PHILIPPINE COMPETITION COMMISSION
Ensuring businesses compete and consumers benefit

25/F Vertis North Corporate Center 1,
North Avenue, Quezon City 1105
www.phcc.gov.ph
queries@phcc.gov.ph
(+632) 8771 9722

REQUEST FOR PROPOSAL

PROCUREMENT OF COLLATERALS FOR FAIR BUSINESS FORUM: LAUNCHING OF COMPETITION COMPLIANCE TOOLKIT

P.R. No./Date Received: **2025-04-0064 / 08 April 2025** RFQ/P No. / Date: **2025-04-0066 / 05 May 2025**

The Philippine Competition Commission invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the described item in the attached **Technical Specifications** subject to the Terms and Conditions and within the Approved Budget for the Contract.

Required Documents/Information to be submitted as Attachments to the Proposal:

- Mayor's/Business Permit / BIR Cetificate of Registration in case of individual.
- PhilGEPS Registration Number
- Notarized Omnibus Sworn Statement
- Signed Technical Specifications
- Signed Request for Proposal

This pro-forma quotation maybe submitted through ***registered*** or ***electronic mail*** to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to ***procurementunit@phcc.gov.ph*** or zdmorales@phcc.gov.ph on or before **09 May 2025, 12:00 PM** subject to the following *Terms and Conditions:*

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to **(BIR 2306)** 5% R-VAT and **(BIR 2307)** 1% (PO) or 2% (JO) deductions.
5. PCC PBAC may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same IRR.
8. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed **Technical Specifications.**
10. Please note that the **award of the procuement is on a per lot basis.**
11. This project adopts the 2016 Revised Implementing Rules and Regulations of RA 9184.

Very truly yours,

[redacted]

ROMMEL R. OIRA
PBAC Secretariat Head

Item	QTY	Unit	Total ABC	Item/Description	Unit Cost (PhP) *(To be filled-out by the supplier)*	Total Amount (PhP) *(To be filled-out by the supplier)*
1	1	lot	₱ 57,750.00	**PROCUREMENT OF COLLATERALS FOR FAIR BUSINESS FORUM: LAUNCHING OF COMPETITION COMPLIANCE TOOLKIT** *includes customization and packaging of 55 sets of PU/Faux Leather Material 4-in-1 Multifunctional Laptop Sleeve		
				(Please see attached Technical Specifications)		
Total ABC (Per Lot)			₱ 57,750.00	**TOTAL Amount**		
Delivery Instructions:				*(Please see attached Technical Specifications)*		

*(Please provide **complete** information below)*

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : _____
Designation/Position : _____
Name of Company : _____
Address : _____
Telephone / Fax : _____
E-mail Address: _____
Company Tax Identification Number : _____

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TERMS/DELIVERY SCHEDULE:

- Provide mock-up of packaged set within two (2) calendar days upon receipt of the job order
- Deliver 100% quantity of the assembled sets five (5) calendar days upon approval of the mock-ups

TECHNICAL SPECIFICATIONS

- *Customization and Packaging of 55 sets*
- *PCC to provide layouts and logo for custom items*

Quantity	***SPECIFICATIONS***

55 sets	**Provision of PU/Faux Leather Material Multifunctional Laptop Sleeve inclusive of custom packaging**
	reference photos below; supplier may suggest similar variations
	
	• Multifunctional Laptop Sleeve
	  ○ Can multi-function as at least a stand, mouse pad, sleeve Dimensions:
	  ▪ Minimum 13.3 inch - 33.5 x 25 cm
	  ▪ Maximum 14.1 - 15.4 inch - 37.2 x 28 cm
	  ○ Material: Polyutherane/Faux leather or similar material
	  ○ Colors: can be brown, black, or gray (depending on availability)
	  ○ Print: Laser-engraved PCC Text Wrap Logo
	  ▪ Print size: approx.1.5 x 1.5 inches
	
	Sample photo of the multifunctional Laptop Sleeve

TÜVRheinland CERTIFIED
Management System ISO 9001:2015
www.tuv.com ID 9108652446
BAGONG PILIPINAS

	• Packaging
	  ○ Must fit the item
	  ○ Craft gift bag/paper bag (can be brown, blue, or black)
	
	Sample photos of packaging options

Approved by:

FERDINAND L. PAGUIA

Acting Director IV, PCC-CKMO

Date: 07 April 2025

CONFORME:

Name and Signature of Authorized Representative

Designation and Company

Date