PHILIPPINE COMPETITION COMMISSION
Ensuring businesses compete and consumers benefit

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BIDS AND AWARDS COMMITTEE (PBAC)

Minutes of Pre-Bidding Conference

"Supply and Delivery of Brand- New Units of Motor Vehicle for the Philippine Competition Commission for Lot 1"

Date: 21 October 2024; 2:00 PM
PBAC Room, 9/F Tower 1, Vertis North Corporate Center, North Avenue, Quezon City and via MS Teams

Present:

PBAC Members

1.	Chairperson	Dir. Jeson Q. de la Torre
2.	Vice Chairperson	Atty. Joseph Melvin B. Basas
3.	Regular Member	Atty. Christian Loren B. De Los Santos
4.	Regular Member	Atty. Katrina Margarita D. Lopez
5.	Regular Member	Joseph D. Bernat
6.	Regular Member	Acting Dir. Kirsten J. Dela Cruz
7.	Provisional Member	Rommel R. Oira

PBAC Secretariat

1.	Assistant Head Secretariat	Ma. Celeste S. Dizon
2.	Member	Mark Jayson R. Fajutnao
3.	Member	Isabelo Miguel V. Abano
4.	Member	Jonalyn F. Funa
5.	Member	Ralph Riel N. Garica
6.	Member	Diana Lee B. Gavino
7.	Member	Meonel B. Nuñez
8.	Member	Marlon H. Javier
9.	Member	Alleah Jeane R. Rebanal
10.	Member	Hanna Grace S. Verches

End-user

1.	End-user Representatives (GSD)	Teejay Yoshiumi J. Sakuma Nes Justine L. Torres

Bidders

1.	Hyundai Commonwealth	Pril Manchon
2.	Autokid	Jones Ang
3.	Suzuki Auto Commonwealth	Diann Elaine Surio

I. Call to Order

The PBAC Chairperson called the meeting to order at 2:00 PM for the **Supply and Delivery of Brand- New Units of Motor Vehicle for the Philippine Competition Commission for Lot 1.**

Discussion	Recommendations/ Agreements
A. Presentation (Purpose, Documentation, Timelines, Common Mistakes, etc.) • The PBAC Secretariat presented and discussed the Technical and Financial Forms, while the Detailed Technical Specifications was presented and discussed by the Head of the Technical Working Group.	
B. Project Requirements & Technical Specifications / Terms of Reference • All Prospective bidders confirmed that they were able to review the Detailed Technical Specifications and the project requirements as advertised. **C. Approved Budget for the Contract (ABC)** • The ABC for this project is PhP5,895,000.00. **D. Date/ Time for the Submission and Opening of Bids** • Deadline for Submission: 04 November 2024,12:00 NN • Opening of Bids: 04 November 2024, 2:00 PM	

Discussion	Recommendation/ Agreements
E. Question and Answer **Suzuki Auto Commonwealth- Diann Elaine Surio** Ms. Surio asked if the ABC would be the basis for the offer of the three vehicles. The PBAC Chairperson and Vice Chairperson clarified that this is a one lot project only, and the basis for the bid evaluation is the total bid amount of sub-lots 1.1 and 1.2. However, the bidders must itemize their bids for sub-lots 1.1 and 1.2 for the purpose of costing especially for sub-lot 1.2. that the per unit bid amount shall not exceed the per unit ABC. The bidders must also bid for both sub-lots. The End-user also reminded the prospective bidders to fill-out the Annex A. The TWG showed how to properly fill-out their form. **Hyundai Commonwealth- Pril Machon** Mr. Machon asked for clarification if one (1) bid form for both sub-lots will be submitted. The PBAC Chairperson answered in the affirmative. Mr. Machon asked if they can bid for either sub-lots 1.1 and 1.2, or if they shall submit for both sub-lots. The PBAC Chairperson clarified that there are sub-lots because of the different typologies. Mr. Machon asked if they can submit one (1) bid submission for sub-lots 1.1 and 1.2. The PBAC Chairperson answered in the affirmative. **Autokid- Jones Ang** Mr. Ang asked as regards the transmission of the motor vehicles if 7-speed transmission can be considered instead of 8-speed transmission. The End-user answered that the Technical Specifications are fixed as approved by the management.	All queries were clarified. Thus, there is no need to issue a Bid Bulletin, and the bid opening will proceed on 04 November 2024, 2:00PM.

II. Adjournment

There being no other matters to discuss, the pre-bid conference was adjourned at 2:30 PM.

Prepared by:

[redacted]

MEONEL B. NUNEZ
PBAC Secretariat Member

Approved by:

[redacted]

DIR. JESON Q. DE LA TORRE
PBAC Chairperson