PHILIPPINE COMPETITION COMMISSION
Ensuring businesses compete and consumers benefit

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BIDS AND AWARDS COMMITTEE (PBAC)

Minutes of Pre-Bidding Conference

"Provision of Security Services for the Philippine Competition Commission for CY 2025"

Date: 21 October 2024; 1:30 PM
PBAC Room, 9/F Tower 1, Vertis North Corporate Center, North Avenue, Quezon City and via MS Teams

Present:

PBAC Members

1. Chairperson	Dir. Jeson Q. de la Torre
2. Vice Chairperson	Atty. Joseph Melvin B. Basas
3. Regular Member	Atty. Christian Loren B. De Los Santos
4. Regular Member	Atty. Katrina Margarita D. Lopez
5. Regular Member	Joseph D. Bernat
6. Regular Member	Acting Dir. Kirsten J. Dela Cruz
7. Provisional Member	Rommel R. Oira

PBAC Secretariat

1. Assistant Head Secretariat	Ma. Celeste S. Dizon
2. Member	Mark Jayson R. Fajutnao
3. Member	Isabelo Miguel V. Abano
4. Member	Jonalyn F. Funa
5. Member	Ralph Riel N. Garica
6. Member	Diana Lee B. Gavino
7. Member	Meonel B. Nuñez
8. Member	Marlon H. Javier
9. Member	Alleah Jeane R. Rebanal
10. Member	Hanna Grace S. Verches

End-user

1. End-user Representative (GSD)	Teejay Yoshiumi J. Sakuma

Bidders

1. Circa Security and Investigation, Inc.	Rommel Jay Lagadan
2. Momentum Security Agency	Eduardo Soriano
3. Superb Security and Investigation Agency, Inc.	James Laab
4. Golden Z-5 Security	Desire Bayun
5. Corregidor Veteranos Security Agency, Inc.	Rossano Cabalag
6. Tellus Security Agency, Inc.	Ma. Theresa Fojas- Leaño
7. APL Security Service Corp.	Arnel Orabao

I. Call to Order

The PBAC Chairperson called the meeting to order at 1:30 PM for the **Provision of Security Services for the Philippine Competition Commission for CY 2025.**

Discussion	Recommendations/ Agreements
A. Presentation (Purpose, Documentation, Timelines, Common Mistakes, etc.) • The PBAC Secretariat presented and discussed the Technical and Financial Forms, while the Detailed Technical Specifications was presented and discussed by the Head of the Technical Working Group.	
B. Project Requirements & Technical Specifications / Terms of Reference • All Prospective bidders confirmed that they were able to review the Technical Specifications and the project requirements as advertised. **C. Approved Budget for the Contract (ABC)** • The ABC for this project is PhP2,500,000.00. **D. Date/ Time for the Submission and Opening of Bids** • Deadline for Submission: 04 November 2024,12:00 NN • Opening of Bids: 04 November 2024, 1:30 PM	

Discussion	Recommendation/ Agreements
E. Clarification from the Procuring Entity Dir. dela Torre clarified that this project is an early procurement activity, and the notice of award will be given to the winning bidder after the approval of the 2025 General Appropriations Act. He also reiterated the No Gift Policy and warned the bidders on the solicitations scams using PCC Officials' name. **F. Question and Answer** **Golden Z-5 Security- Desire Bayun** Ms. Bayun asked for clarification as regards the list of ongoing contracts if they will attach the contract or the list/ matrix only. The Secretariat answered that a copy of the contract shall be attached. Ms. Bayun asked if there is a list of qualifications of the security guards to be deployed. The PBAC Chairperson answered that the qualifications are stated in the Technical Specifications. **Tellus Security Agency, Inc.- Ma. Theresa Fojas- Leaño** Ms. Leaño asked for clarification as regards the administrative fee if their bids shall not be lower than 20%. The Secretariat presented the GPPB-TSO NPM No. 120-2016 explaining that the imposition of a minimum administrative fee of 20% of the total contract cost for Service Agreement for security services runs counter to the provision of Section 31 of RA 9184 and its IRR. Ms. Leaño cited section 9 of RA 11917 on charging of not less than 20% of the total contract cost. The PBAC Vice-Chairperson provided his view that this law was reconciled with RA 9184 since competition law is equally important. The procuring entity veered away from stating the 20% minimum administrative fee to harmonize the three laws (RA 9184, RA 11917 and RA 10667). It is up to the security agency if they bid lower or greater than 20% as long as the agency is viable enough such that their income shall be sufficient so that the salaries and benefits of their security guards shall not be adversely affected. **Circa Security and Investigation, Inc.- Rommel Lagadan** Mr. Lagadan inquired if there is still a need to submit through the PCC E-bid Submission System if they would submit a hard copy of the bid. The PBAC Chairperson explained that they can submit either a hard copy of the bid or through the PCC E-bid Submission System. Mr. Lagadan asked for clarification as regards Sections II.A & B of the Technical Specifications if the documents shall be submitted during bid submission. The End-user answered in the affirmative and cited Section III for additional information on the submission of documents.	No Supplemental Bid Bulletin will be issued. The bid opening will proceed on 04 November 2024, 1:30PM.

Discussion	Recommendation/ Agreements
Superb Security and Investigation Agency, Inc.- James Laab Mr. Laab inquired if they still need to submit the documents stated in the Bid Data Sheet, ITB Clause 20.1. The PBAC Chairperson answered in the affirmative. **Momentum Security Agency- Eduardo Soriano** Mr. Soriano asked for clarification if the number of days per annum is 365 or 395 days. The PBAC Chairperson responded that it is 395. **Corregidor Veteranos Security Agency, Inc.- Rossano Cabalag** Mr. Cabalag asked as regards Section II.B (5) of the Technical Specifications, if a completed contract from a private company can be submitted instead from a government agency. The PBAC Chairperson explained that the reason for the said requirement is the compliance not just to the internal rules of the of Procuring Entity but as well as the rules of the CSC, ARTA and COA so that the security guards can relate in dealing with clients particularly the public.	

II. Adjournment

There being no other matters to discuss, the pre-bid conference was adjourned at 2:00 PM.

Prepared by:

[redacted]

MEONEL B. NUÑEZ
PBAC Secretariat Member

Approved by:

[redacted]

DIR. JESON Q. DE LA TORRE
PBAC Chairperson