PHILIPPINE COMPETITION COMMISSION
Ensuring businesses compete and consumers benefit

9/F and 25/F Vertis North Corporate Center 1
North Avenue, Bagong Pag-Asa, Quezon City 1105
www.phcc.gov.ph
queries@phcc.gov.ph
(+632) 8771 9722

REQUEST FOR QUOTATION

Procurement of Books

P.R. No./Date Received: **2026-03-0056/ 04 March 2026**

RFQ/P No. / Date: **2026-03-0037/ 17 March 2026**

The Philippine Competition Commission invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the described item in the attached ***Technical Specifications*** subject to the Terms and Conditions and within the **Approved Budget for the Contract**.

Required Documents/Information to be submitted as Attachments to the Proposal:

- Valid Mayor's/Business Permit / BIR Certificate of Registration in case of individual.
- PhilGEPS Registration Number
- Notarized Omnibus Sworn Statement and if applicable,Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney for sole proprietorship or all members of the joint venture or giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. **Template may be access in GPPB -TSO website or visit this link:**
- https://www.gppb.gov.ph/wp-content/uploads/2025/08/NGPA_Omnibus-Sworn-Statement.docx
- Signed Technical Specifications
- Signed Request for Quotation

This pro-forma quotation maybe submitted through ***registered*** or ***electronic mail*** to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to ***procurement@phcc.gov.ph*** or (assigned PBAC Sec email ***jsarevalo@phcc.gov.ph)*** on or before **24 March 2026, 12:00 NN** subject to the following *Terms and Conditions:*

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to **(BIR 2306)** 5% R-VAT and **(BIR 2307)** 1% (PO) or 2% (JO) deductions.
5. PCC PBAC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 12009: Section 71 - Liquidated Damages and Section 98 - Imposition of Administrative Penalties shall be observed.
7. PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 70 of the same IRR.
8. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed ***Technical Specifications.***
10. Please note that the award of the procurement is on a **per item basis.**
11. This project adopts the Implementing Rules and Regulations of RA 12009.

Very truly yours,

[redacted]

ATTY. JOSEPH MELVIN B. BASAS
PBAC Chairperson

Item No.	QTY	Unit	ABC	Project Title	Total Amount (PhP) (To be filled out by the supplier)
1	1	copy	₱1,260.00	BusinessWorld. BusinessWorld Top 1000 Corporations in the Philippines. 2019	
2	1	copy	₱1,260.00	BusinessWorld. BusinessWorld Top 1000 Corporations in the Philippines. 2020	
3	1	copy	₱1,260.00	BusinessWorld. BusinessWorld Top 1000 Corporations in the Philippines. 2021	
4	1	copy	₱1,260.00	BusinessWorld. BusinessWorld Top 1000 Corporations in the Philippines. 2022	
5	1	copy	₱1,260.00	BusinessWorld. BusinessWorld Top 1000 Corporations in the Philippines. 2023	

6	1	copy	₱1,260.00	BusinessWorld. BusinessWorld Top 1000 Corporations in the Philippines. 2024	
7	1	copy	₱1,260.00	BusinessWorld. BusinessWorld Top 1000 Corporations in the Philippines. 2025	
8	1	copy	₱2,400.00	Claridades. Commercial Laws I. 2022	
9	1	copy	₱22,893.00	Clarke. Competition Law and Economics in Australia, Volume I: The Competition Law System: Context, Law, and Economics. 2025. ISBN: 9781032833705	
10	1	copy	₱2,100.00	De Leon. Comments and Cases on Obligations and Contracts. 2019. ISBN: 9786210400069	
11	1	copy	₱7,950.00	Gibbons. Game Theory for Applied Economists. 1992. ISBN: 9780691043081	
12	1	copy	₱23,500.00	Gujarati. Basic Econometrics. 2008. ISBN: 9780073375779	
13	1	copy	₱1,970.00	Gujilde. Law on Public Officers. 2020. ISBN: 9786210404395	
14	1	copy	₱23,560.00	Gürkaynak. Innovation Paradox in Merger Control. 2023. ISBN: 9781939007759	
15	1	copy	₱25,050.00	Pauer. The Single Economic Entity Doctrine and Corporate Group Responsibility in European Antitrust Law. 2014. ISBN: 9789041152626	
16	1	copy	₱7,010.00	Pelet. Consumer Behaviour: Understanding Consumers in a Digital Landscape. 2025. ISBN: 9781398618619	
17	1	copy	₱6,140.00	Pelet. Consumer Behaviour: Understanding Consumers in a Digital Landscape. 2025. ISBN: 9781398618626 (e-book)	
18	1	copy	₱15,430.00	PeopleCert. PRINCE2® Project Management Version 7. 2025. ISBN: 9789925349371	
19	1	copy	₱18,293.00	Pepall. Industrial Organization: Contemporary Theory and Empirical Applications. 2014. ISBN: 9781118250303	
20	1	copy	₱693.00	PIArb. PIArb: Commercial Arbitration Handbook 2nd Editon. 2022. ISBN: 9789712737374	
21	1	copy	₱11,393.00	Pindyck. Microeconomics 9th Edition. 2017. ISBN: 9781292213316	
22	1	copy	₱5,030.00	Reyes. The Revised Penal Code Book Two. 2021. ISBN: 9786210418712	
23	1	copy	₱20,970.00	Simon. Mathematics for Economists. 1994. ISBN: 9780393957334	
24	1	copy	₱1,993.00	Tabingan. The Rules of Court in a Nutshell. 2022. ISBN: 9786210217797	
25	1	copy	₱2,000.00	Tabingan. The Art of Presentation of Evidence. 2022. ISBN: 9786210213249	
26	1	copy	₱9,820.00	Tadelis. Game Theory: An Introduction. 2013. ISBN: 9780691129082	
27	1	copy	₱5,393.00	Wu. The Age of Extraction: How Tech Platforms Conquered the Economy and Threaten Our Future Prosperity. 2025. ISBN: 9780593321249	
28	1	copy	₱1,560.00	Wu. The Age of Extraction: How Tech Platforms Conquered the Economy and Threaten Our Future Prosperity. 2025. ISBN: 9780593321256 (e-book)	
29	1	copy	₱6,140.00	Wydick. Games in Economic Development. 2007. ISBN: 9780521687157	
Total ABC			**₱230,108.00**	*(Please see attached Technical Specifications)*	
				TOTAL Amount :	
Delivery Instructions:				*(Please see attached Technical Specifications)*	

*(Please provide **complete** information below)*

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : _____

Designation/Position : _____

Name of Company : _____

Address : _____

Telephone / Fax : _____

E-mail Address: _____

Company Tax Identification Number : _____

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COMMUNICATIONS AND KNOWLEDGE MANAGEMENT OFFICE

SPECIFICATIONS / IMPORTANT INSTRUCTIONS FOR BOOKS AND E-BOOKS:

1. Strictly based on **International Standard Book Number (ISBN).**
2. Book binding and format should be as defined in the ISBN.
3. Books should be new and in perfect condition – no torn/missing pages and damaged covers.
4. Accompanying materials like CDs should be included/enclosed with the book.
5. Warranty: Books found with defects must be replaced with a new copy within sixty (60) days from the date of notice given by the end user.
6. E-books should be accessible onto at least 2 computers and 2 mobile devices simultaneously, even outside the PCC office.
7. Downloading and printing of content of e-books should be allowed.
8. The latest editions of books recommended for procurement, if there are any, can be delivered as substitutes in case of stock unavailability of requested edition/s.
9. Delivery Period:
    - Electronic format: Ten (10) working days upon signing of PO by supplier.
    - Print format: Forty-five (45) working days for indent order and fifteen (15) working days for local order upon signing of PO by supplier.

10. Information Security and Non-Disclosure Agreement

    To ensure the Philippine Competition Commission (PCC) maintains a high standard of information security when engaging with third-party providers, all suppliers are required to comply with the established PCC Information Security Management System (ISMS). These requirements are outlined in the Supplier Security Policy (POL-PCCGSD 02-03) and related ISMS policies and procedures.

    All data, documents, records, configuration files, and metadata (collectively referred to as "Information") provided to the supplier(s) for the purpose of delivering services are considered confidential and remain the exclusive property of PCC. The supplier(s) shall recognize the critical importance of maintaining the security and confidentiality of the Information and agree to prevent its unauthorized transfer, disclosure, or use by any third party. The supplier(s) shall not use the Information for any purpose other than to perform the agreed-upon services. Furthermore, the supplier(s) shall ensure that, upon completion of the service, they will not retain any portion of the Information in any form whatsoever.

    The following must be submitted after the issuance of Notice of Award or Purchase Order or Job Order:

    • Notarized Non-Disclosure Agreement
    • Notarized Data Sharing Agreement (if applicable)

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• Project Risk Management Plan (if applicable)

The documents will be submitted to the ISMS Secretariat in compliance with the approved PCC Information Security Management System and will not form part of the submission for payment processing.

11. Payment to the supplier shall be made 15 calendar days after complete delivery of books and/or e-books AND complete submission of the following documents:
    - Purchase Order/Job Order/Contract duly approved by the PCC Head of Procuring Entity (HoPE) and concurred by the supplier;
    - Sales Invoice (SI) / Billing Statement / Statement of Account (SOA), and Delivery Receipt (DR) if applicable, duly signed by the supplier/distributor/contractor and duly received by the PCC authorized official; and
    - Other applicable procurement related document/s (as may be required by Accounting Division).

12. This procurement shall be subject to the salient provisions of RA 12009 - Liquidated Damages - Section 71, which states that a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed, in case of failure to make delivery within the time specified.

Prepared by:

[redacted]

Jonathan J. Santos
Assistant Librarian, CKMO-KMD

Noted by:

[redacted]

Ferdinand L. Paguia
Information Officer V, CKMO-KMD

Approved by:

[redacted]

Frederick Romero (Mar 4, 2026 11:27:04 GMT+8)

Frederick P. Romero, PhD
Director IV, CKMO

CONFORME:

_____
Name of Authorized Representative

_____
Signature of Authorized Representative

_____
Designation

_____
Date