PHILIPPINE COMPETITION COMMISSION
Ensuring businesses compete and consumers benefit

9/F and 25/F Vertis North Corporate Center 1
North Avenue, Bagong Pag-Asa, Quezon City 1105
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REQUEST FOR PROPOSAL

Procurement of Comprehensive ICT Maintenance Services for the Philippine Competition Commission Forensic Data Center Infrastructure – In-Row Cooling System

P.R. No./Date Received: **2026-08-0119 / 18 Aug 2026** *RFQ/P No. / Date:* **2026-09-0111/ 29 Sep 2026**

The Philippine Competition Commission invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the described item in the attached ***Technical Specifications*** *subject to the Terms and Conditions and within the* **Approved Budget for the Contract**.

Required Documents/Information to be submitted as Attachments to the Proposal:

- Valid Mayor's/Business Permit / BIR Cetificate of Registration in case of individual.
- PhilGEPS Registration Number
- Income/Business Tax Return
- *Notarized Omnibus Sworn Statement using the NGPA Form accessible through this link* **:** https://www.gppb.gov.ph/wp-content/uploads/2025/08/NGPA_Omnibus-Sworn-Statement.docx□
- Signed Technical Specifications
- Signed Request for Proposal

This pro-forma quotation maybe submitted through ***registered*** *or* ***electronic mail*** *to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to* ***procurementunit@phcc.gov.ph*** *or (assigned PBAC Sec email* ***dbgavino@phcc.gov.ph)*** *on or before* **Wednesday, 07 October 2026, 5:00 PM** *subject to the following Terms and Conditions:*

1. *All entries shall be typed or written in a clear legible manner.*
2. *No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.*
3. *All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.*
4. *Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to* **(BIR 2306)** *5% R-VAT and* **(BIR 2307)** *1% (PO) or 2% (JO) deductions.*
5. *PCC PBAC may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.*
6. *Salient provisions of the IRR of RA 12009: Section 71 - Liquidated Damages and Section 98 - Imposition of Administrative Penalties shall be observed.*
7. *PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 70 of the same IRR.*
8. *In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.*
9. *In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed* **Technical Specifications.**
10. *Please note that the* **award of the procurement is on a per lot basis.**
11. *This project adopts the Implementing Rules and Regulations of RA 12009.*

Very truly yours,

[redacted]

DIR. JESON Q. DE LA TORRE
PBAC Vice Chairperson [redacted]

Item No.	Qty.	Unit	ABC		Project Title	Total Amount (To be filled-up by the supplier)	
			Unit Cost	Total Cost		Unit Cost	Total Cost
1	1	Lot	1,300,000.00	₱ 1,300,000.00	Procurement of Comprehensive ICT Maintenance Services for the Philippine Competition Commission Forensic Data Center Infrastructure – In-Row Cooling System *(Please see attached Technical Speficiations)*		
Total ABC (Per Lot)				**₱ 1,300,000.00**		**TOTAL Amount:**	
Delivery Instructions:						*(Please see attached Technical Speficiations)*	

(Please provide ***complete*** *information below)*

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : _____
Designation/Position : _____
Name of Company : _____
Address : _____
Telephone / Fax : _____
E-mail Address: _____
Company Tax Identification Number : _____

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DETAILED TECHNICAL SPECIFICATIONS

Procurement of Comprehensive ICT Maintenance Services for the Philippine Competition Commission Forensic Data Center Infrastructure – In-Row Cooling System

I. RATIONALE

The Philippine Competition Commission (the "end-user") relies on precision air-conditioning systems within its data center to ensure optimal environmental conditions necessary for the stable and efficient operation of ICT equipment. These units are specifically designed to maintain strict temperature and humidity levels, which are critical in preventing thermal stress, equipment degradation, and service interruptions.

Comprehensive maintenance of Precision Air-Conditioning is essential in ensuring the equipment operates at peak performance to lessen the likelihood of failures and to reduce the risk of downtime. A Comprehensive ICT Maintenance Service ("CIMS") will decrease the total cost of investment by extending the equipment life, reduce repair costs, improve reliability, decrease costs of replacement, and decrease downtime of operation.

II. OBJECTIVE

A. To maximize the useful life of the equipment and optimize total operating costs associated with service and repair.
B. To minimize frequency of interruptions and downtimes to operations by reducing breakdown and enhance safety.

C. To enable service quality, achieve through correctly adjusted service and operated equipment.

III. SCOPE OF WORKS

The maintenance provider shall perform the following tasks:

A. General Provisions and Conditions:

1. The duration of the maintenance service shall be a period of twelve (12) months commencing upon the receipt of the notarized contract/ Job Order/ Purchase Order.

2. The prospective supplier/bidder must conduct a site visit of the location, equipment and facilities, which shall commence from publication of tender in the PhilGEPS until two (2) days before bid submission. For the avoidance of doubt, only suppliers who have an approved schedule

shall be allowed to conduct the inspection, in coordination with PCC. Walk-ins are not allowed. Furthermore, prior to the scheduled inspection, personnel who shall conduct the inspection must present their company IDs and an authorization from their principal, stating that they are authorized agents of the company to conduct the inspection, and must register with the PCC. Taking of notes, photographs, and other means of data collection shall be prohibited, unless allowed by the PCC.

3. Create a maintenance checklist for the equipment and other related peripherals that must be approved by the ICT Division Chief. After the conduct of the maintenance activity, the provider must submit the accomplished checklist and/or maintenance report for documentation and payment purposes.

4. If any parts is found faulty, the maintenance provider shall replace the same within fifteen (15) working days upon detection. If part is not available, a service unit may be accepted, given that any damage/s to other peripherals due to the service unit will be replaced by the maintenance provider at no cost to PCC.

5. The maintenance provider must conduct monthly maintenance **based on the preventive maintenance schedule** below. Further, the maintenance provider must submit the necessary work permit at least five (5) working days before the scheduled maintenance activity.

Equipment	Schedule	Time
Precision Airconditioning System	Every 2nd Friday of the Month	8AM – 3PM

6. If the maintenance provider needs to postpone the scheduled maintenance activity, they must request approval from the end-user at least five (5) working days and reschedule it as soon as possible including the resubmission of the necessary work permit. The end-user may also postpone the maintenance activity and will advise the supplier on the nearest possible date to conduct the activity.
7. Participate in a quarterly scheduled supplier performance review meeting to assess key metrics such as delivery timelines, services, and overall communication efficiency, identifying areas for improvement and opportunities for PCC Data Center Infrastructure.

8. Submission of a **Service Level Agreement** which must contain, at the minimum, the following provisions.

    a. Provide a single point of contact for technical and customer support, either by phone or electronic mail.
    b. Provide 8X7 call and onsite technical support with three (3) hour response time for technical problems that require on-site

services, including weekends and holidays.

9. In-Row Cooling System consists of the following components and associated accessories**:**

Air Filters	• Cleaning or replacement of clogged filters • Inspection for dust accumulation and airflow restriction
EC Fans / Blower Fans	• Inspection of fan operation, vibration, and noise • Cleaning of fan blades and motor assemblies • Compressor
Evaporator Coil	• Cleaning of coil surfaces • Inspection for corrosion, blockage, or icing
Condenser Coil *(for air-cooled models)*	• Cleaning of condenser fins and coils • Inspection for dirt buildup and airflow obstruction
Condensate Drain Pan and Drain Line	• Cleaning to prevent clogging and water overflow • Inspection for leaks and microbial buildup
Condensate Pump	• Functional testing and cleaning • Inspection of float switch and discharge piping
Humidifier Assembly	• Cleaning of humidifier canister/electrodes • Inspection of water supply and scaling
Temperature and Humidity Sensors	• Calibration and functional testing • Verification of accurate readings
Electrical Components	• Tightening of electrical terminals and connections • Inspection of breakers, relays, contactors, and wiring
Control Board / Microprocessor Controller	• Verification of alarm functions and settings • Firmware and communication checks
Refrigerant System	• Leak inspection • Checking refrigerant pressure and charge level

Expansion Valve	• Inspection of refrigerant flow operation • Verification of superheat settings
Piping and Hose Connections	• Inspection for leaks, insulation damage, and corrosion
Communication Interface Cards	• Testing of SNMP/BACnet/Modbus communication • Verification of BMS connectivity
Cabinet and Structural Parts	• Cleaning of internal and external panels • Inspection for rust, damage, or loose hardware

10. The service provider shall perform the following tasks:

- Conduct assessment of the precision aircon for hardware condition, software version, and electrical connections and terminations.
- Configure and integrate any peripheral and equipment needed in the operation of the precision aircon.
- Conduct maintenance of temperature sensor, electrical and control panel, coil, value control, fan, and related equipment and peripherals.
- Check status of the system and, if necessary, clean and reconfigure for optimal operation.

- Upgrade, if necessary, firmware version of the main panel.

11. Provide all materials, equipment and peripherals, scope of works not mentioned in this Detailed Technical Specifications but needed in the completion of the maintenance activity.

IV. INFORMATION SECURITY AND DATA PRIVACY MANAGEMENT SYSTEM (ISDPMS)

To ensure the Philippine Competition Commission (PCC) maintains high standards of information security when engaging with third-party providers, all suppliers are required to comply with the established PCC Information Security and Data Privacy Management System (ISDPMS). These requirements are outlined in the Supplier Security Policy (POL-PCC-ICT 02-03) and related ISDPMS policies and procedures.

All data, documents, records, configuration files, and metadata (collectively referred to as “Information”) provided by the Philippine Competition Commission (PCC) to the bidder for the purpose of delivering the required services shall remain the property of PCC. The bidder shall ensure that such Information is appropriately protected and used only for the performance of

the contracted services. The supplier(s) shall recognize the critical importance of maintaining the security and confidentiality of the Information and agree to prevent its unauthorized transfer, disclosure, or use by any third party. The supplier(s) shall not use the Information for any purpose other than to perform the agreed-upon services. Furthermore, the supplier(s) shall ensure that, upon completion of the service, they will not retain any portion of Information in any form whatsoever.

The following must be submitted after the issuance of Notice to Proceed.

- Notarized Non-Disclosure Agreement

The documents will be submitted to the ISDPMS Secretariat in compliance with the approved PCC Information Security and Data Privacy Management System and will not form part of the submission for payment.

V. APPROVED BUDGET FOR THE CONTRACT (ABC)

The ABC for the project is **One Million Three Hundred Thousand Pesos Only (PhP1,300,000.00)**, inclusive of all applicable government taxes and service. The contract price shall include all the costs and profits arising from the or in relation to the services rendered in connection with the engagement and until the end of the contract.

VI. QUALIFICATION OF THE MAINTENANCE PROVIDER/S

The bidder(s) must possess a valid and current registration with the Philippine Government Electronic Procurement System (PhilGEPS). Proof of valid PhilGEPS registration shall be submitted as part of the eligibility requirements:

The bidder must submit the following requirements as part of the bid submission:

a. Certificate of authorized distributorship / dealership / resellership from the distributor / manufacturer of the product/s offered.

b. At least five (5) years of experience in providing maintenance services for precision air-conditioning systems, data center cooling systems, or similar critical infrastructure.

c. The bidder must submit copies of client’s satisfactory certificates and/or certificate of completion and acceptance from at least three (3) clients for the last five (5) years, with similar contracts. Similar contracts refer to delivery of comprehensive maintenance contracts for Precision Airconditioning System and other data center related equipment.

d. Submit the list of identified engineers and/or technicians with **signed curriculum vitae, having at least three (3) years of experience working in similar field of engagement** that will be involved in the maintenance of the equipment.

VII. TECHNICAL SPECIFICATIONS

Minimum and/or equivalent functional requirements, technical specifications, features, characteristics and numbers for:

General Provisions and Conditions:

1. Any Software, Hardware Assurance and Support (renewal/reinstatement) which lapsed before the duration of the CIMS period must be covered by the maintenance provider at no additional cost to PCC.
2. The CIMS must include all integral parts and other related peripherals that are needed in the operation of the equipment. It is expressed that all related components and peripherals shall be included in the CIMS and must be covered during the maintenance period.

Precision Airconditioning (PACU) System

One (1) Units In-Row Precision Air Conditioning Unit Forensic Data Center	
Description	Model / Serial Number
Model	Vertiv Liebert CRV 10-40kW
Volts	208/ 230 V
Phase	3
Cycles	60 Hz
FL Amps	8 A to 62 A
M.W.P	15 A to 100 A

VIII. MODE OF PROCUREMENT:

The mode of procurement shall be **Small Value Procurement** provided under the Implementing Rules and Regulations (IRR) of Republic Act (R.A.) No. 12009.

IX. PAYMENT SCHEME:

Payment shall be made on a **QUARTERLY BASIS** and shall be subject to the submission and acceptance of all required maintenance reports and accomplished checklists for the monthly maintenance activities, together with the billing documents and Certificate of Completion and/or Certificate of Satisfactory Service Rendered issued by the end-user.

Payment shall be released and claimed within the PCC premises or be credited to the Service Provider’s bank account, net of applicable transfer charges.

X. LIQUIDATED DAMAGES

If the supplier fails to deliver any or all of the goods and/or to perform the services within the period specified in the contract, the Procuring Entity shall,

without prejudice to its other remedies under this contract and under the applicable law, deduct from the contract price as liquidated damages, the applicable rate of one-tenth (1/10) of one percent (1%) of the cost of the unperformed portion of every day of delay. The maximum deduction shall be ten percent (10%) of the amount of the contract. Once the maximum is reached, the procuring entity reserves the right to rescind the contract, without prejudice to other courses of action and remedies open to it.

XI. DISPUTE AGREEMENT / RESOLUTION

Should any dispute related to the Contract and/or rights of the parties arise, the same shall be submitted to mutual consultation, mediation and arbitration, in the order of application. The venue of the proceedings shall be in Quezon City.

In case of a court suit, the venue shall be the courts if competent jurisdiction in Quezon City, to the exclusion of all other courts; and

Any amendments and additional terms and conditions of the Contract must be in writing, signed and acknowledged by the Parties.

Prepared by:

ALVIN U. BOSQUE
Information Technology Officer I

Approved by:

ALLAN ROY D. MORDENO
Chief, ICT Division

Noted by:

JESON Q. DE LA TORRE
Director IV, Administrative Office

Conforme:

_____

Name and Signature of Authorized Representative

_____

Designation

_____

Name of Company

_____

Date