PHILIPPINE COMPETITION COMMISSION
Ensuring businesses compete and consumers benefit

25/F Vertis North Corporate Center I,
North Avenue, Quezon City 1105
www.phcc.gov.ph
queries@phcc.gov.ph
(+632) 8771 9722
(+632) 8771 9713

PCC BIDS AND AWARDS COMMITTEE (PBAC)

MINUTES OF PRE-BID CONFERENCE
for the
"Supply, Delivery, and Installation of Office Furniture and Fixtures for the Leased Office Space of the Philippine Competition Commission"

Date: 14 August 2023
Venue: PCC Meeting Room 1 and through Microsoft Teams Teleconference

Present:

BAC Members

1.	Chairperson	:	Atty. Joseph Melvin B. Basas
2.	Vice-Chairperson	:	Dir. Jeson Q. de la Torre
3.	Regular Member	:	Allan Roy D. Mordeno
4.	Regular Member	:	Atty. Michelle Diana P. Maniwang-Basa
5.	Regular Member	:	Atty. Marco Carlo S. Sana

BAC Secretariat

1.	Head	:	Rommel R. Oira
2.	Vice-Head	:	Ma. Celeste S. Dizon
3.	Member	:	Mark Jayson R. Fajutnao
4.	Member	:	Isabelo Miguel V. Abaño
5.	Member	:	Bill A. Geslani
6.	Member	:	Chrislyn Joy P. Sioson
7.	Member	:	Jonalyn F. Funa
8.	Member	:	Ralph Riel N. Garcia
9.	Member	:	Zico Simeone D. Morales

End-User:

1.	AO-GSD	:	Catherine Anne N. Buncaras
2.	AO-GSD	:	Teejay Yoshiumi J. Sakuma

Bidders:

1.	Peniton Trading	: Charls Bryan Castro
2.	Mobler Contract Group, Inc.	: Gilbert Valenzuela
3.	Gamma Line Enterprises	: Jonalyn Onate
4.	Unicom Office Designs	: Marilyn D. Canillo
5.	Korix Office Furniture Enterprise	: Ronygrace Bellate
6.	LBPI Design International Inc.	: Agnes R. Tacasa
7.	Infinite Quality Designs Center Inc.	: Gisselle Amador
8.	Progress Home and Office Furnishings	: Alejandro E. dela Torre Jr.

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I. Call to Order

The PBAC Vice Chairperson called the meeting to order at 01:32 PM.

II. Agenda

Discussion	Recommendation/ Agreements
A. Presentation (Purpose, Documentation, Timelines, Common Mistakes, etc.) • The PBAC through its Secretariat presented the Part I of the Pre-Bidding conference, as follows: ➢ Technical Components ➢ Financial Components ➢ Sealing and Marking of Bidding Documents ➢ Important Schedules ➢ General Rules • Part II of the Pre-Bidding Conference – Technical Specifications for the procurement was presented by the end-user. **B. Project Description and Technical Requirements** • Supply, Delivery, and Installation of Office Furniture and Fixtures for the Leased Office Space of the Philippine Competition Commission **C. Approved Budget for the Contract (ABC)** • The ABC for the project is Three Million Six Hundred Forty-Three Thousand Two Hundred Pesos (PhP3,643,200.00) inclusive of all applicable government taxes and services. **D. Date/ Time of Submission and Opening of Bids** • Submission of Bids: 29 August 2023, 12:00NN • Opening of Bids: 29 August 2023, 01:30PM **E. Question and Answer**	

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➢ The PBAC Chairperson opened the table for questions, clarifications, and concerns regarding the procurement project: Ms. Onate of Gamma Line queried the following: 1. If PCC will require separate bid submissions for the bidders that opt to participate for multiple lots. ➢ Atty. Basas responded that the bidders may submit a consolidated bid submission for multiple lots given that the Technical Requirements is specified for a specific lot. 2. If the bidder will choose on the seat and base material of the High Back Office Chair or PCC requires specific material for the item. ➢ Ms. Buncaras answered that this will be clarified through a Supplemental Bid Bulletin Mr. Castro of Peniton Trading queried the following: 1. If the material of Guest Chair will also be clarified since the standard base material is chrome plated. ➢ Ms. Buncaras answered that this will also be included in the Supplemental Bid Bulletin 2. If the materials for items Sofa Set, Executive Chair and Recliner Seat will also be clarified. ➢ Ms. Buncaras answered positively that these items will also be included in the Supplemental Bid Bulletin Mr. Valenzuela of Mobler queried the following: 1. If the dimensions for the Office Table and Executive Table have already identified dimensions since it will also be considered on the costing of items which is crucial on the submission of Financial Proposal ➢ Ms. Buncaras answered that the dimensions will be identified through a Supplemental Bid Bulletin 2. If the standard identified for the Foldable Table is a requirement since this certification takes a longer time and it might cause the non-submission for the particular lot. ➢ Ms. Buncaras answered that this will be clarified through a Supplemental Bid Bulletin ➢ The PBAC reiterated the strict implementation of the deadline of submission of bids, which is on 29 August 2023, 12:00NN	A Supplemental Bid Bulletin will be issued to clarify the concerns of the bidders.

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III. Adjournment:

There being no other matters to discuss, the pre-bid conference was adjourned at 01:55 PM.

Prepared by:

MARK JAYSON R. FAJUTNAO
PBAC Secretariat

Reviewed by:

[redacted]

ROMMEL R. OIRA
Head, PBAC Secretariat

Approved by:

[redacted]

ATTY. JOSEPH MELVIN B. BASAS
Chairperson, PBAC

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