PHILIPPINE COMPETITION COMMISSION
Ensuring businesses compete and consumers benefit

25/F Vertis North Corporate Center I,
North Avenue, Quezon City 1105
www.phcc.gov.ph
queries@phcc.gov.ph
(+632) 8771 9722
(+632) 8771 9713

PCC BIDS AND AWARDS COMMITTEE (PBAC)

Minutes of Pre-Bidding Conference

"Provision of Security Services for the Philippine Competition Commission for CY 2024"

Date: 31 October 2023; 1:30 PM
PCC Board Room, 25/F Tower 1, Vertis North Corporate Center, North Avenue, Quezon City

Present:

PBAC Members

1.	Chairperson	Atty. Joseph Melvin B. Basas
2.	Vice Chairperson	Dir. Jeson Q. de la Torre
3.	Regular Member	Allan Roy D. Mordeno
4.	Regular Member	Atty. Michelle Diana P. Maniwang-Basa
5.	Regular Member	Atty. Marco Carlo S. Sana
6.	Provisional Member	Rommel R. Oira

PBAC Secretariat

1.	Asst. Head	Ma. Celeste S. Dizon
2.	Member	Mark Jayson R. Fajutnao
3.	Member	Isabelo Miguel V. Abano
4.	Member	Jonalyn F. Funa
5.	Member	Zico Simeone D. Morales
6.	Member	Ralph Riel N. Garica
7.	Member	Meonel B. Nunez
8.	Member	Chrislyn Joy P. Sioson
9.	Member	Marlon H. Javier
10.	Member	Alleah Jeane R. Rebanal

End-user

1.	End-user Representative (GSD)	Teejay Yoshiumi J. Sakuma

Bidders

1.	Circa Security and Investigation Inc.	Ms. Winnie R. Monares Mr. Rommel J. Lagadan
2.	Lockheed Royale Security Agency, Inc.	Ms. Jona Kis-ing

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I. Call to Order

The PBAC Chairperson called the meeting to order at 1:30 PM for the **Provision of Security Services for the Philippine Competition Commission for CY 2024.**

Discussion	Recommendations/ Agreements
A. Presentation (Purpose, Documentation, Timelines, Common Mistakes, etc.) • The PBAC Secretariat presented and discussed the Technical and Financial Forms, while the Terms of Reference was presented and discussed by the Head of the Technical Working Group.	
B. Project Requirements & Technical Specifications / Terms of Reference • All Prospective bidders confirmed that they were able to review the Technical Specifications and the project requirements as advertised. **C. Approved Budget for the Contract (ABC)** • The ABC for this project is PhP2,460,000.00. **D. Date/ Time for the Submission and Opening of Bids** • Deadline for Submission: 13 November 2023,12:00 NN • Opening of Bids: 13 November 2023, 1:30 PM	

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Discussion	Recommendation/ Agreements
E. Question and Answer ***Technical Specifications:*** Ms. Monares, Circa Security and Investigation, Inc. representative, clarified on the part of technical components "Statement of all ongoing government and private contracts" that if they are required to submit the attachments or statement only. Mr. Sakuma, End-user Representative, confirmed that they need to submit the copy of all ongoing contracts subject for evaluation. Ms. Monares, Circa Security and Investigation, Inc. representative, asked for clarification if they need to submit all documents indicated in Technical Specifications before the deadline of bid submission or the submission will be on Post Qualification Stage. Mr. Sakuma, End-user Representative, confirmed that they need to submit Item No.II, Sections A & B before the bid opening and submission of Item No. III of the winning bidder. Ms. Monares, Circa Security and Investigation, Inc. representative, asked for clarification on Item III, No.1, if they need to submit clearance or certification. Mr. Oira, End-user Representative, answered that the provider can provide a certification or clearance. If it's not stated in the clearance, proof of remittances will suffice. Ms. Monares, Circa Security and Investigation, Inc. representative, asked for clarification on Annex A, Item No. I on what they need to consider regarding the Philhealth contribution the latest 4% or 5%. Mr. Oira, End-user Representative, answered that the Philhealth contribution will peg on the issuance for 2024 which is 5%. Ms. Kis-ing, Lockheed Royale Security Agency, Inc. representative, clarified on Item No.II Sec.A, No.7 on what they need to submit to comply.	• All queries were clarified. Thus, there is no need to issue a bid bulletin and the bid submission will proceed on 13 November 2023 as scheduled.

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Discussion	Recommendation/ Agreements
Mr. Oira, End-user Representative, answered that they need to submit a Certificate of Satisfactory Services Rendered or other similar document issued by the clients. Ms. Kis-ing, Lockheed Royale Security Agency, Inc. representative, also clarified on the number of documents require to submit. Mr. Oira, End-user Representative, answered that at least three (3) Certificates of Satisfactory Service from a combination of both government agencies and private corporations. Ms. Kis-ing, Lockheed Royale Security Agency, Inc. representative, clarified as stated in the Republic Act (R.A.) 11917 that the agency fee & admin fee should not be less than 20%. Mr. Oira, End-user Representative, answered that it is based on the previous prospective bidders' calculations. The PBAC Chairperson answered that they were harmonizing all laws and on R.A. 9184. PCC was silent on that circular that's why they did not indicate any floor. Ms. Monares, Circa Security and Investigation, Inc. representative, asked for clarification on Item No.II Sec. A, No.2 if what they need to submit clearances or registration. Mr. Oira, End-user Representative, answered that they need to submit their registration/ membership. Mr. Oira, End-user Representative, added that other documents relative for further evaluation will be requested on the Post Qualification Stage. The PBAC Chairperson reiterated that they still have opportunity to submit the clarifications through a formal written request 3 days after pre-bidding conference.	

II. Adjournment

There being no other matters to discuss, the pre-bid conference was adjourned at 2:30 PM.

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Prepared by:

[redacted]

RALPH RIEL N. GARCIA
PBAC Secretariat Member

Signatur [redacted]

Email: rroira@phcc.gov.ph

Approved by:

[redacted]

ATTY. JOSEPH MELVIN B. BASAS
PBAC Chairperson [redacted]

[For approval] Pre-Bid Highlights_Provision of Security Services for the Philippine Competition Commission for CY 2024

Final Audit Report 2023-11-06

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"[For approval] Pre-Bid Highlights_Provision of Security Services for the Philippine Competition Commission for CY 2024" History

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