

REQUEST FOR QUOTATION

PRINTING OF PCC REQUIREMENTS (BUSINESS CARDS, BROCHURES, LEGAL HANDBOOK, PUBLICATIONS, BOOKLET)

P.R. No./Date Received: **201909-0200/ September 2, 2019**

RFQ No. / Date: **201909-0181/ September 4, 2019**

The Philippine Competition Commission invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the described item in the attached **Terms of Reference / Technical Specifications Sheet** subject to the Terms and Conditions and within the Approved Budget for the Contract.

Required Documents/Information to be submitted as Attachments to the Quotation:

- Mayor's/Business Permit
- PhilGEPS Registration Number
- BIR Certificate of Registration in case of individual
- Latest Income/ Business Tax Return
- Omnibus Sworn Statement

This pro-forma quotation maybe submitted through **registered** or **electronic mail** to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to procurement@phcc.gov.ph or modizon@phcc.gov.ph on or before **11 SEPTEMBER 2019, 10:00 AM** subject to the following **Terms and Conditions**:

1. All entries shall be typed or written in a clear legible manner.
2. Bids should not exceed the Approved Budget for the Contract (ABC).
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to 5% R-VAT and 1% (PO) or 2% (JO) deductions.
5. PCC PBAC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. Award shall be made by lot

Very truly yours,

ATTY. JOSEPH MELVIN B. BASAS
PBAC Chairperson and Director IV, FPMO

Item No.	QTY	ABC	ITEM/DESCRIPTION	Brand/Model	Unit Price	Total Amount
				(To be filled-up by the supplier)		
			PCC PRINTING REQUIREMENTS			
1	41 bxs	P 36,900.00	Business Cards (please see attached)			
2	500 pcs	P 2,300.00	Brochures			
			Size: 8.7 x 12 inches (spread)			
			No. of Pages: One (1) page (back-to-back)			
			Materials: Premium Inkjet and laser jet A3 matte, 100g/m2			
			Color: 4/4			
			Process: Offset printing			
			Others: • Trifold			
			• Two (2) mock-up copies shall be provided by the			
			supplier one (1) business day after receipt of the			
			Job Order			
			• Complete number of copies shall be delivered within			
			five (5) business days upon approval of the			
			mock-up provided by the supplier			
3	1000 pcs	P 120,000.00	Legal Handbook			
			Size: 6.5 x 10 inches			
			No. of Pages: 72 pages, including cover page			
			Materials: Foldcote 15 (cover), matte 70# (inside pages)			
			Color: Full color/ full bleed (cover), black (inside pages)			
			Process: Offset printing			
			Binding: Perfect Binding			

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			Others:			
			• Two (2) mock up copies shall be provided by the supplier			
			one (1) business day after receipt of the Job Order			
			• Complete number of copies shall be delivered within five (5) business days upon approval of the mock-up provided by the supplier			
4	400 pcs	P 39,960.00	GAD Publications			
			Size: 26 x 8.5 inches			
			No. of Pages: 2 pages (back-to-back)			
			Materials: Premium inkjet and laser jet, matte, 100g/m2			
			Color: 4/4			
			Process: Offset printing			
			Fold: Six-fold brochure			
			Others:			
			• Two (2) mock up copies shall be provided by the supplier			
			three (3) business days after receipt of the Job Order or of the files to be printed, whichever comes later.			
			• Complete number of copies shall be delivered within ten (10) business days upon approval of the mock-up provided by the supplier			
5	50 pcs	P 15,000.00	Booklet for the PCC Citizen's Charter			
			Size: 6.5 X 10 inches			
			No. of Pages: 45 pages, including cover page			
			Materials: C2S 220 lbs (with matte lamination with spot UV on the cover embossed), matte 80# (inside pages)			
			Color: Full color/ full bleed (cover)			
			Process: Offset printing			
			Binding: Perfect binding			
Total Lot ABC		P 214,160.00	TOTAL Amount			
Delivery Period:						
Delivery Site:			PCC			

(Please provide **complete** information below)

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature : _____

Name/Designation : _____

Name of Company : _____

Address : _____

Telephone/Fax : _____

E-mail Address: _____

TIN : _____



Sample layout

front



**PHILIPPINE
COMPETITION
COMMISSION**

Ensuring businesses compete and consumers benefit

ATTY. MACARIO R. DE CLARO, JR., CPA
Commissioner



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back



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