PHILIPPINE COMPETITION COMMISSION
Ensuring businesses compete and consumers benefit

25/F Vertis North Corporate Center 1,
North Avenue, Quezon City 1105
www.phcc.gov.ph
queries@phcc.gov.ph
(+632) 8771 9722

REQUEST FOR QUOTATION

Supply and Delivery of Various Disaster Contingency Supplies for the Replenishment of Lifeline Kit of the Philippine Competition Commission

P.R. No./Date Received: **2025-06-0097 / 20 June 2025**

RFQ/P No. / Date: **2025-07-0091 / 02 July 2025**

The Philippine Competition Commission invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the described item in the attached **Technical Specifications** subject to the Terms and Conditions and within the Approved Budget for the Contract.

Required Documents/Information to be submitted as Attachments to the Quotation:

- Valid Mayor's/Business Permit / BIR Certificate of Registration in case of individual.
- PhilGEPS Registration Number
- Notarized Omnibus Sworn Statement (if the total ABC of the items to be bid is greater than PhP50,000.00)
- Signed Request for Quotation
- Signed Technical Specifications

This pro-forma quotation maybe submitted through ***registered*** or ***electronic mail*** to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to ***procurement@phcc.gov.ph*** or ***mbnunez@phcc.gov.ph*** on or before **08 July 2025, 5:00 PM** subject to the following *Terms and Conditions:*

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to **(BIR 2306)** 5% R-VAT and **(BIR 2307)** 1% (PO) or 2% (JO) deductions.
5. PCC PBAC may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same IRR.
8. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed **Signed Technical Specifications**.
10. Please note that the **award of the procuement is on a per item basis.**
11. This project adopts the 2016 Revised Implementing Rules and Regulations of RA 9184.

Very truly yours, redacted

ATTY. CHRISTIAN LOREN B. DE LOS SANTOS
PBAC Vice- Chairperson redacted

Item	QTY	Unit	Total ABC	Item/Description	Unit Cost (PhP) *(To be filled-out by the supplier)*	Total Amount (PhP) *(To be filled-out by the supplier)*
	Supply and Delivery of Various Disaster Contingency Supplies for the Replenishment of Lifeline Kit of the Philippine Competition Commission					
1	**200**	pc	₱ 11,000.00	Micropore Tape (1")		
2	**200**	pc	₱ 20,000.00	Bandage scissors		
3	**200**	pc	₱ 14,000.00	Triangular bandage cloth (41" x 41" x 60")		
4	**200**	pc	₱ 12,000.00	Povidone Iodine (15ml)		
5	**200**	pc	₱ 9,000.00	Hydrogen Peroxide (120ml)		
6	**200**	pack	₱ 15,600.00	ORS (pack of 3's)		
7	**200**	pc	₱ 3,000.00	Gauze pad (4" x 4" x 8 ply)		
8	**200**	pack	₱ 16,000.00	Waterproof adhesive bandages (pack of 10's)		

9	**200**	pc	₱ 7,000.00	Elastic bandage (3x5)		
10	**200**	pc	₱ 6,500.00	Sterile gloves (7.5)		
11	**200**	pc	₱ 2,000.00	Clean gloves (1 pair - medium size)		
12	**200**	pack	₱ 1,000.00	Sterile wooden applicator (pack of 3's)		
				(Please see attached Technical Specification)		
Total ABC			**₱ 117,100.00**	**TOTAL Bid Amount**		
Delivery Instructions:				*(Please see attached Technical Specification)*		

*(Please provide **complete** information below)*

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : _____

Designation/Position : _____

Name of Company : _____

Address : _____

Telephone / Fax : _____

E-mail Address: _____

Company Tax Identification Number : _____

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TECHNICAL SPECIFICATIONS

I. BACKGROUND

CSC-DOH-DOLE Joint Memorandum Circular No. 1 s. 2020 – Occupational Safety and Health (OSH) Standards for the Public Sector aims to protect all government employees from dangers of injury, sickness or death in the workplace. Section V.2.c of the said Circular indicates the need for emergency supplies such as medical first aid kits or lifeline kits, which should be adequate and available all the time.

In this regard, the Philippine Competition Commission (PCC) through the Human Capital Management Division (HCMD) will procure disaster contingency supplies to replace the expired contents of the existing lifeline kits of the PCC officials and employees.

II. SPECIFICATIONS

The supplier must be capable of providing with at least of following features:

Quantity	Item
200 pcs	Micropore tape 1”
200 pcs	Bandage scissors
200 pcs	Triangular bandage cloth Size: 41” x 41” x 60”

200 pcs	15ml Povidone Iodine
200 pcs	120ml Hydrogen Peroxide
200 packs	ORS - pack of 3's
200 pcs	4x4 8'ply Gauze Pad
200 packs	Waterproof Adhesive Bandages - pack of 10's

200 pcs	3x5 Elastic Bandage
200 pcs	Sterile Gloves, size 7.5
200 pcs	1 pair of clean gloves – medium size
200 packs	Sterile Wooden Applicator – pack of 3's
*Expiration date:	Expiration date should be in 2028 or later

III. DELIVERY:

The supplier shall deliver the above-mentioned items at 25/F Vertis North Corporate Center 1, North Avenue, Quezon City, 1105, and shall shoulder the delivery expense.

IV. REPLACEMENT:

The Supplier shall replace items with damage upon inspection of delivered items.

V. APPROVED BUDGET FOR THE CONTRACT (ABC):

The approved budget for the contract shall be **One Hundred Seventeen Thousand One Hundred Pesos (PhP117,100.00)**, inclusive of all applicable charges, fees, and taxes.

VI. DELIVERY PERIOD:

Within fifteen (15) working days reckoning from the date of acceptance of the Purchase Order (Contract) by the supplier.

VII. TERMS OF PAYMENT:

Within fifteen (15) working days from the receipt of Billing Statement/ Statement of Accounts and issuance of a Certificate of Satisfactory Services Rendered by the End-User.

VIII. INFORMATION SECURITY AND NON – DISCLOSURE AGREEMENT

To ensure the PCC maintains a high standard of information security when engaging with third-party providers, all suppliers are required to comply with the established PCC Information Security Management System (ISMS). These requirements are outlined in the Supplier Security Policy (POL-PCC-GSD 02-03) and related ISMS policies and procedures.

All data, documents, records, configuration files, and metadata (collectively referred to as "Information") provided to the supplier(s) for the purpose of delivering services are considered confidential and remain the exclusive property of PCC. The supplier(s) shall recognize the critical importance of maintaining the security and confidentiality of the Information and agree to prevent its unauthorized transfer, disclosure, or use by any third party. The supplier(s) shall not use the Information for any purpose other than to perform the agreed-upon services. Furthermore, the supplier(s) shall ensure that, upon completion of the service, they will not retain any portion of the Information in any form whatsoever.

IX. LIQUIDATED DAMAGES

If the supplier fails to deliver any or all of the goods and/or to perform the services within the period specified in this contract, the Procuring Entity shall, without prejudice to its other remedies under this contract and under the applicable law, deduct from the contract price as liquidated damages, the applicable rate of one-tenth (1/10) of one percent (1%) of the cost of unperformed portion of every day of delay. Pursuant to Section 68 of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act, the maximum deduction shall be ten percent (10%) of the amount of the contract. Once the maximum is reached, the procuring entity reserves the right to rescind the contract, without prejudice to other courses of action and remedies open to it.

X. DISPUTE RESOLUTION

The Parties agree that any dispute, controversy, difference, or claim arising out of or in relation to this Contract, including any question as to the interpretation, implementation, existence, validity, breach, or termination thereof or as to any non-contractual obligation arising out of or relating thereto, shall first be settled amicably between the Parties. If there is failure to settle amicably, the dispute shall be submitted to mutual consultation, mediation, and/or arbitration

In case of a court dispute, the venue shall be any court of competent jurisdiction in Quezon City, to the exclusion of all other courts.

Any revisions, amendments, repeals, and supplements to this or additional terms and conditions to the Contract shall be made upon through mutual written agreement by the Parties and must be in writing, signed and acknowledged between the Parties.

Prepared by:	**Reviewed by:**	**Approved by:**
redacted	redacted	redacted
Jean Cheska C. Soliven	**Antonia Lynnely L. Bautista**	**Jeson Q. de la Torre**
HRMO I, AO-HCMD	CAO, AO-HCMD	Director IV, Administrative Office

Conforme:

_____

Name and Signature of Authorized Representative

_____

Designation

_____

Company Name