

**PCC BIDS AND AWARDS COMMITTEE (PBAC)
Minutes of Pre-Bid Conference**

Date: 20 March 2019

25/F Tower 1, Vertis North Corporate Center, North Avenue, Quezon City

Present:

BAC Members

- | | | |
|-----------------------|---|------------------------------|
| 1. Chairperson | : | Atty. Joseph Melvin B. Basas |
| 2. Vice-Chairperson | : | Atty. Ferdinand B. Redulla |
| 3. Regular Member | : | Allan Roy D. Mordeno |
| 4. Provisional Member | : | Jeson Q. de la Torre |

BAC Secretariat

- | | | |
|--------------|---|---------------------------------|
| 1. Vice-Head | : | Ma. Celeste S. Dizon |
| 2. Member | : | July R. Suing |
| 3. Member | : | Melody O. Dizon |
| 4. Member | : | Engr. Teejay Yoshiumi J. Sakuma |
| 5. Member | : | Merry Lyn V. Bambao |
| 6. Member | : | Mark Jayson R. Fajutnao |
| 7. Member | : | Isabelo Miguel Abaño |

Technical Working Group

- | | | |
|-----------|---|-----------------|
| 1. Member | : | Alvin U. Bosque |
|-----------|---|-----------------|

Bidder/s

- | | | |
|--------------|---|------------------|
| 1. PLDT Inc. | : | Ricardo Macabebe |
|--------------|---|------------------|

I. Call to Order

The PBAC Chairperson called the meeting to order at 2:26 PM for the **Pre-bid Conference of Procurement of Subscription Services for the Integrated Communication System of the Philippine Competition Commission** under Invitation to Bid No. 201903-0049, at the OC Room of the above address.

II. Agenda

Discussion	Recommendations/ Agreements
<p>A. Presentation (Purpose, Documentation, Timelines, Common Mistakes, etc.)</p> <ul style="list-style-type: none"> • Mr. Fajutnao, member of the PBAC Secretariat, presented the eligibility, technical and financial documents required to be submitted, sealing/packing and marking of envelopes, date of submission and opening of bids, and the Terms of Reference for the project. • Atty. Basas, PBAC Chairperson, emphasized that the PCC is implementing the No Gift Policy. 	



Discussion	Recommendation/ Agreements
<p>B. Project Description and Technical Requirements</p> <ul style="list-style-type: none"> In line with the implementation of PCC's VoIP telecommunication system and Office Circular No. 2019-02-002 (Policy Guidelines on Official Use of Mobile Phones), a Service Provider will be engaged to integrate the mobile telecommunication requirements with the existing VoIP system. <p>C. Approved Budget for the Contract (ABC)</p> <ul style="list-style-type: none"> Php800,000.00 	
<p>D. Date/ Time of Posting, Submission and Opening</p> <ul style="list-style-type: none"> Posting: 13 March 2019 Submission: 03 April 2019, 12:00 NN Opening: 03 April 2019, 1:00 PM <p>E. Question and Answer</p> <ul style="list-style-type: none"> One (1) potential bidder from PLDT, Inc. was present during the pre-bid conference. The following were discussed/raised during the meeting: <ol style="list-style-type: none"> Mr. de la Torre, Provisional BAC Member, discussed the scope of deliverables of the project, particularly subscription for post-paid mobile plans, which shall commence upon receipt of the Notice to Proceed. Atty. Basas, verified why two (2) Subscriber Identity Module (SIM) is required. Mr. de la Torre clarified that the SIM will be the for the GSM gateways of the existing VoIP with. For the licenses, as per Mr. Bosque, member of the Technical Working Group, zip license is needed to integrate the 12 units of smart phones in the Avaya system and will be configured as local lines. Atty. Basas noted the different schedules for submission (April 2, 2019) and opening of bids (April 3, 2019). 	
	<p>For efficiency purposes, the BAC moved the schedule of submission of bids from April 2 to 3 April 2019. A bid bulletin will be issued to effect the changes.</p>

III. Adjournment:

There being no other matters to discuss, the meeting for the pre-bid conference was adjourned at 2:41 PM.

Prepared by the PBAC Secretariat:


JESON Q. DE LA TORRE
 Head, PBAC Secretariat

Approved by:


ATTY. JOSEPH MELVIN B. BASAS
 PBAC Chairperson