



Ensuring businesses compete and consumers benefit

25/F Vertis North Corporate Center I,
North Avenue, Quezon City 1105
www.phcc.gov.ph
queries@phcc.gov.ph
{+632} 8771 9722
{+632} 8771 9713

JOB ORDER

1 Supplier/Provider: Maken Office Supplies and Equipment Trading Unit 1-A 2F Bluecurve Building Block 41 Lot 12 San Antonio Avenue, San Antonio Valley 1, San Antonio, Paranaque Address: _____ Tel./Fax No. : <u>0995-870-0724</u> TIN : <u>420-126-610-000</u>		2 J. O. Number: 2024-04-0048 Date: 01-Apr-24 P.R. No.: <u>2024-03-0057</u> Date: <u>01-Mar-24</u> Mode of Procurement: NP-Small Value Procurement				
3 Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein						
Item No.	Stock No.	Qty	Unit	Item Description	Cost (Php)	
					Unit	Total
1		1300	Pc	Steno type Notebooks Ballpen with stylus Lanyard and ID Holder Twistable Fans and Canvas Tote Bag	421,850.00	421,850.00
(Please see attached Technical Specifications)						
Amount in Words: Four Hundred Twenty-One Thousand Eight Hundred Fifty Pesos					Total: 421,850.00	
					*Subject to Applicable Taxes	
					GROSS 421,850.00	
4 Place of Delivery: <u>PCC</u>				Delivery Term: <input type="checkbox"/> - Pick-up	<input checked="" type="checkbox"/> Please refer to the Technical Specifications	
Date of Delivery/Completion:				Payment Term: <input type="checkbox"/> - COD	<input checked="" type="checkbox"/> Please refer to the Technical Specifications	
Note: All materials replaced during the repair job shall be surrendered upon delivery of equipment to facilitate processing of payment. Unless otherwise indicated, the above terms and conditions are deemed accepted and form part thereof.						
5 Penalty Provision: In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.						
Conforms: Supplier signature over printed name Date: <u>04-02-2024</u>				Very truly yours, KENNETH V. TANATE, PhD Executive Director and Head of the Procuring Entity Date: <u>02 April 2024</u>		
6 Funds Available : REUBEN JONATHAN P. MONTENEGRO Chief Accountant				7 Amount : <u>₱421,850.00</u> ALOBS No.: _____ Date : _____		

