PHILIPPINE COMPETITION COMMISSION
Ensuring businesses compete and consumers benefit

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PCC BIDS AND AWARDS COMMITTEE (PBAC)

Minutes of Pre-Bid Conference

"Procurement of Consulting Service for the Design of the Knowledge Hub of the Philippine Competition Commission (Phase 1)"

Date: 03 July 2023; 1:30 PM
Meeting Room 2, 25/F Tower 1, Vertis North Corporate Center, North Avenue, Quezon City

Present:

PBAC Members

1.	Chairperson	Atty. Joseph Melvin B. Basas
2.	Regular Member	Allan Roy D. Mordeno
3.	Regular Member	Atty. Michelle Diana P. Maniwang-Basa
4.	Regular Member	Atty. Marco Carlo S. Sana
5.	Provisional Member	Paul Andrew F. Lucena

PBAC Secretariat

1.	Head	Rommel R. Oira
2.	Member	Mark Jayson R. Fajutnao
3.	Member	Isabelo Miguel V. Abano
4.	Member	Jonalyn F. Funa
5.	Member	Zico Simeone D. Morales
6.	Member	Ralph Riel N. Garica
7.	Member	Chrislyn Joy P. Sioson
8.	Member	Marlon H. Javier
9.	Member	Via Romina Sofia V. Velasco

Technical Working Group (TWG)

1.	End-user Representative	Miguel Simon L. Mendoza

Bidder

1.	MyBusybee, Inc.	Symone Wong

I. Call to Order

The PBAC Chairperson called the meeting to order at 1:30 PM for the **Procurement of Consulting Service for the Design of the Knowledge Hub of the Philippine Competition Commission (Phase 1).**

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Discussion	Recommendations/ Agreements
A. Presentation (Purpose, Documentation, Timelines, Common Mistakes, etc.) • The PBAC Secretariat presented and discussed the Technical and Financial Forms, while the Terms of Reference was presented and discussed by the Head of the Technical Working Group. **B. Project Requirements & Technical Specifications / Terms of Reference** • The End-user gave an overview of the proposed knowledge hub and discussed the Terms of Reference. **C. Approved Budget for the Contract (ABC)** • The ABC for this project is PhP1,710,550.00. **D. Date/ Time for the Submission and Opening of Bids** • Deadline for Submission: 17 July 2023, 12:00 NN • Opening of Bids: 17 July 2023, 1:30 PM **E. Question and Answer** • The bidder posed no questions on the requirements and the Terms of Reference.	

II. Adjournment

There being no other matters discussed the pre-bid conference was adjourned at 1:54PM

Prepared by:

[redacted]

JONALYN F. FUNA
PBAC Secretariat

Approved by:

[redacted]

ATTY. JOSEPH MELVIN B. BASAS
PBAC Chairperson [redacted]