PHILIPPINE COMPETITION COMMISSION
Ensuring businesses compete and consumers benefit

25/F Vertis North Corporate Center 1,
North Avenue, Quezon City 1105
www.phcc.gov.ph
queries@phcc.gov.ph
(+632) 8771 9722

REQUEST FOR QUOTATION

Procurement of Training Equipment for the conduct of onsite activities of CBAD

P.R. No./Date Received: **2025-06-0109 / 30 June 2025**

RFQ/P No. / Date: **2025-08-0132 / 15 August 2025**

The Philippine Competition Commission invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the described item in the attached **Technical Specifications** subject to the Terms and Conditions and within the Approved Budget for the Contract.

Required Documents/Information to be submitted as Attachments to the Quotation:

- Valid Mayor's/Business Permit / BIR Cetificate of Registration in case of individual.
- PhilGEPS Registration Number
- Notarized Omnibus Sworn Statement (if the items to be bid exceed Php 50,000.00)
- Signed Request for Quotation
- Signed Technical Specifications

This pro-forma quotation maybe submitted through ***registered*** or ***electronic mail*** to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to ***procurement@phcc.gov.ph*** or ***mbnunez@phcc.gov.ph*** on or before **25 August 2025, 1:00 PM** subject to the following *Terms and Conditions:*

1 All entries shall be typed or written in a clear legible manner.
2 No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3 All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
4 Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to **(BIR 2306)** 5% R-VAT and (BIR 2307) 1% (PO) or 2% (JO) deductions.
5 PCC PBAC may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6 Salient provisions of the IRR of RA 12009: Section 71 - Liquidated Damages and Section 98 - Imposition of Administrative Penalties shall be observed.
7 PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 70 of the same IRR.
8 In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
9 In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed **Signed Technical Specifications**.
10 Please note that the **award of the procuement is on a per item basis.**
11 This project adopts the Implementing Rules and Regulations of RA 12009.

Very truly yours,
redacted

ROMMEL R. OIRA
Head, PBAC Secretariat
redacted

Item No	QTY	Unit	Total ABC	Item/Description	Unit Cost (PhP) *(To be filled-out by the supplier)*	Total Amount (PhP) *(To be filled-out by the supplier)*
	Procurement of Training Equipment for the conduct of onsite activities of CBAD					
1	**1**	lot	₱ 26,653.00	**4 pieces - Hard case trolley with foam** Exterior: 560 x 355 x 290 mm Interior: 510 x 290 x 240 mm Weight: 6.25kg Including: wavefoam and pluck foam		
	1	lot	₱ 31,455.00	**4 pieces - Hard case trolley with Foam** Exterior: 625 x 420 x 340 mm Interior: 581 x 360 x 298 mm Weight: 8.2kg Including: wavefoam and pluck foam		
2	**1**	lot	₱ 9,233.00	**2 pieces - Foldable/ collapsible open trolley/transport**		
3	**1**	lot	₱ 9,105.00	**2 pieces - Power-strip / electric extension cables**		
				(Please see attached Technical Specification)		
Total ABC			**₱ 76,446.00**	**TOTAL Bid Amount**		
Delivery Instructions:				*(Please see attached Technical Specification)*		

*(Please provide **complete** information below)*

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : _____

Designation/Position : _____

Name of Company : _____

Address : _____

Telephone / Fax : _____

E-mail Address: _____

Company Tax Identification Number : _____

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PROCUREMENT OF TRAINING EQUIPMENT FOR THE CONDUCT OF ON-SITE ACTIVITIES OF THE CAPACITY BUILDING AND ADVICACY DIVISION (CBAD): HARD CASE TROLLEY, COLLAPSIBLE OPEN TROLLEY, AND EXTENSION CABLES

TECHNICAL SPECIFICATIONS

Office Address:
9/F Vertis North Corporate Center I, Bagong Pag-Asa, North Avenue, Quezon City

Office Equipment

I. BACKGROUND

The Procurement of Training Equipment for the Capacity Building and Advocacy Division (CBAD) is an initiative aimed at improving the efficiency and effectiveness of CBAD's on-site activities, which include training sessions, workshops, and advocacy campaigns. The acquisition of these equipment will enhance logistical operations by facilitating the secure transport of training materials and ensuring consistent power supply for essential equipment during events. These tools will reduce setup time, minimize operational disruptions, and contribute to a more seamless training experience. By addressing key logistical needs, this procurement aligns with CBAD's goal of delivering high-quality, impactful capacity-building and advocacy programs, while increasing operational flexibility and the division's ability to serve diverse stakeholders across different environments.

II. SPECIFICATIONS

ITEM NO.	QUANTITY	DESCRIPTION	SAMPLE PHOTO
1	1 lot	**4 pieces hard case trolley with foam** • Exterior: 560 x 355 x 290 mm • Interior: 510 x 290 x 240 mm • Weight: 6.25kg • Including: wave foam and pluck foam	

TÜVRheinland CERTIFIED
Management System ISO 9001:2015
www.tuv.com ID 9108652446
BAGONG PILIPINAS

		4 pieces hard case trolley with Foam • Exterior: 625 x 420 x 340 mm • Interior: 581 x 360 x 298 mm • Weight: 8.2kg • Including: wave foam and pluck foam	
2	**1 lot**	**2 pieces foldable/collapsible open trolley/transport cart** • with 4 wheels • with max load bearing of 120-180kg	

3	**1 lot**	**2 pieces power-strip/ electric extension cables** • Sturdy steel base • With T-slot heavy duty outlets • 25 Meters length extension cord • With overheating protection button • Power leakage/surge protector safety breaker • Rapid flame retardant/ thermal cut-out protection	

III. TERMS OF PAYMENT / DELIVERY SCHEDULE

- All equipment must be on hand.
- Delivery within 15 working days reckoning from the date of acceptance/signing of the Purchase Order (Contract) by the supplier.
- Full payment of the contract shall be within fifteen (15) working days after the issuance of the following:
  - ✓ Delivery receipt and Sales Invoice by the Service Provider.
  - ✓ BIR Form No. 2303 by the Service Provider; and
  - ✓ Certificate of Satisfactory Service Rendered issued by the PCC.

IV. REPLACEMENT

- The Supplier shall replace items with damage upon inspection of delivered items.

V. APPROVED BUDGET FOR THE CONTRACT (ABC)

The approved budget for the contract shall be Seventy-Six Thousand Four Hundred Forty-Six Pesos (PhP76,446.00), inclusive of all applicable charges, fees, and taxes.

VI. INFORMATION SECURITY AND NON-DISCLOSURE AGREEMENT

To ensure the Philippine Competition Commission (PCC) maintains a high standard of information security when engaging with third-party providers, all suppliers are required to comply with the established PCC Information Security Management System (ISMS). These requirements are outlined in the Supplier Security Policy (POL-PCC-GSD 02-03) and related ISMS policies and procedures.

All data, documents, records, configuration files, and metadata (collectively referred to as "Information") provided to the supplier(s) for the purpose of delivering services are considered confidential and remain the exclusive property of PCC. The supplier(s) shall recognize the critical importance of maintaining the security and confidentiality of the Information and agree to prevent its unauthorized transfer, disclosure, or use by any third party. The supplier(s) shall not use the Information for any purpose other than to perform the agreed-upon services. Furthermore, the supplier(s) shall ensure that, upon completion of the service, they will not retain any portion of the Information in any form whatsoever.

The following must be submitted after the issuance of Notice of Award or Purchase Order or Job Order:

- Notarized Non-Disclosure Agreement
- Notarized Data Sharing Agreement (if applicable)
- Project Risk Management Plan (if applicable)

VII. LIQUIDATED DAMAGES

If the supplier fails to satisfactorily deliver any or all of the goods and/or to perform the services within the period specified in this contract, the Procuring Entity shall, without prejudice to its other remedies under this contract and under the applicable law, deduct from the contract price as liquidated damages, the applicable rate of one-tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted by the Procuring Entity. Pursuant to Section 71.1.4 of Republic Act No. 12009, otherwise known as the New Government Procurement Act, the maximum deduction shall be ten percent (10%) of the amount of the contract. Once the maximum is reached, the procuring entity reserves the right to rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid.

VIII. DISPUTE RESOLUTION

The Parties agree that any dispute, controversy, difference, or claim arising out of or in relation to this Contract, including any question as to the interpretation, implementation, existence, validity, breach, or termination thereof or as to any non-contractual obligation arising out of or relating thereto, shall first be settled amicably between the Parties. If there is failure to settle amicably, the dispute shall be submitted to mutual consultation, mediation, and/or arbitration in case of a court dispute, the venue shall be any court of competent jurisdiction in Quezon City, to the exclusion of all other courts. Any revisions, amendments, repeals, and supplements to this or additional terms and conditions to the Contract shall be made upon through mutual written agreement by the Parties and must be in writing, signed and acknowledged between the Parties.

Prepared by:

redacted

JESSICA MARIE A. GIANAN

Training Specialist I, CKMO-CBAD

Date: 06 August 2025

Reviewed by:

redacted

INAH GENEVE T. MANGILIN

Division Chief, CKMO-CBAD

Date: 08 August 2025

Approved by:

redacted

FREDERICK P. ROMERO

Director IV, PCC-CKMO

Date: 14 August 2025

Conforme:

Name and Signature of Authorized Representative

Designation and Company

Date