PHILIPPINE COMPETITION COMMISSION
Ensuring businesses compete and consumers benefit

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PCC BIDS AND AWARDS COMMITTEE (PBAC)

Minutes of Pre-Bid Conference

"Consultancy Services for the Implementation of the Philippine Competition Commission's Information Security Management System (ISMS)"

Date: 14 June 2023; 2:00 PM
PCC Board Room, 25/F Tower 1, Vertis North Corporate Center, North Avenue, Quezon City

Present:

PBAC Members

1.	Chairperson	Atty. Joseph Melvin B. Basas
2.	Vice Chairperson	Dir. Jeson Q. de la Torre
3.	Regular Member	Allan Roy D. Mordeno
4.	Regular Member	Atty. Michelle Diana P. Maniwang-Basa
5.	Regular Member	Atty. Marco Carlo S. Sana
6.	Provisional Member/End-user	Warren Paul A. Nicdao

PBAC Secretariat

1.	Head	Rommel R. Oira
2.	Asst. Head	Ma. Celeste S. Dizon
3.	Member	Mark Jayson R. Fajutnao
4.	Member	Isabelo Miguel V. Abano
5.	Member	Raven Rein R. Villanueva
6.	Member	Jonalyn F. Funa
7.	Member	Zico Simeone D. Morales
8.	Member	Ralph Riel N. Garica
9.	Member	Chrislyn Joy P. Sioson
10.	Member	Marlon H. Javier
11.	Member	Via Romina Sofia V. Velasco
12.	Member	Dionne Selly B. Chaokas

Bidders

1.	Rosehall Management Consultants	Josie A. Climacosa Mel Adoro
2.	Environmental Compliance Consultants Int'l Corp. (ECCI)	Swapnil Bora Shirlyn Igonia

I. Call to Order

The PBAC Chairperson called the meeting to order at 2:00 PM for the **Consultancy Services for the Implementation of the Philippine Competition Commission's Information Security Management System (ISMS).**

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Discussion	Recommendations/ Agreements
A. Presentation (Purpose, Documentation, Timelines, Common Mistakes, etc.) • The PBAC Secretariat presented and discussed the Technical and Financial Forms, while the Terms of Reference was presented and discussed by the Head of the Technical Working Group.	
B. Project Requirements & Technical Specifications / Terms of Reference • The End-User confirmed if the shortlisted consultants were able to review the Terms of Reference as advertised. • Shortlisted consultants confirmed the review of the requirements as stated in the Terms of Reference **C. Approved Budget for the Contract (ABC)** • The ABC for this project is PhP1,500,000.00. **D. Date/ Time for the Submission and Opening of Bids** • Deadline for Submission: 26 June 2023, 12:00 NN • Opening of Bids: 26 June 2023, 1:30 PM	

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Discussion	Recommendation/ Agreements
E. Question and Answer Rosehall Management Consultants ***Scope of Work:*** Ms. Climacosa asked confirmation if the project is in transition or the establishment of the system? Based in the TOR, the coverage is establishment. Mr. Nicdao confirmed that the system has a 2013 established version and project is in transition to the 2022 version. Environmental Compliance Consultants Int'l Corp. ***Scope of Work:*** Mr. Bora asked confirmation on the statement of Mr. Nicdao regarding the establishment of the 2013 version and the transition to the 2022 version. Mr. Nicdao confirmed and added that the PCC is not yet certified. Mr. Bora also asked confirmation on the timeline of the project regarding the award of contract and its contract duration. Mr. Nicdao confirmed that this year is the target, however they are still in the process of aligning to the new standards (2022 version). The transition will be implemented in 2024. The project duration will be eight (8) months from the issuance of the Notice to Proceed (NTP). Mr. Bora asked if the opportunity is posted in PhilGEPS. PBAC Vice Chairperson confirmed that it is posted in PhilGEPS, website, social media page and its conspicuous places.	• The PBAC reiterated to the bidders that the bid submission will proceed on 26 June 2023 as scheduled.

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II. Adjournment

There being no other matters to discuss, the pre-bid conference was adjourned at 2:40 PM.

Prepared by:

[redacted]

ISABELO MIGUEL V. ABANO
PBAC Secretariat Member

Approved by:

[redacted]

ATTY. JOSEPH MELVIN B. BASAS
PBAC Chairperson

[redacted]

2023-04-0083 - ICTD - ISMS - Pre-Bid Highlights

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