

**REQUEST FOR PROPOSAL**

**Supply and Delivery of Dri-Fit Shirts for the 2024 PCC Sports Fest and Teambuilding Activities**

P.R. No./Date Received: **2024-03-0058 / 08 April 2024**

RFQP No. / Date: **2024-04-0068 / 22 April 2024**

The Philippine Competition Commission invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the described item in the attached **Technical Specifications** subject to the Terms and Conditions and within the **Approved Budget for the Contract**.

**Required Documents/Information to be submitted as Attachments to the proposal:**

- Mayor's/Business Permit / BIR Certificate of Registration in case of individual.
- PhilGEPS Registration Number
- Omnibus Sworn Statement (To be issued prior to issuance of Award)
- Signed Technical Specifications
- Signed Request for Proposal

This pro-forma quotation maybe submitted through **registered or electronic mail** to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to [procurement@phcc.gov.ph](mailto:procurement@phcc.gov.ph) or [ivabano@phcc.gov.ph](mailto:ivabano@phcc.gov.ph) on or before **26 April 2024, 05:00 PM** subject to the following *Terms and Conditions*:

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to **(BIR 2306) 5% R-VAT** and **(BIR 2307) 1% (PO) or 2% (JO) deductions**.
5. PCC PBAC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same IRR.
8. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed **Technical Specifications**.
10. Please note that the award of the procurement is on a **per lot basis**.

Very truly yours,

JESON Q. DE LA TORRE  
PBAC Chairperson



Item	QTY	Unit Cost	Total Amount	Project Title	Unit Cost	Total Amount
					(To be filled-out by the supplier)	
1	1	₱ 135,800.00	₱ 135,800.00	Supply and Delivery of Dri-Fit Shirts for the 2024 PCC Sports Fest and Teambuilding Activities		
				(Please see attached Technical Specifications)		
<b>Total ABC</b>			<b>₱ 135,800.00</b>	<b>TOTAL Amount (Per Lot Purchase):</b>		
<b>Delivery Instructions:</b>				(Please see attached Technical Specifications)		

(Please provide **complete** information below)

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : \_\_\_\_\_

Designation/Position : \_\_\_\_\_

Name of Company : \_\_\_\_\_

Address : \_\_\_\_\_

Telephone / Fax : \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Company Tax Identification Number : \_\_\_\_\_



## Supply and Delivery of Dri-Fit Shirts For the 2024 PCC Sportsfest and Team Building Activity

### TECHNICAL SPECIFICATIONS



#### I. Specifications:

The Supplier must be capable of providing the items with the following minimum specifications.

**Quantity:** 1 lot

**Fabric:** High Quality Polydex Textile

**Thickness:** at least 200 GSM

**Colors:** Blue, Red, Green, Yellow, Pink, Gray

**Print:** Full Sublimation

**Size Chart:** Adult Size for men and ladies Fit Size for women (sizes: XS to XXXXL).  
*Sizes to be approved by the PCC.*

#### II. Terms and Conditions:

1. The Contract shall be awarded to the Supplier who can offer or produce the highest quantity of t-shirts. Proposal below the minimum (214 pcs) shall be disqualified.
2. Two (2) mockups shall be delivered within (five) 5 working days upon receipt of Job Order.
3. Full delivery within fifteen (15) calendar days upon End-users approval of the mockups.

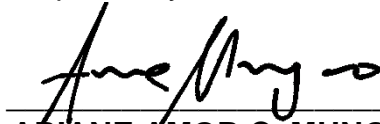
4. The Supplier shall deliver the items at 25/F Vertis North Corporate Center I, North Avenue, Quezon City, 1105.
5. Upon submission of Request for Quotation, the Supplier shall provide a sample dri-fit shirt of all sizes (men and women) to check fabric quality and actual sizes.
6. Payment is within fifteen (15) working days from receipt of Billing Statement/SOA/Sales Invoice and Delivery Receipt from the Supplier and issuance of a Certificate of Satisfactory Services Rendered by the End-user.

**III. Approved Budget for the Contract**

The approved budget for the contract is **One Hundred Thirty-Five Thousand Eight Hundred Pesos (PhP135,800.00)**, inclusive of all applicable taxes, charges, and fees.

\*\*\*\*\*Nothing Follows\*\*\*\*\*

Prepared By:



**ARIANE AMOR C. MUNGAO**

Human Resource Management Officer II, AO-HCMD

Reviewed By:



**RIMEL D. EVARISTO**

OIC, AO-HCMD

Approved By:



**JESON Q. DE LA TORRE**

Director IV, Administrative Office

**CONFORME:**

\_\_\_\_\_  
**Name and Signature of Authorized Representative**

\_\_\_\_\_  
**Designation**

\_\_\_\_\_  
**Name of Company**

\_\_\_\_\_  
**Date**