PHILIPPINE COMPETITION COMMISSION
Ensuring businesses compete and consumers benefit

9/F and 25/F Vertis North Corporate Center 1
North Avenue, Bagong Pag-Asa, Quezon City 1105
www.phcc.gov.ph
queries@phcc.gov.ph
(+632) 8771 9722

REQUEST FOR PROPOSAL

Printing of Various PCC IECs

P.R. No./Date Received: **2026-03-0061/ 13 March 2026**

RFQ/P No. / Date: **2026-05-0062/ 19 May 2026**

The Philippine Competition Commission invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the described item in the attached ***Technical Specifications*** subject to the Terms and Conditions and within the **Approved Budget for the Contract**.

Required Documents/Information to be submitted as Attachments to the Proposal:

- Valid Mayor's/Business Permit / BIR Certificate of Registration in case of individual.
- PhilGEPS Registration Number
- Latest Income / Business Tax Return
- Notarized Omnibus Sworn Statement and if applicable,Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney for sole proprietorship or all members of the joint venture or giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. **Template may be access in GPPB -TSO website or visit this link:**
- https://www.gppb.gov.ph/wp-content/uploads/2025/08/NGPA_Omnibus-Sworn-Statement.docx
- Signed Technical Specifications
- Signed Request for Proposal

This pro-forma quotation maybe submitted through ***registered*** or ***electronic mail*** to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to ***procurement@phcc.gov.ph*** or (assigned PBAC Sec email ***jsarevalo@phcc.gov.ph)*** on or before **25 May 2026, 5:00 PM** subject to the following *Terms and Conditions:*

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to **(BIR 2306)** 5% R-VAT and **(BIR 2307)** 1% (PO) or 2% (JO) deductions.
5. PCC PBAC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 12009: Section 71 - Liquidated Damages and Section 98 - Imposition of Administrative Penalties shall be observed.
7. PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 70 of the same IRR.
8. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed ***Technical Specifications.***
10. Please note that the award of the procurement is on a **per item basis.**
11. This project adopts the Implementing Rules and Regulations of RA 12009.

Very truly yours,

[redacted]

ATTY. JOSEPH MELVIN B. BASAS
PBAC Chairperson

[redacted]

Item No.	QTY	Unit	Unit Cost	Total Cost	Project Title	Unit Cost (PhP) (To be filled out by the supplier)	Total Amount (PhP) (To be filled out by the supplier)
1	1	Lot	₱277,310.00	₱277,310.00	Printing of 2025 Annual Report 10 copies via digital printing - PhP19,500.00 1,000 copies via offset printing - PhP257,810.00		
2	1000	copy	₱75.50	₱75,500.00	Printing of Competition Compliance Program Toolkit		
3	1000	copy	₱58.00	₱58,000.00	Printing of Guide for Businesses		
4	1000	copy	₱59.30	₱59,300.00	Printing of Legal Handbook		
5	1000	copy	₱40.34	₱40,340.00	Printing of Dawn Raids		
6	1000	copy	₱36.00	₱36,000.00	Printing of Rules on Administrative Search and Inspection		
7	1000	copy	₱133.50	₱133,500.00	Printing of Competition Matters		
8	1000	copy	₱148.00	₱148,000.00	Printing of Enforcement Handbook		
Total ABC			**₱827,950.00**		*(Please see attached Technical Specifications)* **TOTAL Amount :**		
Delivery Instructions:					*(Please see attached Technical Specifications)*		

*(Please provide **complete** information below)*

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : _____

Designation/Position : _____

Name of Company : _____

Address : _____

Telephone / Fax : _____

E-mail Address: _____

Company Tax Identification Number : _____

PHILIPPINE COMPETITION COMMISSION
Ensuring businesses compete and consumers benefit

9/F and 25/F Vertis North Corporate Center 1
North Avenue, Bagong Pag-Asa, Quezon City 1105
www.phcc.gov.ph
queries@phcc.gov.ph
(+632) 8771 9722

TECHNICAL SPECIFICATIONS
PRINTING OF VARIOUS PCC IECs

ITEM NO.	QTY.	UNIT	DESCRIPTION/MINIMUM SPECIFICATION

1	1,010	copies	**2025 ANNUAL REPORT:**
			Digital Printing
			• *Quantity*: 10 copies (excluding mock-ups)
			• *Pages:* 100-108 pages
			• *Dimensions:*
			  ○ A4 - 11.7 inches (H) x 8.25 inches (W) - folded
			  ○ A3 - 11.7 inches (H) x 16.53 inches (W) - spread
			• *Materials:*
			  ○ *Cover:* C2S 220 lbs. with matte lamination
			  ○ *Inside pages:* Matte 120 lbs.
			• *Color*: Full color/full bleed (cover and inside pages)
			• *Process:* Digital Printing
			• *Binding:* Perfect Binding
			
			Delivery:
			• Two (2) mockup copies shall be provided by the supplier two (2) business days after receipt of the Job Order or receipt of the file from the end-user, whichever comes later. Complete number of copies shall be delivered within five (5) business days upon approval of the mock-up provided by the supplier.
			
			Offset Printing
			• *Quantity:* 1,000 copies (excluding mock-ups)
			• *Pages:* 100-108 pages
			• *Dimensions:*
			  ○ A4 - 11.7 inches (H) x 8.25 inches (W) - folded
			  ○ A3 - 11.7 inches (H) x 16.53 inches (W) - spread
			• *Materials:*
			  ○ *Cover:* C2S 220 lbs. with matte lamination
			  ○ *Inside pages:* Matte 120 lbs.
			• *Color:* Full color/full bleed (cover and inside pages)
			• *Process:* Offset Printing
			• *Binding:* Perfect Binding
			
			Delivery:
			• Two (2) mockup copies shall be provided by the supplier five (5) business days after receipt of the Job Order or receipt of the file from the end-user, whichever comes later. Mock-ups shall also be rendered via offset printing, if possible. Complete number of copies shall be delivered within fifteen (15) business days upon approval of the mock-up provided by the supplier.

2	1,000	Copies	**COMPETITION COMPLIANCE TOOLKIT:**
			• *Quantity:* 1,000 copies (excluding mock-ups)
			• *Dimensions:*
			  ○ A5 - 5.83 inches X 8.27 inches - folded
			  ○ A4 - 8.27 inches X 11.69 inches - spread

TÜVRheinland CERTIFIED
Management System ISO 9001:2015
www.tuv.com ID 9108652448
BAGONG PILIPINAS

			• *No. of pages:* 72 (including front and back cover pages)
			• *Materials:*
			  ○ *Cover:* C2S 220 lbs. with matte lamination
			  ○ *Inside pages:* Book paper 120 gsm
			• *Color:* Full color/full bleed (cover and inside pages)
			• *Process:* Offset Printing
			• *Binding:* Perfect Binding
			
			Delivery:
			• Two (2) mockup copies shall be provided by the supplier two (2) business days after receipt of the Job Order or receipt of the file from the end-user, whichever comes later. Complete number of copies shall be delivered within ten (10) business days upon approval of the mock-up provided by the supplier.

3	1,000	Copies	**GUIDE FOR BUSINESSES:**
			• *Quantity:* 1,000 copies (excluding mock-ups)
			• *Dimensions:*
			  ○ A5 - 5.83 inches X 8.27 inches – folded
			  ○ A4 - 8.27 inches X 11.69 inches – spread
			• *No. of pages:* 48 (including front and back cover pages)
			• *Materials:*
			  ○ Cover: C2S 220 lbs. with matte lamination
			  ○ Inside Pages: Book paper 120 gsm
			• *Color:* 4 colors (CMYK) back-to-back
			• *Process:* Offset Printing
			• *Binding:* Saddle Stitch Binding
			• *Fold:* Single Fold
			
			Delivery:
			• Two (2) mockup copies shall be provided by the supplier two (2) business days after receipt of the Job Order or receipt of the file from the end-user, whichever comes later. Complete number of copies shall be delivered within ten (10) business days upon approval of the mock-up provided by the supplier.

4	1,000	Copies	**LEGAL HANDBOOK:**
			• *Quantity:* 1,000 copies (excluding mock-ups)
			• *Dimensions:* 6.5 inches X 10 inches (folded)
			• *No. of pages:* 64 (including front and back cover pages)
			• *Materials:*
			  ○ *Cover:* C2S 220 lbs. with matte lamination
			  ○ *Inside pages:* Book paper 120 gsm
			• *Color:* Full color cover, inside pages, 2-sided print, black and white
			• *Process:* Offset Printing
			• *Binding:* Perfect Binding
			• *Fold:* Single Fold
			
			Delivery:
			• Two (2) mockup copies shall be provided by the supplier two (2) business days after receipt of the Job Order or receipt of the file from the end-user, whichever comes later. Complete number of copies shall be delivered

			within ten (10) business days upon approval of the mock-up provided by the supplier.
5	1,000	Copies	**DAWN RAIDS:** • *Quantity:* 1,000 copies (excluding mock-ups) • *Dimensions:* o A5 - 5.83 inches X 8.27 inches – folded o A4 - 8.27 inches X 11.69 inches – spread • *No. of pages:* 40 (including front and back cover pages) • *Materials:* o *Cover:* C2S 220 lbs. with matte lamination o *Inside pages:* Book paper 120 gsm • *Color:* Full color cover, inside pages, 2-sided print, black and white • *Process:* Offset Printing • *Binding:* Saddle Stitch Binding with scoring and lamination • *Fold:* Single Fold *Delivery:* • Two (2) mockup copies shall be provided by the supplier two (2) business days after receipt of the Job Order or receipt of the file from the end-user, whichever comes later. Complete number of copies shall be delivered within ten (10) business days upon approval of the mock-up provided by the supplier.
6	1,000	Copies	**RULES ON ADMINISTRATIVE SEARCH AND INSPECTION:** • *Quantity:* 1,000 copies (excluding mock-ups) • *Dimensions:* o A5 - 5.83 inches X 8.27 inches – folded o A4 - 8.27 inches X 11.69 inches – spread • *No. of pages:* 40 (including front and back cover pages) • *Materials:* o *Cover:* C2S 220 lbs. with matte lamination o *Inside pages:* Book paper 120 gsm • *Color:* Black and white cover; inside pages, 2-sided print, black and white • *Process:* Offset Printing • *Binding:* Saddle stitch with scoring and lamination • *Fold*: Single Fold *Delivery:* • Two (2) mockup copies shall be provided by the supplier two (2) business days after receipt of the Job Order or receipt of the file from the end-user, whichever comes later. Complete number of copies shall be delivered within ten (10) business days upon approval of the mock-up provided by the supplier. • If at least 10% of the total quantity are non-compliant with the specifications and the approved mock-up, the end-user may return all the copies delivered by the supplier, for outright replacement of all defective copies, and for quality checking and possible replacement if

			found defective, of the remaining copies. But even if the defective copies don't reach 10%, all defective copies should still be replaced by the supplier.
7	1,000	Copies	**COMPETITION MATTERS:** • *Quantity:* 1,000 copies (excluding mock-ups) • *Dimensions:* o Folded: A5 (Portrait) 5.845 inches X 8.27 inches o Spread: A4 (Landscape) 8.27 inches X 11.69 inches • *Materials:* o *Cover:* C2S 220 lbs. with matte lamination o *Inside pages:* Matte 70# • *Color:* Full color cover, inside pages, 2-sided print, full color • *Binding:* Perfect binding with scoring and lamination • *No. of Pages:* 164 including cover *Delivery:* Two (2) mockup copies shall be provided by the supplier two (2) business days after receipt of the Job Order or receipt of the file from the end-user, whichever comes later. Complete number of copies shall be delivered within ten (10) business days upon approval of the mock-up provided by the supplier.
8	1,000	Copies	**ENFORCEMENT HANDBOOK:** • *Quantity:* 1,000 copies (excluding mock-ups) • *Dimensions:* o Folded: A5 (Portrait) 5.845 inches X 8.27 inches o Spread: A4 (Landscape) 8.27 inches X 11.69 inches • *Materials:* o *Cover:* C2S 220 lbs. with matte lamination o *Inside pages:* Book paper 120 gsm • *Color:* Full color cover, inside pages, 2-sided print • *Color:* CMYK full color/full bleed (cover and inside pages) • *Binding:* Perfect binding with scoring and lamination • *Pages:* 178 including cover *Delivery:* • Two (2) mockup copies shall be provided by the supplier two (2) business days after receipt of the Job Order or receipt of the file from the end-user, whichever comes later. Complete number of copies shall be delivered within ten (10) business days upon approval of the mock-up provided by the supplier.

I. Information Security and Non-Disclosure Agreement

To ensure the Philippine Competition Commission (PCC) maintains a high standard of information security when engaging with third-party providers, all suppliers are required to comply with the established PCC Information Security Management System (ISMS). These requirements are

outlined in the Supplier Security Policy (POL-PCC-GSD 02-03) and related ISMS policies and procedures.

All data, documents, records, configuration files, and metadata (collectively referred to as "Information") provided to the supplier(s) for the purpose of delivering services are considered confidential and remain the exclusive property of PCC. The supplier(s) shall recognize the critical importance of maintaining the security and confidentiality of the Information and agree to prevent unauthorized transfer, disclosure, or use by any third party. The supplier(s) shall not use the Information for any purpose other than to perform the agreed-upon services. Furthermore, the supplier(s) shall ensure that, upon completion of the service, they will not retain any portion of Information in any form whatsoever.

The following must be submitted after the issuance of Notice of Award or Job Order:

- Notarized Non-Disclosure Agreement
- Notarized Data Sharing Agreement (If Applicable)
- Project Risk Management Plan (if applicable)

The documents will be submitted to the ISMS Secretariat in compliance with the approved PCC Information Security Management System and will not form part of the submission for payment processing.

II. Quality

- The supplier must use the latest version of Adobe CC and ensure full compatibility with provided files; no substantial edits for printing shall be made by the supplier.
- If at least 10% of the total quantity are non-compliant with the specifications and the approved mock-up, the end-user may return all the copies delivered by the supplier, for outright replacement of all defective copies, and for quality checking and possible replacement if found defective, of the remaining copies. The supplier shall replace all defective copies, notwithstanding the 10% threshold for a bulk return.

Prepared by:

[redacted]

JANNEL M. VENTURA
Information Officer I, CKMO-KMD

Noted by:

[redacted]

FERDINAND L. PAGUIA
Information Officer V, CKMO-KMD

Approved by:

[redacted]

FREDERICK P. ROMERO, PhD.
Director IV, CKMO [redacted]

Conforme:

_____
Name and Signature of Authorized Representative

_____
Designation

_____
Name of Company

_____
Date