 ALOBS No.: _____ Date : _____ _____
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