PHILIPPINE COMPETITION COMMISSION
Ensuring businesses compete and consumers benefit

25/F Vertis North Corporate Center 1,
North Avenue, Quezon City 1105
www.phcc.gov.ph
queries@phcc.gov.ph
(+632) 8771 9722

REQUEST FOR QUOTATION

Supply and Delivery of Materials for the Provision of Additional Air Distribution System Ducts for the Philippine Competition Commission

P.R. No./Date Received: **2025-03-0056 / 20 March 2025**

RFQ/P No. / Date: **2025-04-0053 / 23 April 2025**

The Philippine Competition Commission invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the described item in the attached **Technical Specifications** subject to the Terms and Conditions and within the Approved Budget for the Contract.

Required Documents/Information to be submitted as Attachments to the Quotation:

- Valid Mayor's/Business Permit / BIR Cetificate of Registration in case of individual.
- PhilGEPS Registration Number
- Notarized Omnibus Sworn Statement
- Signed Request for Quotation
- Signed Technical Specifications

This pro-forma quotation maybe submitted through ***registered*** or ***electronic mail*** to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to ***procurement@phcc.gov.ph*** or ***arrebanal@phcc.gov.ph*** on or before **29 April 2025, 5:00 PM** subject to the following *Terms and Conditions:*

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to **(BIR 2306)** 5% R-VAT and **(BIR 2307)** 1% (PO) or 2% (JO) deductions.
5. PCC PBAC may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same IRR.
8. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed **Signed Technical Specifications**.
10. Please note that the **award of the procuement is on a per lot basis.**

Very truly yours,

ROMMEL R. ORRA
Head, PBAC Secretariat

Item	QTY	Unit	Total ABC	Item/Description	Unit Cost (PhP)	Total Amount (PhP)
					(To be filled-out by the supplier)	
1	1	lot	₱ 60,000.00	Supply and Delivery of Materials for the Provision of Additional Air Distribution System Ducts for the Philippine Competition Commission		
				(Please see attached Technical Specification)		
Total ABC			**₱ 60,000.00**	**TOTAL Bid Amount**		
Delivery Instructions:				*(Please see attached Technical Specification)*		

*(Please provide **complete** information below)*

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : _____

Designation/Position : _____

Name of Company : _____

Address : _____

Telephone / Fax : _____

E-mail Address: _____

Company Tax Identification Number : _____

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TECHNICAL SPECIFICATIONS

Supply and Delivery of Materials for the Provision of Additional Air Distribution System Ducts for the Philippine Competition Commission

I. ITEM SPECIFICATIONS

The Supplier shall accomplish the statement of compliance to the items specified below:

Item No.	Quantity	UOM	Description / Specifications	Product Image / Sample[1]	Statement of Compliance (indicate "COMPLY" or "NO COMPLY")
1	4	pcs.	Flexible duct 1. Material: Aluminum 2. Diameter: 8"/200mm. 3. Minimum Length: 20 ft. / 6.0 meters 4. Heat resistant / retardant 5. Suitable for air distribution duct applications		
2	8	pcs.	PVC Pipe 1. Material: Polyvinyl Chloride 2. Diameter: 8"/200mm. 3. Length: 10ft. / 3.0 meters		
3	4	pcs.	PVC Elbow Pipe 1. Material: Polyvinyl Chloride 2. Diameter: 8"/200mm. 3. Angle: 45 degrees		
4	1	can	PVC Solvent cement, 400cc		

[1] Actual item may vary based on bidder's offer

Item No.	Quantity	UOM	Description / Specifications	Product Image / Sample[1]	Statement of Compliance (indicate "COMPLY" or "NO COMPLY")
5	1	pc.	Silicon Sealant, 300mL.		
6	2	kgs.	Tie wire, gauge #16		
7	1	roll	Duct Tape 1. Type: Aluminum / Foil 2. Minimum Size: 48mm. (Width) X 10 meters (Length) 3. Suitable for air distribution duct applications		

The Supplier shall also accomplish the form provided in Annex A (Bid Price).

II. RESPONSIBILTIES OF THE SUPPLIER

1. Ensure compliance and deliver all items in accordance with the Item Specifications (Section I);
2. Accomplish applicable forms (e.g., gate passes) that will be provided by the authorized representative/s of the PCC (End-user) during implementation of the Contract;
3. Submit applicable documents such as Delivery Receipts (DR) and Sales Invoice (SI), among others to the End-user upon delivery and completion of the items or works of the Project;
4. Review and accept the Warranty Security (WS) upon complete delivery of items for the Project.

III. RESPONSIBILTIES OF THE PROCURING ENTITY (PCC) AND END-USER

1. Provide the Supplier the necessary forms during Contract implementation;
2. Receive the accomplished form from the Supplier for review and approval by the building management and return the approved forms prior to the delivery of items for the Contract;
3. Receive the DR and SI issued by the Supplier for inspection of the items delivered

during Contract implementation; and

4. Issue the WS upon acceptance and approval of the delivered items and completed works.

IV. APPROVED BUDGET FOR THE CONTRACT

The total Approved Budget for the Contract (ABC) is Sixty Thousand Pesos (PhP60,000.00), inclusive of all applicable government taxes, fees and charges.

V. MODE OF PROCUREMENT

The mode of procurement shall be through Negotiated Procurement - Small Value Procurement in accordance with the provisions of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

VI. DELIVERY TERMS AND CONDITIONS

All items of the Contract shall be delivered within fifteen (15) calendar days upon receipt and acceptance of the Purchase Order (the "Contract") issued by the PCC. All items including the DR and SI shall be delivered by the Supplier at the PCC office extension located at the 9th Floor Vertis North Corporate Center I, North Avenue, Quezon City.

VII. PAYMENT SCHEME

The PCC shall pay the Supplier on a one-time payment basis within fifteen (15) calendar days after the full delivery and completion of the Contract subject to the inspection and acceptance by the End-user. Payments shall be subjected to existing government accounting and auditing rules and regulations, as applicable.

Moreover, all payments and official receipts shall be released and claimed within the PCC premises.

VIII. WARRANTY

The Supplier shall provide a warranty of six (6) months on all items of the Contract against any manufacturing defects in accordance with Section 62 of the 2016 Revised IRR of RA No. 9184. This warranty shall include the replacement of defective items inclusive of all applicable fees at no additional cost to PCC. The warranty period shall commence upon submission of the warranty security signed and accepted by the PCC and Supplier (collectively as "Parties").

IX. LIQUIDATED DAMAGES

If the Supplier fails to deliver all items within the period specified in this Contract, the PCC shall, without prejudice to other remedies available to it under this Contract and applicable laws, deduct from the Contract price as liquidated damages, the applicable rate of one-tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay. In case the total sum of liquidated damages reaches ten percent

(10%) of the total Contract price, the PCC reserves the right to rescind the contract, without prejudice to other courses of action and remedies open to it.

X. DISPUTE RESOLUTION

Should any dispute related to the contract and/or rights of the Parties arise, the same shall be submitted to mutual consultation, mediation and arbitration, in the order of application. The venue of the proceedings shall be in Quezon City.

In case of a court suit, the venue shall be the courts of competent jurisdiction in Quezon City, to the exclusion of all other courts; and

Any amendment or additional terms and conditions to the contract must be in writing, signed and acknowledged by the Parties.

Prepared by:

TEEJAY YOSHIUMI J. SAKUMA
Administrative Officer III, GSD

Reviewed by:

Signed by Rommel R Oira

ROMMEL R. OIRA
Chief Administrative Officer, GSD

JESON TORRE
Director IV, Administrative Office

CONFORME:

_____
Name and Signature of Authorized Representative

_____
Designation

_____
Name of Company

_____
Date

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Annex A

BID PRICE

Item No.	Quantity (1)	UOM	Description / Specifications	Offered Item / Brand[2]	Unit Price, PhP (2)	Total Item Price, PhP (1) X (2)
1	4	pcs.	Flexible duct 1. Material: Aluminum 2. Diameter: 8”/200mm. 3. Minimum Length: 20 ft. / 6.0 meters 4. Heat resistant / retardant 5. Suitable for air distribution duct applications			
2	8	pcs.	PVC Pipe 1. Material: Polyvinyl Chloride 2. Diameter: 8”/200mm. 3. Length: 10ft. / 3.0 meters			
3	4	pcs.	PVC Elbow Pipe 1. Material: Polyvinyl Chloride 2. Diameter: 8”/200mm. 3. Angle: 45 degrees			
4	1	can	PVC Solvent cement, 400cc			

[2] Bidder may include specifications of the items being offered.

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Management System ISO 9001:2015
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BAGONG PILIPINAS

Item No.	Quantity (1)	UOM	Description / Specifications	Offered Item / Brand[2]	Unit Price, PhP (2)	Total Item Price, PhP (1) X (2)
5	1	pc.	Silicon Sealant, 300mL.			
6	2	kgs.	Tie wire, gauge #16			
7	1	roll	Duct Tape 1. Type: Aluminum / Foil 2. Minimum Size: 48mm. (Width) X 10 meters (Length) 3. Suitable for air distribution duct applications			
				GRAND TOTAL, PHP		

This is to certify that the bid offer and prices herein are correct and accurate in accordance with the Technical Specifications of the Project. Any errors that may be found in this bid submission shall be ground for non-compliance and disqualification in the procurement of this Project.

CONFORME:

Name and Signature of Authorized Representative	Name of Company
Designation	Date