

PURCHASE ORDER

1 Supplier/Provider: RFK GENERAL MERCHANDISE Address: Pili, Camarines Sur Tel./Fax No.: 8374-1093 TIN: 481-191-867-000				2 P. O. Number: 2025-03-0046 Date: 3/19/2025 P.R. No.: 2025-02-0042 Date: February 21, 2025 Mode of Procurement: Shopping (B)			
3 Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein							
Item No.	Stock No.	Qty	Unit	Item Description	Cost (PhP)		
					Unit	Total	
2		40	bottle	INK, Black for Epson L15150	850.00	34,000.00	
3		25	bottle	INK, Magenta for Epson L15150	700.00	17,500.00	
4		25	bottle	INK, Cyan for Epson L15150	700.00	17,500.00	
5		25	bottle	INK, Yellow for Epson L15150	700.00	17,500.00	
6		10	bottle	INK, Black for Epson L6170	450.00	4,500.00	
Amount in Words: Ninety-One Thousand Pesos					Total: 91,000.00 *Subject to Applicable Taxes - GROSS 91,000.00		
4 Place of Delivery: PCC Delivery Term: <input type="checkbox"/> Pick-up <input checked="" type="checkbox"/> 7-10 Calendar Days upon receipt of the signed PO Date of Delivery/Completion: Payment Term: <input type="checkbox"/> COD <input checked="" type="checkbox"/> 15-20 days upon complete delivery							
Note: All materials replaced during the repair job shall be surrendered upon delivery of equipment to facilitate processing of payment. Unless otherwise indicated, the above terms and conditions are deemed accepted and form part thereof.							
5 Penalty Provision: In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.							
Conforme: _____ Supplier signature over printed name Date: _____				Very truly yours, [confidential] _____ Executive Director and Head of the Procuring Entity Date: _____			
6 Funds Available : [confidential] REUBEN JONATHAN P. MONTENEGRO Chief Accountant				7 Amount : _____ ALOBS No.: _____ Date : _____ _____			

