PHILIPPINE COMPETITION COMMISSION
Ensuring businesses compete and consumers benefit

8/F and 25/F Vertis North Corporate Center 1
North Avenue, Bagong Pag-Asa, Quezon City 1105
www.phcc.gov.ph
queries@phcc.gov.ph
(+632) 8771 9722

REQUEST FOR PROPOSAL

Provision of Inland Transportation Services for the Conduct of the Welcome Reception of the 2026 International Competition Network (ICN) Annual Conference

P.R. No./Date Received: **2026-03-0052 / 03 March 2026** *RFQ/P No. / Date:* **2026-04-0043 / 10 April 2026**

The Philippine Competition Commission invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the described item in the attached ***Technical Specifications*** *subject to the Terms and Conditions and within the* **Approved Budget for the Contract**.

Required Documents/Information to be submitted as Attachments to the Proposal:

- *Valid Mayor's/Business Permit / BIR Certificate of Registration in case of individual.*
- *PhilGEPS Registration Number*
- *Notarized Omnibus Sworn Statement and if applicable,Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney for sole proprietorship or all members of the joint venture or giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.* **Template may be access in GPPB -TSO website or visit this link:**
- https://www.gppb.gov.ph/wp-content/uploads/2025/08/NGPA_Omnibus-Sworn-Statement.docx
- *Signed Technical Specifications*
- *Signed Request for Proposal*

This pro-forma quotation maybe submitted through ***registered*** *or* ***electronic mail*** *to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to* ***procurement@phcc.gov.ph*** *or (assigned PBAC Sec email* ***jsarevalo@phcc.gov.ph)*** *on or before* **17 April 2026, 12:00 NN** *subject to the following Terms and Conditions:*

1. *All entries shall be typed or written in a clear legible manner.*
2. *No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.*
3. *All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.*
4. *Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to* **(BIR 2306)** *5% R-VAT and* **(BIR 2307)** *1% (PO) or 2% (JO) deductions.*
5. *PCC PBAC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.*
6. *Salient provisions of the IRR of RA 12009: Section 71 - Liquidated Damages and Section 98 - Imposition of Administrative Penalties shall be observed.*
7. *PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 70 of the same IRR.*
8. *In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.*
9. *In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed* ***Technical Specifications.***
10. *Please note that the award of the procurement is on a* **per lot basis.**
11. *This project adopts the Implementing Rules and Regulations of RA 12009.*

Very truly yours,

[redacted]

ATTY. JOSEPH MELVIN B. BASAS
PBAC Chairperson

Item No.	QTY	Unit	ABC	Project Title	Total Amount (PhP) (To be filled out by the supplier)
1	*1*	*Lot*	*₱200,000.00*	*Provision of Inland Transportation Services for the Conduct of the Welcome Reception of the 2026 International Competition Network (ICN) Annual Conference*	
Total ABC			**₱200,000.00**	*(Please see attached Technical Specifications)*	
				TOTAL Amount :	
Delivery Instructions:				*(Please see attached Technical Specifications)*	

(Please provide ***complete*** *information below)*

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : _____
Designation/Position : _____
Name of Company : _____
Address : _____
Telephone / Fax : _____
E-mail Address: _____
Company Tax Identification Number : _____

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TECHNICAL SPECIFICATIONS

Provision of Inland Transportation Services for the Conduct of the Welcome Reception of the 2026 International Competition Network (ICN) Annual Conference

I. Rationale/Objective

The Philippine Competition Commission (PCC), pursuant to the Philippine Competition Act (PCA), is mandated to represent the country in international competition matters (Section 12[p]) and to promote capacity-building and the sharing of best practices with competition-related bodies (Section 12[q]). In line with these mandates, the PCC has, since its establishment in 2016, actively participated in global and regional competition fora and dialogues. Through these engagements, the Commission continues to draw insights from more mature competition jurisdictions to strengthen competition law enforcement for the benefit of businesses and consumers in the Philippines.

In 2026, the PCC will host the Annual Conference of the International Competition Network (ICN), a global network established in 2001 to promote cooperation, dialogue, and the exchange of best practices among competition authorities worldwide. The ICN's key focus areas are organized into working groups on Merger Control, Cartel Enforcement, Unilateral Conduct, Advocacy, and Agency Effectiveness.

The Welcome Reception formally marks the commencement of the ICN Annual Conference and serves as its official opening social function, providing a platform for delegates and stakeholders from various jurisdictions to engage in informal networking before the formal sessions. By fostering meaningful exchanges and strengthening professional linkages, it promotes open dialogue and cooperation, enhancing collaboration throughout the conference. As such, the reception is an integral component of the program, supporting knowledge-sharing, capacity-building, and sustained international cooperation in competition policy and enforcement.

To ensure the smooth conduct of the activity, the PCC will require inland transportation services to transport the ICN delegates from the ICN Venue to the venue of the Welcome Reception and vice versa.

II. Participants

The conference will gather about **450 participants** from more than 140 member agencies from about 130 jurisdictions worldwide. By convening regulators,

experts, and stakeholders, the ICN Annual Conference facilitates discussions on cutting-edge topics in competition law, presents the latest outputs of ICN Working Groups, and shapes the future of global competition policy.

III. Scope of Work

A. General Specifications

- The transportation service provider must be able to provide **ten (10)** units of 49-seater air-conditioned tourist buses on **05 May 2026** for a **minimum of ten (10) hours** in accordance with the trip details below:

Route	Details	Remarks
First trip: **Manila Marriott Hotel** 2 Resorts Drive, Newport World Resorts, Pasay, Metro Manila to **Foro de Intramuros** Anda St, Intramuros, Manila	Pick-up in Marriott - 5:00 pm to 6:00 pm	*No parking spaces shall be available at the Marriott Hotel. Access shall be limited strictly to pick-up and drop-off delegates at the Main Lobby. *After drop-off at Foro de Intramuros, the buses should be on standby and should be parked within the premises of the venue.
Second trip: **Foro de Intramuros** Anda St, Intramuros, Manila to **Manila Marriott Hotel** 2 Resorts Drive, Newport World Resorts, Pasay, Metro Manila	Departure from Foro de Intramuros – 11:00 pm to 12:00 am	

- The estimated duration of use will adjust depending on changes in the schedule of the program of the Welcome Reception.

B. Service Provider's Responsibilities

1. Assign vehicles that will meet the specifications herein indicated
2. Ensure that vehicles have well-functioning air conditioners
3. Ensure the excellent condition of the vehicles (vehicle's year model must be 2017 or newer).
4. Maintain the overall cleanliness of the vehicles

5. Ensure that the exterior design of the deployed buses must be formal and not overly striking or flashy.
6. Ensure that the end-user and its authorized representative must be able to communicate (through suggested communication means) the drivers/conductors of the vehicles during the entire duration of the trip.
7. The service provider will follow and adhere to the traffic management plan provided by the Metropolitan Manila Development Authority (MMDA) to ensure the safety of the passengers and the timely arrival at the venue.
8. The shuttle service provider will adhere to necessary instructions and schedules (subject to changes) as agreed with the end-user and its authorized representative/s.
9. The service provider shall apply/acquire the necessary permits
10. Provide for the following expenses: driver's meals, driver's fees, parking fees, fuel, permits (if necessary), insurance on board, applicable taxes and other expenses.
11. The Service Provider shall submit the following:
    a. Photo of the vehicles.
    b. Complete details of the vehicles such as type of vehicle, model and year, color, and plate number.
    c. Complete list of the drivers with their necessary information such as, name, address, mobile number, and copy of professional driver's license ID.
    d. Coverage of Personal Accident Insurance for the drivers and passengers on board.

IV. Information Security and Non-Disclosure Agreement

To ensure the Philippine Competition Commission (PCC) maintains a high standard of information security when engaging with third-party providers, all suppliers are required to comply with the established PCC Information Security Management System (ISMS). These requirements are outlined in the Supplier Security Policy (POL-PCC-GSD 02-03) and related ISMS policies and procedures.

All data, documents, records, configuration files, and metadata (collectively referred to as "Information") provided to the supplier(s) for the purpose of delivering services are considered confidential and remain the exclusive property of PCC. The supplier(s) shall recognize the critical importance of maintaining the security and confidentiality of the Information and agree to prevent its unauthorized transfer, disclosure, or use by any third party. The supplier(s) shall not use the Information for any purpose other than to perform the agreed-upon services. Furthermore, the supplier(s) shall ensure that, upon completion of the service, they will not retain any portion of the Information in any form whatsoever.

The following must be submitted after the issuance of Notice of Award or Purchase Order or Job Order:

- Notarized Non-Disclosure Agreement

- Notarized Data Sharing Agreement (if applicable)
- Project Risk Management Plan (if applicable)

The documents will be submitted to the ISMS Secretariat in compliance with the approved PCC Information Security Management System and will not form part of the submission for payment processing.

V. Approved Budget for the Contract (ABC)

The ABC is computed at **Two Hundred Thousand Pesos (PhP 200,000.00)** for the number of vehicles to be rented and requirements guaranteed in this Technical Specifications and for all applicable taxes and service charges. In case of additional vehicles, the cost per vehicle will be charged accordingly based on the same per vehicle rate. In the event of an extension of the service duration, the aggregate additional cost shall in no case exceed ten percent (10%) of the original contract price.

VI. Payment Scheme

Full payment of the contract shall be made within fifteen (15) business days after the issuance of the following:

a. Billing Invoice by the Service Provider; and
b. Certificate of Satisfactory Service issued by PCC.

Billing Invoice must be provided by the Service Provider within seven (7) business days upon conclusion of the event.

Payment shall be released and claimed within the PCC premises or be credited to the provider's bank account, net of applicable transfer charges.

VII. Liquidated Damages

Failure to comply with the Terms and Conditions of the contract will result in the payment of corresponding penalties/liquidated damages in the amount equal to one-tenth of one percent (0.001) of the cost of unperformed portion for every day of delay. If the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of contract, the PCC reserves the right to rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

VIII. Dispute Agreement/Resolution

In the matter of dispute, should any dispute related to the Contract and/or rights of the parties arise, the same shall be submitted for mutual consultation, mediation, and arbitration, in the order of application. The venue of the proceedings shall be in Quezon City.

SUBJECT: Provision of Inland Transportation Services for the Conduct of the Welcome Reception of the 2026 International Competition Network (ICN) Annual Conference

In case of a court suit, the venue shall be in the courts of competent jurisdiction in Quezon City, to the exclusion of all other courts; and any amendment or additional terms and conditions to the Contract must be in writing, signed and acknowledged by the Parties.

Prepared by:

[redacted]

JOHN HUBERT M. GUAMOS
Executive Assistant III, OED

Date: 27 February 2026

Approved by:

[redacted]

KENNETH V. TANATE, PhD
PCC Executive Director

Date: 27 February 2026

Conforme:

Name and Signature of Authorized Representative

Designation

Company

Date