PHILIPPINE COMPETITION COMMISSION
Ensuring businesses compete and consumers benefit

25/F Vertis North Corporate Center 1,
North Avenue, Quezon City 1105
www.phcc.gov.ph
queries@phcc.gov.ph
(+632) 8771 9722

REQUEST FOR QUOTATION

Procurement of Books for the Philippine Competition Commission

P.R. No./Date Received: **2025-01-0027 / 10 January 2025** RFQ/P No. / Date: **2025-01-0021 / 14 January 2025**

The Philippine Competition Commission invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the described item in the attached ***Specifications/Important Instructions*** subject to the Terms and Conditions and within the **Approved Budget for the Contract.**

Required Documents/Information to be submitted as Attachments to the Quotation:

- Valid Mayor's/Business Permit / BIR Cetificate of Registration in case of individual.
- PhilGEPS Registration Number
- Notarized Omnibus Sworn Statement
- Signed Technical Specifications/Important Instructions
- Signed Request for Quotation

This pro-forma quotation maybe submitted through ***registered*** or ***electronic mail*** to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to ***procurement@phcc.gov.ph*** or (assigned PBAC Sec email ***jsarevalo@phcc.gov.ph)*** on or before **20 January 2025, 5:00 PM** subject to the following *Terms and Conditions:*

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to **(BIR 2306)** 5% R-VAT and **(BIR 2307)** 1% (PO) or 2% (JO) deductions.
5. PCC PBAC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same IRR.
8. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed ***Specifications/Important Instructions***
10. Please note that the award of the procurement is on a **per item basis.**

Very truly yours,

[redacted]
ROMMEL R. OIRA
Head, PBAC Secretariat

Item No.	Unit	QTY	ABC		Project Title	Unit Cost (PhP)	Total Amount (PhP)
						(To be filled out by the supplier)	
			Unit Cost	Total			
			Procurement of Books for the Philippine Competition Commission				
1	copy	1	₱ 27,800.00	₱ 27,800.00	Treacy. EU Competition Law and Intellectual Property Rights. 2024. ISBN: 9781781006887		
2	copy	1	₱ 22,340.00	₱ 22,340.00	Treacy. EU Competition Law and Intellectual Property Rights. 2024. ISBN: 9781781006894 [e-book]		
					(Specifications/Important Instructions)		
Total ABC				**₱ 50,140.00**	**TOTAL Amount :**		
Delivery Instructions:					*(Specifications/Important Instructions)*		

*(Please provide **complete** information below)*

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : _____
Designation/Position : _____
Name of Company : _____
Address : _____
Telephone / Fax : _____
E-mail Address: _____
Company Tax Identification Number : _____

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COMMUNICATIONS AND KNOWLEDGE MANAGEMENT OFFICE

SPECIFICATIONS / IMPORTANT INSTRUCTIONS FOR BOOKS AND E-BOOKS:

1. Strictly based on **International Standard Book Number (ISBN).**
2. Book binding and format should be as defined in the ISBN.
3. Books should be new and in perfect condition – no torn/missing pages and damaged covers.
4. Accompanying materials like CDs should be included/enclosed with the book.
5. Warranty: Books found with defects must be replaced with a new copy within sixty (60) days from the date of notice given by the end user.
6. E-books should be accessible onto at least 2 computers and 2 mobile devices simultaneously even outside the PCC office.
7. Downloading and printing of content of e-books should be allowed.
8. The latest editions of books and e-books recommended for procurement, if there are any, can be delivered as substitutes in case of stock unavailability of requested edition/s.
9. The supplier shall return the conformed Purchase Order (PO) within three (3) working days from issuance of PCC.
10. Delivery Period:
    - Electronic format: Ten (10) working days upon PCC's issuance of the PO.
    - Print format: Forty-five (45) working days for indent order and fifteen (15) working days for local order upon PCC's issuance of the PO.
11. This procurement shall be subject to the salient provisions of RA 9184 - Liquidated Damages - Section 68, which states that a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed, in case of failure to make delivery within the time specified.

Prepared by:

[redacted]
Lea C. Gomez
Information Officer, CKMO-KMD

Noted by:

[redacted]
Leanne Croisette N. Gorosin
Officer-in-Charge, CKMO-KMD

Approved by:

[redacted]
Arnold Tenorio (Jan 9, 2025 11:10 GMT+8)
Arnold Roy D. Tenorio
Acting Director IV, CKMO

CONFORME:

_____
Name of Authorized Representative

_____
Signature of Authorized Representative

_____
Designation

_____
Date

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Management System ISO 9001:2015
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