

REQUEST FOR QUOTATION

Supply and Installation of Car Batteries for the Motor Vehicles of the PCC

P.R. No./Date Received: 2024-04-0100 / 30 April 2024

RFQ/P No. / Date: 2024-05-0094 / 13 May 2024

The Philippine Competition Commission invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the described item in the attached **Detailed Technical Specifications** subject to the Terms and Conditions and within the **Approved Budget for the Contract**.

Required Documents/Information to be submitted as Attachments to the Quotation:

- Mayor's/Business Permit / BIR Certificate of Registration in case of individual.
- PhilGEPS Registration Number
- Notarized Omnibus Sworn Statement (To be issued before award of contract)
- Signed Request for Quotation
- Signed Detailed Technical Specifications

This pro-forma quotation maybe submitted through **registered** or **electronic mail** to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to procurement@phcc.gov.ph or ivabano@phcc.gov.ph on or before **20 May 2024, 5:00 PM** subject to the following **Terms and Conditions**:

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2306) 5% R-VAT and (BIR 2307) 1% (PO) or 2% (JO) deductions.
5. PCC PBAC may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same IRR.
8. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed **Detailed Technical Specifications**.
- 10 Please note that the **award of the procurement is on a per lot basis**.

Very truly yours,


ATTY. JOSEPH MELVIN B. BASAS
PBAC Vice Chairperson

Item	Unit	QTY	ABC		Project Title	Unit Cost (PhP)	Total Amount (PhP)
			Unit Cost	Total		(To be filled out by the supplier)	
Supply and Installation of Car Batteries for the Motor Vehicles of the PCC							
1	lot	1	₱ 146,000.00	₱ 146,000.00	Five (5) Nissan Urvan NV350 Six (6) Honda Mobilio Four (4) Toyota Corolla Altis Two (2) Toyota Hiace Two (2) Toyota Innova		
<i>(Please see attached Detailed Technical Specifications)</i>							
Total ABC			₱ 146,000.00		TOTAL Amount (Per Item):		
Delivery Instructions:						<i>(Please see attached Detailed Technical Specifications)</i>	

*(Please provide **complete** information below)*

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : _____

Designation/Position : _____

Name of Company : _____

Address : _____

Telephone / Fax : _____

E-mail Address: _____

Company Tax Identification Number : _____

DETAILED TECHNICAL SPECIFICATIONS

Supply and Installation of Car Batteries for the Motor Vehicles of the Philippine Competition Commission

I. BACKGROUND

The Administrative Office – General Services Division (AO-GSD) provides general support services including the provision of motor vehicles to effectively carry out the mandated functions, operational, and administrative requirements of the Philippine Competition Commission (PCC).

In order to ensure accountable and judicious use, proper upkeep, maintenance, and timely repair of the PCC motor vehicles, the Procuring Entity thru AO-GSD (the “End-user”) intends to engage a Service Provider for the Supply and Installation of Car Batteries for the Motor Vehicles of the Philippine Competition Commission (the “Project”).

II. TECHNICAL SPECIFICATIONS

A. PCC Motor Vehicle Information

TYPOLOGY OF VEHICLE	NUMBER OF VEHICLES
<ul style="list-style-type: none"> 2017 Nissan Urvan NV350 2017 Honda Mobilio 2017 Toyota Corolla Altis 2022 Toyota Hiace Commuter 2022 Toyota Innova 	<ul style="list-style-type: none"> Five (5) Units Six (6) Units Four (4) Units Two (2) Units Two (2) Units

B. Car Battery Specifications

The car battery shall be brand new and compatible with the vehicle typology and car battery size of the PCC motor vehicles with details as follows:

BATTERY SIZE	QUANTITY	MINIMUM SPECIFICATIONS
3SMF	Five (5) pcs.	<ol style="list-style-type: none"> Car Battery shall be 100% maintenance-free Car Battery manufacturer shall be globally recognized. The production year of the car battery shall be 2024. Warranty on parts and services shall be at least twelve (12) months from the date of installation.
NS40	Six (6) pcs.	
NS60	Four (4) pcs.	
3SMF Reverse	Two (2) pcs.	
DIN66	Two (2) pcs.	



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III. QUALIFICATIONS AND RESPONSIBILITIES OF THE SERVICE PROVIDER

1. The Service Provider must have at least one (1) established service center in Quezon City and can provide the full car battery replacement services in accordance with the Section IV (Scope of Services) as indicated below.
2. The Service Provider shall ensure availability of its service center/s during weekdays (Monday to Saturday) from 8:00 AM to 5:00 PM.
3. The Service Provider shall issue to the PCC a sales/service/billing invoice, whichever is applicable, for the supplied and installed car batteries and other supporting documents necessary for payment processing.

IV. SCOPE OF SERVICES

The Service Provider shall perform the following car battery replacement services, among others:

1. Remove the old car battery of the motor vehicles;
2. Supply and install the new car battery specified in Section II (Technical Specifications);
3. Replace battery terminals, if needed;
4. Clean battery terminals, if needed;
5. Supply and install other parts and materials necessary to complete the Project; and
6. Surrender the old/replaced car batteries to the authorized representative/s of the End-user for proper disposal.

V. APPROVED BUDGET OF THE CONTRACT (ABC)

The total ABC for the Project is **One Hundred Forty-Six Thousand Pesos (PhP146,000.00)**, inclusive of all applicable government taxes, fees, and charges.

VI. CONTRACT DURATION

The Project shall have a covering period of **thirty (30) calendar days** reckoning from the date of acceptance of the Job Order (“Contract”) by the Service Provider.

VII. TERMS OF PAYMENT / PAYMENT SCHEME

The Service Provider shall submit the sales/service/billing invoice, whichever is applicable upon completion of the Project. The PCC shall pay the Service Provider within fifteen (15) calendar days upon receipt of the said invoice, subject for inspection and acceptance by the End-user. Payment shall be made within PCC premises.

VIII. LIQUIDATED DAMAGES

If the Service Provider fails to deliver any or all of the goods and/or to perform the services within the period specified in the Contract, the Procuring Entity shall, without prejudice to its other remedies and under the applicable laws, deduct from the contract price as liquidated damages, the applicable rate of one-tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay, provided that the maximum deduction shall be ten percent (10%) of the total amount of the contract price. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity reserves the right to rescind the Contract, without prejudice to other courses of action and remedies available to it.

IX. WARRANTY

The Service Provider shall provide a warranty on parts and services rendered for the duration of at least twelve (12) months from the date of installation. Corrective actions shall be addressed during the warranty period without additional cost to the PCC.

X. DISPUTE RESOLUTION

Should any dispute related to the Contract and/or rights of the PCC and Service Provider (“Parties”) arise, the same shall be submitted to mutual consultation, mediation, and arbitration, in the order of application. The venue of the proceedings shall be in Quezon City.




In case of a court suit, the venue shall be the courts of competent jurisdiction in Quezon City, to the exclusion of all other courts; and

Any amendment or additional terms and conditions must be in writing, signed and acknowledged by the Parties.

Prepared by:


NES JUSTINE L. TORRES
Administrative Officer II, GSD

Reviewed by:


ROMMEL R. OIRA
Chief Administrative Officer, GSD
 

Approved by:


JESON O. DE LA TORRE
Director IV
Administrative Office

CONFORME:

Name and Signature of Authorized Representative

Designation

Name of Company

Date