PHILIPPINE COMPETITION COMMISSION
Ensuring businesses compete and consumers benefit

25/F Vertis North Corporate Center 1,
North Avenue, Quezon City 1105
www.phcc.gov.ph
queries@phcc.gov.ph
(+632) 8771 9722

BIDS AND AWARDS COMMITTEE (PBAC)

Minutes of Pre-Bidding Conference

"Supply and Delivery of Five (5) Brand New Units of Motor Vehicle for the Philippine Competition Commission"

Date: 19 September 2024; 2:00 PM
PBAC Room, 9/F Tower 1, Vertis North Corporate Center, North Avenue, Quezon City

Present:

PBAC Members

1. Chairperson	Dir. Jeson Q. de la Torre
2. Vice Chairperson	Atty. Joseph Melvin B. Basas
3. Regular Member	Atty. Christian Loren B. De Los Santos
4. Regular Member	Atty. Katrina Margarita D. Lopez
5. Regular Member	Joseph D. Bernat
6. Regular Member	Acting Dir. Kirsten J. Dela Cruz
7. Provisional Member	Rommel R. Oira

PBAC Secretariat

1. Assistant Head Secretariat	Ma. Celeste S. Dizon
2. Member	Mark Jayson R. Fajutnao
3. Member	Isabelo Miguel V. Abano
4. Member	Jonalyn F. Funa
5. Member	Ralph Riel N. Garica
6. Member	Diana Lee B. Gavino
7. Member	Meonel B. Nuñez
8. Member	Marlon H. Javier
9. Member	Alleah Jeane R. Rebanal
10. Member	Hanna Grace S. Verches

End-user

1. End-user Representative (GSD)	Teejay Yoshiumi J. Sakuma
	Nes Justine L. Torres

Bidders

1. Alex Razon	Marquay Trading OPC
2. John Michael Arsenio	Autohub Group
3. Leeanne Basuel	Toyota Quezon Avenue
4. Niño Sumalinog	Toyota Quezon Avenue
5. Lilandra Joyce Obias	Toyota Quezon Avenue
6. Yvonne Nieto	Toyota Otis

I. Call to Order

The PBAC Chairperson called the meeting to order at 1:30 PM for the **Supply and Delivery of Five (5) Brand New Units of Motor Vehicle for the Philippine Competition Commission.**

Discussion	Recommendations/ Agreements
A. Presentation (Purpose, Documentation, Timelines, Common Mistakes, etc.) • The PBAC Secretariat presented and discussed the Technical and Financial Forms, while the Detailed Technical Specifications was presented and discussed by the Head of the Technical Working Group.	
B. Project Requirements & Technical Specifications / Terms of Reference • All Prospective bidders confirmed that they were able to review the Detailed Technical Specifications and the project requirements as advertised. **C. Approved Budget for the Contract (ABC)** • The ABC for this project is PhP9,495,000.00. **D. Date/ Time for the Submission and Opening of Bids** • Deadline for Submission: 02 October 2024,12:00 NN • Opening of Bids: 02 October 2024, 2:00 PM	

Discussion	Recommendation/ Agreements

E. Clarification from the Procuring Entity
Dir. dela Torre clarified that in compliance with the issuance by the Department of Budget and Management (DBM) in procuring government vehicles, Section II.1.1 of the Detailed Technical Specifications, the passenger capacity (including driver) will be amended from "at least seven (7)" to "at least eight (8), which includes a removable seat beside a passenger seat"
 	
Dir. de la Torre also requested confirmation from all the prospective bidders if they were authorized dealers. The prospective bidders answered in the affirmative.
 	
F. Question and Answer
 	
Marquay Trading OPC- Alex Razon
Mr. Razon clarified if the PCC will issue a bid bulletin as regards the revision on the passenger capacity. The PBAC confirmed in the affirmative.
 	
Toyota Quezon Avenue- Niño Sumalinog
Mr. Sumalinog clarified following:
- For Section II.1.1, is the overall length correct?
  - The PBAC answered in the affirmative and explained that the limit in the dimensions is brought about by the clearances of parking spaces of the PCC vehicles.
 	
- For Section II.1.1, is the torque correct?
  - The PBAC answered in the affirmative.
 	
- If they can submit only one (1) eligibility for both lots 1 and 2.
  - The PBAC confirmed in the affirmative; they may submit one (1) eligibility documents but separate envelopes for the financial documents.
- If the delivery period can be adjusted from 30 calendar days to 60 calendar days?
  - The PBAC explained that since the source of funds for this project will come from continuing fund, delivery and payment must be
	A Supplemental Bid Bulletin will be issued to clarify the concern of the bidder on passenger capacity. The bid opening will proceed on 02 October 2024, 2:00PM.

Discussion	Recommendation/ Agreements
processed within the year or before 31 December 2024. - If the delivery place is at the PCC office. - The PBAC confirmed in the affirmative.	

II. Adjournment

There being no other matters to discuss, the pre-bid conference was adjourned at 2:30 PM.

Prepared by:

[redacted]

MEONEL B. NUÑEZ
PBAC Secretariat Member

Approved by:

[redacted]

DIR. JESON Q. DE LA TORRE [redacted]
PBAC Chairperson