PHILIPPINE COMPETITION COMMISSION
Ensuring businesses compete and consumers benefit

9/F and 25/F Vertis North Corporate Center 1
North Avenue, Bagong Pag-Asa, Quezon City 1105
www.phcc.gov.ph
queries@phcc.gov.ph
(+632) 8771 9722

REQUEST FOR PROPOSAL

Supply, Delivery, and Administration of Trivalent Flu Vaccine

P.R. No./Date Received: **2026-06-0088 / 08 June 2026**

RFQ/P No. / Date: **2026-06-0078 / 25 June 2026**

The Philippine Competition Commission invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the described item in the attached ***Technical Specifications*** *subject to the Terms and Conditions and within the* **Approved Budget for the Contract**.

Required Documents/Information to be submitted as Attachments to the Proposal:

- *Valid Mayor's/Business Permit / BIR Certificate of Registration in case of individual.*
- *PhilGEPS Registration Number*
- *Notarized Omnibus Sworn Statement and if applicable,Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney for sole proprietorship or all members of the joint venture or giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.* **Template may be access in GPPB -TSO website or visit this link:** https://www.gppb.gov.ph/wp-content/uploads/2025/08/NGPA_Omnibus-Sworn-Statement.docx□
- *Signed Technical Specifications*
- *Signed Request for Proposal*
- ***Other documentary requirements specified in the Technical Specifications***

This pro-forma quotation maybe submitted through ***registered*** *or* ***electronic mail*** *to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to* ***procurement@phcc.gov.ph*** *or (assigned PBAC Sec email* ***jsarevalo@phcc.gov.ph)*** *on or before* **03 July 2026, 5:00 PM** *subject to the following Terms and Conditions:*

1. *All entries shall be typed or written in a clear legible manner.*
2. *No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.*
3. *All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.*
4. *Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to* **(BIR 2306)** *5% R-VAT and* **(BIR 2307)** *1% (PO) or 2% (JO) deductions.*
5. *PCC PBAC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.*
6. *Salient provisions of the IRR of RA 12009: Section 71 - Liquidated Damages and Section 98 - Imposition of Administrative Penalties shall be observed.*
7. *PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 70 of the same IRR.*
8. *In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.*
9. *In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed* ***Technical Specifications.***
10. *Please note that the award of the procurement is on a* **per lot basis.**
11. *This project adopts the Implementing Rules and Regulations of RA 12009.*

Very truly yours,

[redacted]

ATTY. JOSEPH MELVIN B. BASAS
PBAC Chairperson

[redacted]

Item No.	QTY	Unit	ABC	Project Title	Total Amount (PhP) (To be filled out by the supplier)
1	*1*	*Lot*	*₱140,000.00*	*Supply, Delivery, and Administration of Trivalent Flu Vaccine*	
Total ABC			**₱140,000.00**	*(Please see attached Technical Specifications)*	
				TOTAL Amount :	
Delivery Instructions:				*(Please see attached Technical Specifications)*	

(Please provide ***complete*** *information below)*

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : _____

Designation/Position : _____

Name of Company : _____

Address : _____

Telephone / Fax : _____

E-mail Address: _____

Company Tax Identification Number : _____

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Supply, Delivery and Administration of Trivalent Flu Vaccine for the Philippine Competition Commission

TECHNICAL SPECIFICATIONS

I. SPECIFICATIONS:

The supplier must be capable of providing the items with the required minimum specifications.

Unit	Product Sample/Image	Minimum Requirements
Dose	**1.**	**Trivalent Flu Vaccine** I. **Generic Name:** Trivalent Flu Vaccine II. **Dosage:** 0.5ml pre-filled syringe III. **Quantity:** 200 vials IV. Suspension for Injection (IM) V. Recommended Trivalent Vaccine Composition (2026 SH) 1. **A(H1N1)**pdm09: an A/Missouri/11/2025-like virus 2. **A(H3N2)**: an A/Singapore/GP20238/2024-like virus 3. **B/Victoria lineage**: a B/Austria/1359417/2021-like virus
		Dosage Presentation: Vaccines should be packaged in an individual box of pre-filled syringe. 1 vial: single shot per person
		Medical Supplies and Paraphernalia: The Supplier shall provide the following: For each individual to be vaccinated: • Alcohol Pads • Plasters/Band Aids • Consent Forms

		• Screening Forms • Vaccination Cards Additional supplies (at least one per day, as needed): • Sharps disposal bin
		Administration: A medical team composed with minimum of one (1) medical doctor and minimum of one (1) registered nurse during the administration of the vaccines. Must be within fifteen (15) workings days upon the acceptance of the signed PO from the Supplier. Administration will be done in two (2) batches. Final schedule to be discussed with the winning Supplier.

II. TERMS AND CONDITIONS

- The Supplier shall agree on a constructive delivery within fifteen (15) calendar days reckoning from the date of acceptance of the Purchase Order (contract). The place of delivery shall be at 25/F Vertis North Corporate Center 1, North Avenue, Quezon City, 1105. The End-user will determine the schedule of delivery.
- Final billing will be based on the actual ordered and delivered vaccines.
- The Supplier shall be responsible for proper handling and maintaining the appropriate cold chain requirement of the vaccines during delivery.
- Expiration date is at least 6 months from the date of delivery.
- The Supplier shall provide 10% buffer vials upon request of the End-User to be included in the final billing.

III. WASTE DISPOSAL

The Supplier shall be responsible for the proper collection and disposal of waste materials used.

IV. RE-SCHEDULING POLICY

The vaccine administration date may be rescheduled without penalty within one (1) year from the original scheduled date under any of the following circumstances:

a. **Travel Restrictions:** Changes in travel policies, resolutions, or pronouncements issued by relevant National Government Agencies or Local Government Units (LGUs);
b. **Force Majeure / Fortuitous Events:** Natural disasters, severe weather, or other unpredictable events beyond reasonable control; or
c. **Other meritorious and justifiable reasons**.

V. WARRANTY TERMS

The Supplier shall provide replacement of all vaccines found to have damaged or with broken packaging prior to the acceptance of the PCC.

VI. OTHER REQUIREMENTS

- Copy of valid, current License to Operate from FDA and/or DOH Accreditation as Supplier, Distributor or Manufacturer for Drugs and Medicines;
- Copy of current and valid Certificate of Product Registration (CPR);
- Batch or Lot Release Certificate issued by the Bureau of Food and Drugs (BFAD/FDA) in accordance with DOH AO No. 47-a s.2001.

VII. APPROVED BUDGET FOR THE CONTRACT (ABC)

The approved budget for the contract shall be **One Hundred Forty Thousand Pesos (PhP140,000.00)** inclusive of all applicable charges, delivery fees, other fees, and taxes.

VIII. MODE OF PROCUREMENT

The mode of procurement shall be Small Value Procurement as provided under Section 34 of the IRR of the R.A. No. 12009.

IX. PAYMENT SCHEME

Full payment of the contract shall be within fifteen (15) calendar days after the issuance of the following:

a. Sales Invoice or Statement of Account by the Supplier, and
b. Certificate of Satisfactory Service Rendered (CSSR) issued by PCC through the End-User.

Payment shall be released and collected within the PCC premises or via bank transfer to the Supplier's nominated bank account, net of applicable bank charges.

X. INFORMATION SECURITY AND NON – DISCLOSURE AGREEMENT

To ensure the PCC maintains a high standard of information security when engaging with third-party providers, all suppliers are required to comply with the established PCC Information Security Management System (ISMS). These requirements are outlined in the Supplier Security Policy (POL-PCC-GSD 02-03) and related ISMS policies and procedures.

All data, documents, records, configuration files, and metadata (collectively referred to as "Information") provided to the supplier(s) for the purpose of delivering services are considered confidential and remain the exclusive property of PCC. The supplier(s) shall recognize the critical importance of maintaining the security and

confidentiality of the Information and agree to prevent its unauthorized transfer, disclosure, or use by any third party. The supplier(s) shall not use the Information for any purpose other than to perform the agreed-upon services. Furthermore, the supplier(s) shall ensure that, upon completion of the service, they will not retain any portion of the Information in any form whatsoever.

Following the issuance of Notice of Award or Purchase Order or Job Order, a Notarized Non-Disclosure Agreement must be submitted by the Supplier.

The documents will be submitted to the ISMS Secretariat in compliance with the approved PCC Information Security Management System, and will not form part of the submission for payment processing.

XI. LIQUIDATED DAMAGES

If the supplier fails to deliver any or all of the goods and/or to perform the services within the period specified in this contract, the Procuring Entity shall, without prejudice to its other remedies under this contract and under the applicable law, deduct from the contract price as liquidated damages, the applicable rate of one-tenth (1/10) of one percent (1%) of the cost of unperformed portion of every day of delay. Pursuant to Section 71.1.4 of the IRR of R.A 12009, otherwise known as the New Government Procurement Acg (NGPA), the maximum deduction shall be ten percent (10%) of the amount of the contract. Once the maximum is reached, the procuring entity reserves the right to rescind the contract, without prejudice to other courses of action and remedies open to it.

XII. DISPUTE RESOLUTION

The Parties agree that any dispute, controversy, difference, or claim arising out of or in relation to this Contract, including any question as to the interpretation, implementation, existence, validity, breach, or termination thereof or as to any non-contractual obligation arising out of or relating thereto, shall first be settled amicably between the Parties. If there is failure to settle amicably, the dispute shall be submitted to mutual consultation, mediation, and/or arbitration

In case of a court dispute, the venue shall be any court of competent jurisdiction in Quezon City, to the exclusion of all other courts.

Any revisions, amendments, repeals, and supplements to this or additional terms and conditions to the Contract shall be made upon through mutual written agreement by the Parties and must be in writing, signed and acknowledged between the Parties.

Prepared by:

[redacted]

Rimel D. Evaristo
SAO, AO-HCMD

Reviewed by:

[redacted]

Antonia Lynnely L. Bautista
CAO, AO-HCMD

Approved by:

[redacted]

Jeson Q. de la Torre
Director IV, Administrative Office

CONFORME:

_____
Name and Signature of Authorized Representative

_____
Designation

_____
Name of Company

_____
Date