PHILIPPINE COMPETITION COMMISSION
Ensuring businesses compete and consumers benefit

25/F Vertis North Corporate Center 1,
North Avenue, Quezon City 1105
www.phcc.gov.ph
queries@phcc.gov.ph
(+632) 8771 9722

REQUEST FOR QUOTATION

Supply and Delivery of PVC Proximity Card For PCC Employees

P.R. No./Date Received: **2025-02-0044 / 27 February 2025**

RFQ/P No. / Date: **2025-03-0036 / 05 March 2025**

The Philippine Competition Commission invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the described item in the attached **Detailed Technical Specifications** subject to the Terms and Conditions and within the Approved Budget for the Contract.

Required Documents/Information to be submitted as Attachments to the Quotation:

- Valid Mayor's/Business Permit / BIR Cetificate of Registration in case of individual.
- PhilGEPS Registration Number
- Notarized Omnibus Sworn Statement
- Signed Request for Quotation
- Signed Detailed Technical Specifications

This pro-forma quotation maybe submitted through ***registered*** or ***electronic mail*** to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to ***procurement@phcc.gov.ph*** or ***mbnunez@phcc.gov.ph*** on or before **11 March 2025, 1:00 PM** subject to the following *Terms and Conditions:*

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to **(BIR 2306)** 5% R-VAT and **(BIR 2307)** 1% (PO) or 2% (JO) deductions.
5. PCC PBAC may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same IRR.
8. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed **Signed Detailed Technical Specifications**.
10. Please note that the **award of the procuement is on a per item basis.**

Very truly yours,
redacted

ROMMEL R. OIRA
Head, PBAC Secretariat
redact
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Item	QTY	Unit	Total ABC	Item/Description	Unit Cost (PhP) *(To be filled-out by the supplier)*	Total Amount (PhP) *(To be filled-out by the supplier)*
1	250	unit	₱ 70,000.00	Supply and Delivery of PVC Proximity Card For PCC Employees		
				(Please see attached Detailed Technical Specification)		
Total ABC			₱ 70,000.00	TOTAL Bid Amount		
Delivery Instructions:				*(Please see attached Detailed Technical Specification)*		

*(Please provide **complete** information below)*

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : _____

Designation/Position : _____

Name of Company : _____

Address : _____

Telephone / Fax : _____

E-mail Address: _____

Company Tax Identification Number : _____

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DETAILED TECHNICAL SPECIFICATIONS

PROJECT: Supply and Delivery of PVC Proximity Card for PCC Employees
TOTAL ABC: 70,000.00
Mode of Procurement: NP Small Value Procurement

250 Pcs of PVC Cards	
Proximity Card Frequency	125 kHz
Construction	High Quality PVC
Memory Size	64 bit
Dimension (LxWxH)	85.6mm x 54mm or 3.375"x 2.125"
Graphics Quality Color	White
Read range	2" to 5"
Testing requirements	Must be compatible with Ayala VNCC Turnstile Gate. Testing cards must be provided prior to the conformed of purchase Order.

I. Delivery Terms

All units must be delivered within fifteen (15) calendar days from the receipt of Notice of Award (NOA) or Purchase Order (PO)

II. Payment Scheme

Full payment of the contract shall be made within fifteen (15) days after the issuance of the following:

a. Invoice by the Service Provider; and Delivery receipt
b. Inspection and Acceptance Report (IAR) and/or Certificate of Satisfactory Service by the PCC.

All payments shall be released and claimed within the PCC premises.

III. IV. INFORMATION SECURITY AND NON – DISCLOSURE AGREEMENT

To ensure the Philippine Competition Commission (PCC) maintains a high standard of information security when engaging with third-party providers, all suppliers are required to comply with the established PCC Information Security Management System (ISMS). These requirements are outlined in the Supplier Security Policy (POL-PCC-GSD 02-03) and related ISMS policies and procedures.

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All data, documents, records, configuration files, and metadata (collectively referred to as "Information") provided to the supplier(s) for the purpose of delivering services are considered confidential and remain the exclusive property of PCC. The supplier(s) shall recognize the critical importance of maintaining the security and confidentiality of the Information and agree to prevent its unauthorized transfer, disclosure, or use by any third party. The supplier(s) shall not use the Information for any purpose other than to perform the agreed-upon services. Furthermore, the supplier(s) shall ensure that, upon completion of the service, they will not retain any portion of the Information in any form whatsoever.

The following must be submitted after the issuance of Notice of Award or Purchase Order or Job Order:

- Notarized Non-Disclosure Agreement
- Notarized Data Sharing Agreement (if applicable)
- Project Risk Management Plan

Prepared by:

redacted

JAN MAUIE A. GUNIO
Senior Computer Maintenance Technologist
AO-ICTD

Approved by:

redacted

ALLAN ROY D. MORDENO
Information Technology Officer III,
AO-ICTD

redacted

JESON Q. DE LA TORRE
Director IV, Administrative Office