PHILIPPINE COMPETITION COMMISSION
Ensuring businesses compete and consumers benefit

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PCC BIDS AND AWARDS COMMITTEE (PBAC)

MINUTES OF PRE-BIDDING CONFERENCE
for the
"Procurement of Consultancy Services for the Conduct of Market Surveys among Consumers/Households"

IB No. 2024-05-0083

Date: 05 June 2024
Venue: 9th Floor PCC PBAC Room and Microsoft Teams Teleconference

Present:

BAC Members

I.	Chairperson	:	Dir. Jeson Q. de la Torre
II.	Vice Chairperson	:	Atty. Joseph Melvin B. Basas
III.	Regular Member	:	Atty. Christian Loren B. de los Santos
IV.	Regular Member	:	Joseph D. Bernat
V.	Regular Member	:	Atty. Katrina Margarita D. Lopez
VI.	Provisional Member	:	Edgardo Manuel M. Jopson

BAC Secretariat

I.	Assistant Head	:	Ma. Celeste S. Dizon
II.	Member	:	Mark Jayson R. Fajutnao
III.	Member	:	Isabelo Miguel V. Abaño
IV.	Member	:	Ralph Riel N. Garcia
V.	Member	:	Jonalyn F. Funa
VI.	Member	:	Diana Lee B. Gavino
VII.	Member	:	Chrislyn Joy P. Sioson
VIII.	Member	:	Marlon H. Javier
IX.	Member	:	Meonel B. Nuñez
X.	Member	:	Alleah Jeane R. Rebanal
XI.	Member	:	Hanna Grace S. Verches

End-User:

I.	Economics Office	:	Margarita D. Movido

Bidders:

I.	Philippine Survey and Research Center, Inc.	:	Ria Soluren
II.	Philippine Survey and Research Center, Inc.	:	Bryan Manabat
III.	Philippine Survey and Research Center, Inc.	:	Danica Angeles
IV.	Philippine Survey and Research Center, Inc.	:	Jia Tirol
V.	Primavisio Corporation	:	Ollie Tan
VI.	The All-Asian Centre for Enterprise Development, Inc.	:	James Illiscupidez
VII.	The NielsenIQ Philippines	:	Andrea Ubaldo

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I. Call to Order

The PBAC Chairperson called the meeting to order at 1:30 PM.

II. Agenda

Discussion	Recommendation/ Agreements
Presentation (Purpose, Documentation, Timelines, Common Mistakes, etc.) A. The PBAC through its Secretariat presented the Part I of the Pre-Bidding conference, as follows: • Technical Components • Financial Components • Sealing and Marking of Bidding Documents • E-bid submission System • Schedules • General Rules B. Part II of the said conference was the discussion of the Terms of Reference. **Project Description and Technical Requirements** • To efficiently perform its mandate which includes reviews of mergers and acquisitions, investigating and adjudicating anti-competitive agreements and abuses of dominant positions and undertaking economic and legal research on competition-related matters, many cases or research conducted by this offices require the use of primary data relevant to market, market structure, market shares and products/service provision by concerned players, thus the service of a consultancy firm to complete the data gathering process (from survey design to data processing) within a short period of time for various cases of research assignment is required.	A Supplemental Bid Bulletin will be issued to allow subcontracting.

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Discussion	Recommendation/ Agreements
Approved Budget for the Contract (ABC) • The ABC for the project is Two Million Seven Hundred Thousand Pesos (PhP2,700,000.00), inclusive of all applicable government taxes and service. **Date/ Time of Submission and Opening of Bids** • Deadline of Bid Submission: 18 June 2024, 12:00 NN • Opening of Bids: 18 June 2024, 1:30 PM **Questions and Answers** The PBAC Chairperson opened the table for questions, clarifications, and concerns regarding the procurement project: A. Ms. Ubaldo seek clarification if Subcontracting is not allowed as specified in on Section 6.1 of the Bid Data Sheet (BDS). The PBAC Chairperson responded that BDS is a pro-forma documents and it would depend on the End-user if they would allow subcontracting. Mr. Jopson responded that subcontracting is allowed as long as the bidder is compliant with the TOR. Ms. Dizon also responded that if a bidder will engage in a subcontracting service, the PCC will directly deal only with the winning bidder and not with the outsourced company or subcontracted company. The PBAC Chairperson directed the Secretariat to prepare a supplemental bid bulletin reflecting the End-users' response to allow subcontracting. B. Ms. Ubaldo ask for a discussion on the differences of the five surveys stated in the TOR for their proper costing. Per Mr. Jopson, the survey is on a per task order, and is composed of five (5) surveys, it also depends on the location and the method applicable so it's up to the bidder to decide	

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Discussion	Recommendation/ Agreements
on the method to be used as long as the cost is still within the ABC. Ms. Ubaldo mentioned the bidders will just put in the proposal the implications and limitations if there is any. Mr. Jopson confirmed with the bidder. C. For the sake of standardization, Ms. Angeles clarified if they could base the cost on a face-to-face interview, setting aside other methods stated in Annex A of the document. Mr. Jopson responded in the affirmative. D. Ms. Tan asked on the length and number of questions in the questionnaire. Mr. Jopson responded that there is a level of variation depending on the task order and it would only be a maximum of 15-minute survey composed of only 20 to 30 survey questions.	

III. **Adjournment**:

There being no other matters to discuss, the pre-bid conference was adjourned at 03:09 PM.

Prepared by:

[SIGNATURE REDACTED]

JONALYN F. FUNA
PBAC Secretariat

Approved by:

[SIGNATURE REDACTED]

JESON Q. DE LA TORRE
Chairperson, PBAC

[SIGNATURE]

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