

**PCC BIDS AND AWARDS COMMITTEE (PBAC)
Minutes of Pre-Bid Conference**

Date: 09 August 2019

Meeting Room 3, 25/F Vertis North Corporate Center I, North Avenue, Quezon City

Present:

BAC Members

- | | | |
|-----------------------|---|------------------------------|
| 1. Chairperson | : | Atty. Joseph Melvin B. Basas |
| 2. Regular Member | : | Atty. Lianne Ivy P. Medina |
| 3. Regular Member | : | Arnold Roy D. Tenorio |
| 4. Regular Member | : | Allan Roy D. Mordero |
| 5. Provisional Member | : | Paul Andrew F. Lucena |

BAC Secretariat

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|-----------|---|---------------------------|
| 1. Head | : | Jeson Q. de la Torre |
| 2. Member | : | July R. Suing |
| 3. Member | : | Melody O. Dizon |
| 4. Member | : | Merry Lyn V. Bambao |
| 5. Member | : | Teejay Yoshiumi J. Sakuma |
| 6. Member | : | Isabelo Miguel V. Abaño |
| 7. Member | : | Nicky Jonna P. Pitallano |

Bidder/s

- | | | |
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| 1. Events Organizer Network Inc. (EON) | : | Meinardo Teves |
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I. Call to Order

The PBAC Chairperson called the meeting to order at 2:06 PM for the **Pre-bid Conference of Provision of Consulting Services for the Development of a Competition Compliance Toolkit and Evaluation Criteria for Competition Compliance Programs (Project) under Request for Expression of Interest (REI) No. 201905-0119.**

II. Agenda

Discussion	Recommendations/ Agreements
<p>A. Presentation (Purpose, Documentation, Timelines, Common Mistakes, etc.)</p> <ul style="list-style-type: none"> • Ms. Bambao, member of the PBAC Secretariat, presented the eligibility, technical and financial documents required to be submitted, sealing/packing and marking of envelopes, date of submission and opening of bids. • Mr. Lucena, provisional member of the PBAC, discussed the Terms of Reference for the project. 	



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Discussion	Recommendation/ Agreements
<p>B. Project Description and Technical Requirements</p> <ul style="list-style-type: none"> The project aims to lay the ground for the development of Competition Compliance Programs (CCPs) among businesses. <p>C. Approved Budget for the Contract (ABC)</p> <ul style="list-style-type: none"> PhP 2,900,000.00 <p>D. Submission and Opening</p> <ul style="list-style-type: none"> Submission: 23 August 2019, 12:00 NN Opening: 23 August 2019, 1:30 PM <p>E. Question and Answer</p> <ul style="list-style-type: none"> The following were discussed/raised during the meeting: <ol style="list-style-type: none"> Mr. Teves of EON asked on how the Project differs from the ASEAN toolkit. Mr. Lucena (Provisional member / End-user) responded that the elements are the same, but the Project will include research activities and field work. Mr. Teves asked if there are criteria for the participants of the twenty-one (21) focal group discussions (FGDs). Mr. Lucena responded that at least sixty percent (60%) the participants for the FGDs and Key Informant Interviews (KIIs) are owners and officers of businesses operating outside National Capital Region, Calabarzon and Central Luzon within the Philippines. Mr. Teves asked how many participants will participate in an FGD. Mr. Lucena responded that the Consultant determines the number of participants in an FGD or KII. Atty. Basas (PBAC Chairperson) asked if the positions of the participants are defined. Mr. Lucena responded that positions of the participants is not specified but KIIs will be conducted for top officials and FGDs for frontline officers. 	

III. Adjournment:

There being no other matters to discuss, the meeting for the Pre-Bid Conference was adjourned at 2:22 PM.

Prepared by:


ENGR. TEEJAY YOSHIUMI J. SAKUMA
Member, PBAC Secretariat

Reviewed by:


JESON Q. DE LA TORRE
Head, PBAC Secretariat

Approved by:


ATTY. JOSEPH MELVIN B. BASAS
PBAC Chairperson