PHILIPPINE COMPETITION COMMISSION
Ensuring businesses compete and consumers benefit

25/F Vertis North Corporate Center 1,
North Avenue, Quezon City 1105
www.phcc.gov.ph
queries@phcc.gov.ph
(+632) 8771 9722

REQUEST FOR PROPOSAL

PRODUCTION OF EVENT COLLATERALS FOR THE CONDUCT OF FY 2025 ADVOCACY ACTIVITIES UNDER CKMO-CBAD'S CHAMPIONS OF COMPETITION PROGRAM

P.R. No./Date Received: **2025-03-0051 / 11 March 2025** RFQ/P No. / Date: **2025-03-0046 / 31 March 2025**

The Philippine Competition Commission invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the described item in the attached **Technical Specifications** subject to the Terms and Conditions and within the Approved Budget for the Contract.

Required Documents/Information to be submitted as Attachments to the Proposal:

- Mayor's/Business Permit / BIR Cetificate of Registration in case of individual.
- PhilGEPS Registration Number
- Notarized Omnibus Sworn Statement
- Signed Technical Specifications
- Signed Request for Proposal

This pro-forma quotation maybe submitted through ***registered*** or ***electronic mail*** to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to ***procurementunit@phcc.gov.ph*** or zdmorales@phcc.gov.ph on or before **7 April 2025, 10:00AM** subject to the following *Terms and Conditions:*

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to **(BIR 2306)** 5% R-VAT and **(BIR 2307)** 1% (PO) or 2% (JO) deductions.
5. PCC PBAC may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same IRR.
8. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed **Technical Specifications.**
10. Please **is on a per lot basis.**

Very truly [redacted]

ATTY. JOSEPH MELVIN B. BASAS
PBAC Chairperson [redacted]

Item	QTY	Unit	Total ABC	Item/Description	Unit Cost (PhP) *(To be filled-out by the supplier)*	Total Amount (PhP) *(To be filled-out by the supplier)*
1	1	lot	₱ 382,500.00	**PRODUCTION OF EVENT COLLATERALS FOR THE CONDUCT OF FY 2025 ADVOCACY ACTIVITIES UNDER CKMO-CBAD'S CHAMPIONS OF COMPETITION PROGRAM** **Training kits:** *Combo Pen (765 pcs.) *Memo pad (765 pcs.) *Badge reel clip and ID holder (765 pcs.) *Twistable fan (765 pcs.) *Tote bag with zipper (765 pcs.)		
				(Please see attached Technical Specifications)		
Total ABC (Per Lot)			**₱ 382,500.00**	**TOTAL Amount**		
Delivery Instructions:				*(Please see attached Technical Specifications)*		

(Please provide complete information below)

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : _____

Designation/Position : _____

Name of Company : _____

Address : _____

Telephone / Fax : _____

E-mail Address: _____

Company Tax Identification Number : _____

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TECHNICAL SPECIFICATIONS

Production of Event Collaterals for the Conduct of FY 2025 Advocacy Activities under CKMO-CBAD's Champions of Competition Program

Office Address:
25/F Vertis North Corporate Center I, Bagong Pag-Asa, North Avenue, Quezon City

Training Kits

Terms/Delivery Schedule:

- Show samples similar to the required materials (pictures below) before the deadline of submission together with the Request for Quotation (RFQ).
- Provide one mock-up per item within two (2) calendar days upon receipt of the job order.
- Get mock-up approval within 2 days upon submission of the first version of the mock-up
- Deliver 100% quantity of each item, five (5) calendar days upon approval of the mock-ups.

ITEM	SPECIFICATIONS	SAMPLE PHOTO
1. Combo pen	Material: Plastic (body), rollerball (pen) Color: blue or white or black (body), black (ink) Features: pen, sprayer, screen wiper, phone stand Print: - Silkscreen printing - Standard Logo: PCC logo, 1.5” (length) Quantity: 765 pcs.	
2. Memo pad	Feature: Loose leaf Binding: Glue/Padding Glue (clear) Color: Blue (PCC branding hex code with white logo) Front Cover: front page – colored paper with logo print, Back cover– cardboard/ stiff board Inside: lined, back-to-back, 50 pages Size: A5 or 148mm x 210 mm Quantity: 765 pcs.	

3. Badge Reel Clip and ID Holder	Material: Plastic reel (1.26" diameter), with acrylic base - Retractable - Must include the plastic/silicone ID holder Color: Blue (preferably dark shade) Print: Silkscreen printing, one color, one side (PCC white logo) Quantity: 765 pcs.	
4. Twistable Fans	Product Name: Twistable / Foldable Fan Materials: Nylon Dimensions: 9.75 in Diameter Imprint Area: 5.5 in Diameter, Digital heat transfer Individual Packaging: Clear Plastic Quantity: 765 pcs.	
5. Canvas Tote bag	Size: L-13.5 x W-4 x H- 16" Fabric type: Canvas B700 with zipper enclosure (body) Thickness: 1600 gsm Color: Black Print: 1 side, 3 color silkscreen print Quantity: 765 pcs. *Note: approx. size of design print/imprint area is 10"L x 10"H*	

Note: Final design shall be provided by the end user 2 working days from signing of JO.

***High-resolution / PSD layout for actual manufacturing will be provided to the winning supplier.**

Payment Scheme:

Full payment of the contract shall be paid within fifteen (15) business days after the issuance of the following:

- Delivery receipt and Sales Invoice by the Service Provider.
- BIR Form No. 2303 by the Service Provider; and
- Certificate of Satisfactory Service Rendered issued by the PCC.

Approved by:

ARNOLD ROY D. TENORIO
Acting Director IV, PCC-CKMO

Date: **10 March 2025**

Conforme:

Name and Signature of Authorized Representative

Designation and Company

Date