PHILIPPINE COMPETITION COMMISSION
Ensuring businesses compete and consumers benefit

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PCC BIDS AND AWARDS COMMITTEE (PBAC)

MINUTES OF PRE-BIDDING CONFERENCE
for the
"Procurement of Management Services for the Voice-over Internet Protocol Telecommunication System of the Philippine Competition Commission for C.Y. 2024"

IB No. 2024-EPA-0009

Date: 13 November 2024
Venue: PCC Board Room and Microsoft Teams Teleconference

Present:

BAC Members

1.	Chairperson	:	Atty. Joseph Melvin B. Basas
2.	Vice Chairperson	:	Jeson Q. de la Torre
3.	Regular Member	:	Allan Roy D. Mordeno
4.	Regular Member	:	Atty. Michelle Diana P. Maniwang-Basa
5.	Regular Member	:	Atty. Marco Carlo S. Sana
6.	Provisional Member	:	Rommel R. Oira

BAC Secretariat

1.	Assistant Head	:	Ma. Celeste S. Dizon
2.	Member	:	Mark Jayson R. Fajutnao
3.	Member	:	Isabelo Miguel V. Abaño
4.	Member	:	Ralph Riel N. Garcia
5.	Member	:	Zico Simeone D. Morales
6.	Member	:	Chrislyn Joy P. Sioson
7.	Member	:	Marlon H. Javier
8.	Member	:	Meonel B. Nuñez
9.	Member	:	Alleah Jeane R. Rebanal

End-User:

1.	AO-GSD	:	Teejay Yoshiumi J. Sakuma

Bidders:

1.	Innove Communications Inc.	:	Joan Rachelle B. Quimpo
2.	Innove Communications Inc.	:	Christine Mamaril
3.	Terratek Business Consulting and Services	:	Jeffrey Bagual

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1. **Call to Order**

The PBAC Chairperson called the meeting to order at 3:00 PM.

2. **Agenda**

Discussion	Recommendation/ Agreements
1. **Presentation (Purpose, Documentation, Timelines, Common Mistakes, etc.)** A. The PBAC through its Secretariat presented the Part I of the Pre-Bidding conference, as follows: • Technical Components • Financial Components • Sealing and Marking of Bidding Documents • E-bid submission System • Schedules • General Rules B. Part II of the said conference was the discussion of the Terms of Reference. 2. **Project Description and Technical Requirements** • To support the delivery of its Vision and Mission and efficiently perform its mandate and meet PCC's operational and administrative requirements including the delivery of services to the public, the provision of telecommunication services to the PCC employees in their day-to-day pursuit of public business is necessary. 3. **Approved Budget for the Contract (ABC)** • The ABC for the project is Two Million Seven Hundred Thousand Pesos (PhP2,700,000.00),	All queries were clarified. Thus, there is no issuance of Bid Bulletin, and the deadline of the bid submission will proceed on or before 12:00 NN of 28 November 2023.

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Discussion	Recommendation/ Agreements
inclusive of all applicable government taxes and service. 4. **Date/ Time of Submission and Opening of Bids** • Submission of Bids: 28 November 2024, 12:00 NN • Opening of Bids: 28 November 2024, 2:00 PM 5. **Questions and Answers** • The PBAC Chairperson opened the table for questions, clarifications, and concerns regarding the procurement project: A. Mr. Bagual from Terratek Business Consulting and Services confirmed the number of copies needed for the submission. ➢ Ms. Funa, BAC Secretariat responded that bidders should submit three copies. One (1) original copy and Two (2) certified true copies of the original components. B. Ms. Mamaril from Innove Communications, Inc. confirmed whether they can choose to submit their documents through physical submission or through e-bid submission. ➢ The PBAC Chairperson answered in the affirmative. C. Ms. Mamaril clarified if the structured cabling is included in the technical requirements and on the size of the existing cabling if there is. ➢ Mr. Onchengo, from the AO-ICTD responded that PCC already has existing structured cabling, and the size is category 6.	

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Discussion	Recommendation/ Agreements
D. Ms. Mamaril asked if the existing handsets are IP Phones and further asked for the brand. ➢ Mr. Ongchengo replied that PCC is currently using AVAYA for the handsets and the bidders can offer any handset as long as it is compatible with the VOIP they will offer. E. Ms. Mamaril asked for clarification on item no. 4 on the provision of one (1) extension card for the eight (8) analog lines and further asked if there is an existing trunk line using analog lines. ➢ Mr. Oira responded that as of the current PCC is no longer using analog lines.	

6. **Adjournment**:

There being no other matters to discuss, the pre-bid conference was adjourned at 03:28 PM.

Prepared by:

[SIGNATURE REDACTED]

JONALYN F. FUNA
PBAC Secretariat

Approved by:

[SIGNATURE REDACTED]

ATTY. JOSEPH MELVIN B. BASAS
Chairperson, PBAC

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