PHILIPPINE COMPETITION COMMISSION
Ensuring businesses compete and consumers benefit

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PCC BIDS AND AWARDS COMMITTEE (PBAC)

Minutes of Pre-Bid Conference

"Supply and Delivery of Brand-New Laptop Computer"

Date: 21 July 2023; 1:30 PM
PCC Board Room, 25/F Tower 1, Vertis North Corporate Center, North Avenue, Quezon City

Present:

PBAC Members

1.	Chairperson	Atty. Joseph Melvin B. Basas
2.	Vice Chairperson	Dir. Jeson Q. de la Torre
3.	Regular Member	Allan Roy D. Mordeno
4.	Regular Member	Atty. Michelle Diana P. Maniwang-Basa
5.	Regular Member	Atty. Marco Carlo S. Sana
6.	Provisional Member	Marie Josephine Anne M. Abucejo

PBAC Secretariat

1.	Head	Rommel R. Oira
2.	Asst. Head	Ma. Celeste S. Dizon
3.	Member	Mark Jayson R. Fajutnao
4.	Member	Isabelo Miguel V. Abano
5.	Member	Jonalyn F. Funa
6.	Member	Zico Simeone D. Morales
7.	Member	Ralph Riel N. Garica
8.	Member	Chrislyn Joy P. Sioson
9.	Member	Marlon H. Javier

End-user

1.	End-user Representative (ICTD)	Samuelle David S. Onchengco

Bidders

1.	Advance Solution, Inc.	Ms. Meilyn Osil
2.	iEquity Technologies Corporation	Mr. Harris Donato & Ms. Nathalie Dela Cruz
3.	3-Tech Innovation Master Corporation	Mr. Harrold Torres & Federico Torres
4.	Masangkay Computer Center	
5.	Infocentric Solutions, Inc.	Ms. Aileen Francinilla
6.	Columbia Technologies	Ms. Marjorie Ona & Ms. Krysthel Paragoso
7.	Veratech, Inc.	Ms. Mary Grace Gregorio
8.	Maximum Solutions Corporation	Ms. Jhoan Maxino
9.	Joneco Tech Marketing Corporation	Mr. Paolo Alcantara
10.	Commsource System and Integrated Solutions, Inc.	Mr. Roland Carrido Ms. Alondra Sta. Cruz
11.	Quartz Business Product Corporation	Mr. Marcelo Delfin III

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I. Call to Order

The PBAC Chairperson called the meeting to order at 1:30 PM for the **Supply and Delivery of Brand-New Laptop Computer .**

Discussion	Recommendations/ Agreements
A. Presentation (Purpose, Documentation, Timelines, Common Mistakes, etc.) • The PBAC Secretariat presented and discussed the Technical and Financial Forms, while the Terms of Reference was presented and discussed by the Head of the Technical Working Group.	
B. Project Requirements & Technical Specifications / Terms of Reference • All Prospective bidders confirmed that they were able to review the Technical Specifications and the project requirements as advertised. **C. Approved Budget for the Contract (ABC)** • The ABC for this project is PhP3,500,000.00. **D. Date/ Time for the Submission and Opening of Bids** • Deadline for Submission: 04 August 2023, 12:00 NN • Opening of Bids: 04 August 2023, 1:30 PM	

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Discussion	Recommendation/ Agreements
E. Question and Answer ***Technical Specifications:*** Mr. Onchengco, End-user representative, discussed the Technical Specification of the procurement project. Mr. Onchengco, requested a Supplemental Bid Bulletin for the additional slingbag/backpack on the specifications. Ms. Francinilla, Masangkay Computer Center's representative, asked clarification if the required dimensions indicated in the Technical Specification are the minimum specification. Mr. Onchengco answered that the dimensions indicated are the minimum specification required. Ms. Francinilla added if it is possible to offer an equivalent material on the carbon fiber materials for laptop computer. Mr. Onchengco answered that the provider can provide only a carbon fiber material for laptop computer. Ms. Ona, Infocentric Solution, Inc.'s representative, clarified if then project requires supply and delivery only. She added further that there is no warranty, payment terms and other support services indicated in the Technical Specifications. Mr. Onchengco responsed that they will consider the clarification of Infocentric and subject for the issuance of a Supplemental Bid Bulletin. Ms. Ona clarified if they would need to offer 16gb memory or (2x) 8gb memory. Mr. Onchengco answered the offer shall be a 16gb memory as stated in the technical specifications. Ms. Maxino, Veratech Inc.'s representative, clarified if it is possible to offer a lower Watt-hours (Wh) for the battery for laptop computer.	• The PBAC reiterated to the bidders that the bid submission will proceed on 04 August 2023 as scheduled. • Supplemental Bid Bulletin to be prepared and issued.

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Discussion	Recommendation/ Agreements

Mr. Onchengco, answered that the offer shall be the specific number of Watt-hours (Wh) was stated in the Technical Specifications.

Mr. Delfin III, Quartz Business Products Corp.'s representative, clarified if the specification requirement is a brand specific because of some parameters are pertaining to one (1) brand.

Mr. Onchengco responded that they will consider the clarification of Quartz Business Products Corp. and make necessary adjustment for inclusion in the Supplemental Bid Bulletin.

The PCC Bids and Awards Committee (PBAC) instructed the End-user unit on the following: (1) to revise the Technical Specifications with consideration on the clarifications of the prospective bidders as discussed during the pre-bidding conference and (2) prepare and post the Supplemental Bid Bulletin (SBB) applying the changes to wit:

TECHNICAL SPECIFICATIONS	
Original Provision / Requirement	**Revisions / Clarification**
Accessories – USB Mouse, Cable Lock	Accessories – USB Mouse, Cable Lock, **Sling bag/Backpack**
Storage Selection – At least 512 GB SSD M.2 2280 PCIe TLC Opal	**Storage Selection – At least 512 GB SSD M.2**
Keyboard - 6-row, spill resistant, multimedia Fn Keys	Keyboard - 6-row, spill resistant, multimedia Fn Keys (Same requirement. This is already a generic keyboard layout and not brand specific)
Warranty – 3 Year Premier Support	Warranty – 3 Year Premier Support **(including onsite support, replacement of parts, peripherals, and defective units)**
Ports – 1x HDMI 2.0 or 2.1 1x USB 3.2 Gen 1 (Always On) 1x USB-C 3.2 Gen 1 (support data transfer only) 1x USB-C 3.2 Gen 1 (support data transfer) 1x Ethernet (RJ-45)	Ports – 1x HDMI 2.0 or 2.1 1x USB 3.2 Gen 1 **(support data transfer)** 1x USB-C 3.2 Gen 1 (support data transfer only) 1x USB-C 3.2 Gen 1 (support data transfer)

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Discussion		Recommendation/ Agreements
1x Headphone / microphone combo jack (3.5mm)	1x Ethernet (RJ-45) / **usb_c to ethernet port** 1x Headphone / microphone combo jack (3.5mm)	
Material – Carbon Fiber Top Cover	Retain, as other brands have models that have carbon fiber top cover	
	Terms of Payment – 15 working days after complete delivery	
Mr. Onchengco, End-user representative, confirmed that they will revise the Technical Specifications and draft the necessary Supplemental Bid Bulletin.		

II. Adjournment

There being no other matters to discuss, the pre-bid conference was adjourned at 2:00 PM.

Prepared by:

[redacted]

RALPH RIEL N. GARCIA
PBAC Secretariat Member

Signature [redacted]

Email: rroira@phcc.gov.ph

Approved by:

[redacted]

ATTY. JOSEPH MELVIN B. BASAS
PBAC Chairperson [redacted]

[For approval] Pre-bid highlights_Supply and Delivery of Brand-New Laptop Computer

Final Audit Report 2023-08-31

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"[For approval] Pre-bid highlights_Supply and Delivery of Brand-New Laptop Computer" History

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